

EDGEWATER PARK TOWNSHIP

**REQUEST FOR BIDS**

Contract #02 – Police & Court Building and Community Center

**Bid Advertisement**

The municipality of Edgewater Park Township of Burlington County, New Jersey, hereby advertises for competitive bids in accordance with N.J.S.A. 40A:11-1 et seq. for a single overall contract.

**Contract:** #02 - Single Overall Contract for  
**Title of Bid:** Police & Court Building and Community Center  
for Edgewater Park Township (Project)

The Project generally includes, at minimum the following: New construction of an approximate 17,500sf, 1-story, Type IIB construction, fully sprinklered, Business / A-3 occupancy Police & Court Building; and the new construction of an approximate 5,250sf, 1-story, Type V-B construction, fully sprinklered, A-3 occupancy Community Center. Both buildings will be placed on one site, sharing site amenities such as parking, site lighting, and a geo-thermal well field accommodating both buildings.

Bid documents shall be made available digitally via an electronic web link by emailing Ms. Chloe Letteri at [chloe.letteri@lanassociates.com](mailto:chloe.letteri@lanassociates.com) with copy to Mr. Jeff Potter, Senior Associate at [jeff.potter@lanassociates.com](mailto:jeff.potter@lanassociates.com) between the hours of 9:00 a.m. and 4:00 p.m. on business days. Email requests must reference the *Police & Court Building and Community Center for Edgewater Park Township* and must include Bidder's Company, Company Address, Point of Contact, Telephone number, Facsimile number (if applicable), and Bidder's email address. Physical copies/prints of documents will not be made available.

All questions shall be emailed to [chloe.letteri@lanassociates.com](mailto:chloe.letteri@lanassociates.com) and Mr. Jeff Potter, Senior Associate, at [jeff.potter@lanassociates.com](mailto:jeff.potter@lanassociates.com) and will be responded to through Addenda pursuant to N.J.S.A. 40A:11-23(c)2.

Bidders are requested to submit one Lump Sum Bid in accordance with N.J.S.A. 40A:11-1 et seq. for all work and materials. Bids must be sealed, delivered, and addressed to the Township Clerk, Patricia Clayton, at the Edgewater Park Municipal Building, located at 400 Delanco Road, Edgewater Park, NJ 08010. It is recommended that bidders send their responses through the US Postal Service certified mail or overnight mail which provides **certification of delivery to the sender** or to hand deliver their bids to the Edgewater Park Municipal Building, which is open between 9:00 AM and 3:00 PM daily. The Owner requires Bid packages to be submitted as one original bid package, one hard copy of original bid package, and one copy of the original bid package on a USB flash drive.

The envelope shall bear the following information:

Envelope Label Information:	Township:	<u><b>Township of Edgewater Park</b></u>
	Cont. No.:	<u><b>02</b></u>
	Project:	<u><b>Police &amp; Court Building and Community Center</b></u> for Edgewater Park Township
	Bid Date:	<u><b>Wednesday, October 30, 2024</b></u>
	Bid Time:	<u><b>10:00 a.m.</b></u>
	Bidder:	<i>Name of Company</i>
		<i>Address</i>
		<i>City, State Zip</i>

Please note that the bid opening process will begin on the above advertised date at 10:00 a.m. All attendees shall report to the Edgewater Park Municipal Building and will be escorted to a meeting space by the Township. On the advertised date and time, a representative of Edgewater Park Township shall publicly receive and open all bids and announce the names of the bidder and their prices. Bids may be viewed by interested parties on the advertised bid date and time.

**No bids shall be received after the time designated in the advertisement.**

There will be a pre-bid meeting on **Tuesday, October 1<sup>st</sup>, 2024, at 10:00 AM**. While attendance is not mandatory, all prospective bidders are strongly encouraged to attend this important meeting, which will be held at the Edgewater Park Municipal Building located at 400 Delanco Road in Edgewater Park, New Jersey.

Additional time sensitive dates for the project are:

Final day for Questions to the Architect:	Wednesday, October 16, 2024, by 5:00 PM
Date of Issuance of Addendum (if necessary):	Friday, October 18, 2024, by 5:00 PM
Receive Bids:	Wednesday, October 30, 2024, by 10:00 AM
Notice of Award/Notice to Proceed, on or about:	Tuesday, November 12, 2024
Site Mobilization:	Upon execution of Contracts, Bonds & Insurance
Substantial Completion - All Work:	Friday, February 13, 2026

Bidders are required to comply with the requirements of N.J.S.A. 10:5-31 et seq., N.J.A.C.17:27, Executive Order 11246 entitled, "Equal Employment Opportunity" as amended by Executive Order 11375, and as supplemented by Department of Labor regulations 41 CFR part 60, and all other applicable laws referenced within the drawings, specifications and contract documents.

The Contractor shall comply with the requirements of the Prevailing Wage Rate Determination pursuant to N.J.S.A. 34:11-56.25, or the Davis-Bacon Prevailing Wage Rates, whichever is higher.

This Project includes a Project Labor Agreement (PLA). Under N.J.S.A. 52:38-5, each PLA executed pursuant to the provisions of this act shall advance the interests of the public entity, including the interests in cost, efficiency, quality, timeliness, skilled labor force, and safety, and shall be made binding on all contractors and subcontractors on the public works project through the inclusion of appropriate bid specifications in all relevant bid documents.

This Contract is subject to US Department of Housing and Urban Development, Community Development Block Grant Program regulations and Federal Labor Standard provisions.

**SECTION 3 NOTICE**

NOTICE IS HEREBY GIVEN THAT:

- a. The work to be performed under this contract is subject to the requirements of section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u (Section 3). The purpose of Section 3 is to ensure that employment and other economic opportunities generated by HUD assistance or HUD-assisted projects covered by Section 3, shall, to the greatest extent feasible, be directed to low- and very low-income persons, particularly persons who are recipients of HUD assistance for housing.
- b. The parties to this contract agree to comply with HUD's regulations in 24 CFR 75, which implement Section 3. As evidenced by their execution of this contract, the parties to this contract certify that they

are under no contractual or other impediment that would prevent them from complying with the part 75 regulations.

- c. The contractor agrees to send to each labor organization or representative or workers with which the contractor has a collective bargaining agreement or other understanding, if any, a notice advising the labor organization or workers' representative of the contractor's commitments under this Section 3 clause, and will post copies of the notice in conspicuous places at the work site where both employees and applicants for training and employment positions can see the notice. The notice shall describe the Section 3 preference, shall set forth minimum number and job titles subject to hire, availability of apprenticeship and training positions, the qualifications for each, and the name and location of the person(s) taking applications for each of the positions, and the anticipated date the work shall begin.
- d. The contractor agrees to include this Section 3 clause in every subcontract subject to compliance with regulations in 24 CFR 75 and agrees to take appropriate action, as provided in an applicable provision of the subcontract or in this Section 3 clause upon a finding that the subcontractor is in violation of the regulation in 24 CFR 75. The contractor will not subcontract with any subcontractor where the contractor has notice or knowledge that the subcontractor has been found in violation of the regulations in 24 CFR 75.
- e. The contractor will certify that any vacant employment positions, including training positions, that are filled (1) after the contractor is selected by before the contract is executed, and (2) with persons other than those to whom the regulations of 24 CFR 75 require employment opportunities to be directed, were not filled to circumvent the contractor's obligations under 24 CFR 75.
- f. Noncompliance with HUD's regulations in 24 CFR 75 may result in sanctions, termination of this contractor for default and debarment or suspension from future HUD assisted contracts.
- g. With respect to work performed in connection with Section 3 covered Indian housing assistance, section 7(b) of the Indian Self-Determination and Education Assistance Act (25 U.S.C. 450e) also applies to the work to be performed under this contract. Section 7(b) requires that to the greatest extent feasible (i) preference and opportunities for training and employment shall be given to Indians and (ii) preference in the award of contracts and subcontracts shall be given to Indian organizations and Indian-owned Economic Enterprises. parties to this contract that are subject to the provisions of Section 3 to the maximum extent feasible, but not in derogation of compliance with section 7(b).

This Project is subject to the Build America, Buy America Act (BABAA) requirements under Title IX of the Infrastructure Investment and Jobs Act ("IIJA"), Pub. L. 117-58. Absent an approved waiver, all iron, steel, manufactured products, and construction materials used in this Project must be produced in the United States, as further outlined by the Office of Management and Budget's Memorandum M-22-11, Initial Implementation Guidance on Application of Buy America Preference in Federal Financial Assistance Programs for Infrastructure, April 18, 2022.

This project is partially funded by DCA LRIG, CDBG, CV3, and USDA Rural Development funding.

**Each bid shall be accompanied by a bid bond, cashier's check or certified check made payable to the Edgewater Park Township, for five percent (5%) of the amount of the total bid.**

Bidders are required by law (N.J.S.A. 52:25-24.2) to submit a statement of ownership disclosure form statement setting forth the names and addresses of all persons and entities that own ten (10%) percent or more of its stock or interest of any type at all levels of ownership.

All contractors named in this proposal, shall possess a valid Public Works Contractor's Registration Certificate pursuant to N.J.S.A. 34:11-56.48 et seq., at the time the proposal is received by the Township of Edgewater Park.

***No bids may be withdrawn, except in accordance with the Local Public Contracts Law, for a period of sixty (60) days after the date set for opening of bids.***

The Township reserves the right to (i) reject all bids pursuant to N.J.S.A. 40A:11-13.2 and any bid that is non-responsive or submitted by a bidder that is not responsible and (ii) to waive minor informalities and/or non-material exceptions in any bid. Failure to comply with the Instructions to Bidders and to complete and submit all mandatory forms, may be cause for disqualification and rejection of the bid. Bidders are permitted to withdrawal their bids pursuant to NJSA 40A:11-23.3.

. In accordance with N.J.S.A. 40A:11-4, and other applicable laws, the Project will be awarded to the lowest responsible bidder.

### **CONFIDENTIALITY OF ELECTRONIC FILE TRANSMISSIONS**

*The Drawings, renderings, photographs, specifications, and bidding documents are considered proprietary and confidential property of the Township of Edgewater Park. All electronic file transfers of this information to the bidders and/or contractors is specifically designated as "confidential" and "business proprietary," the receiving party shall keep such information strictly confidential and shall not disclose it to any other person except to (1) its employees, (2) those who need to know the content of such information in order to perform services or construction solely and exclusively for the Project, or (3) its consultants, contractors and subcontractors whose contracts include similar restrictions on the use of such confidential and proprietary information. The information transmitted in the bidding documents relates to a public building construction project and the security and confidentiality of those documents is critical to the health, safety, and welfare of the public.*

Ms. Patricia Clayton  
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Township Clerk  
Edgewater Park Township  
400 Delanco Road,  
Edgewater Park, New Jersey 08010  
Fax: 609-877-2308  
Email: pclayton@edgewaterpark-nj.com