

Approval #

TOWNSHIP OF EDGEWATER PARK
PUBLIC FUNCTION/FACILITY USE PERMIT APPLICATION AND LICENSE
Pursuant to Ordinance No. 2021-7

APPLICATION FOR PERMIT

A person, partnership, voluntary association, corporation, or other organization seeking to obtain a parade, public function, or similar activity permit shall file an application with the Township Clerk, not less than 10 days before a Township Committee Meeting prior to the event of which the parade, public function, or similar activity is proposed. The Township Administrator is authorized to establish rules; regulations and procedures for the processing of parade, public function, or similar activity permit applications.

In order for any application to be reviewed by the Township Administrator, and submitted to the Township Committee for consideration, it must contain any and all information and requested materials listed.

The Township Committee may in its discretion reduce or waive the set fee of \$10.00. This application form shall be completed, and accompanied by a map outlining the parade, rest or stop route; New Jersey permit to operate Carnival and Amusement Rides, copies of independent applications as submitted to any Federal, State, County or other agencies, including, but no limited to the School District or private party; and any additional information which the Township Committee shall find reasonably necessary.

Section I: Responsible Parties

Type of Function: _____ Name of Event: _____

Function Location: _____ Specified Area: _____

Date(s): _____ Rain Date (if applicable): _____

Meetings: _____ Time: _____

Day of the Week: _____ Week of the Month: _____

Applicant's Name: _____

Title: _____

Address: _____

Telephone: _____

Section II: Responsible Organization (if applicable)

Sponsoring Organization: _____

Name of Responsible Authority: _____

Title: _____

Address: _____

Telephone: _____

Area Requested: _____

The following materials are also requested to be used in conjunction with the event:

In order to insure everyone's safety and that decorum will be maintained on the premises at all times, the following person(s) will be present during the entire event: It is further acknowledged that the sponsoring organization will not allow anyone under the age of 18 yrs to work kitchen appliances, or be unattended at anytime:

An adult coach or assistant coach will be present at all times.

In order to insure that decorum will be maintained on the premises at all times, the following person(s) will be present during the entire event:

An adult coach or assistant coach will be present at all times.

Section III: Rules and Regulations (Applies to Building):

We agree to abide by the following rules and regulations and the applicable ordinances of the Township of Edgewater Par. If any rule is violated, use privileges will be terminated.

- a. NO SMOKING IS PERMITTED IN BUILDINGS
- b. Buildings and grounds should be left in good condition.
- c. Be sure lights are out and doors and windows are securely locked.
- d. If you are renting the facilities over the weekend, premises will be inspected on Monday; otherwise, inspections are done daily on weekdays.

- e. The key is non-duplicated. **THE KEY MUST BE RETURNED IN A TIMELY MANNER.**
The person who is issued the key has sole responsibility for the building and/or grounds. **No copies of this key are to be made or given to any other persons.**
The charge for the replacement of a lost key is \$25.00.
Key No.: _____ **Date Returned:** _____
- f. Any problem with the condition of the building or building contents upon taking possession of the building should be directed to the Township Administrator during business hours at (609) 877-2050 (For emergency after business hours (609)781-6587).
- g. Any organization using the fields must submit a schedule of games/activities.
- h. Edgewater Park Township retains the right to rescind this permit at any time and/or to terminate permits early to conduct park maintenance projects.
- i. Per Section 12:20.120 of the Code of the Township of Edgewater Park, NO ALCOHOLIC BEVERAGES are allowed on the recreation fields or in the field house at any time(see attached)
- j. Per section 12.20.120 of the Code of the Township of Edgewater Park, NO DOGS are allowed on the recreation fields (see attached).
- k. Per Ordinance Nos. 2021-7, and 2002-5 Parades, Public Functions or Similar Activities.

CURRENT SPORTS RATES

Soccer/Full Season: \$1500
Basketball/Full Season: \$1500
Baseball/Full Season: \$1500
Football/Full Season: \$1500
Lacrosse/Full Season: \$1500
* Day Rate/4 hours: \$150

C. ALL APPLIANTS/GROUPS MUST:

_____a. Submit proof of general liability insurance with the Township of Edgewater Park as the named insured; Certificate of Insurance must be submitted with the application.

_____b. Applicant to the best of their ability, shall submit a roster listing all participants and their home address; and

_____c. Agree to reimburse Edgewater Park for damages and/or clean-up cost. Edgewater Park Township reserves the right to bill, sue, or take any measures necessary to collect any sums for the clean-up and/or damage to the property.

_____d. For private parties only, pay a fee of \$250.00 together with a refundable deposit of \$200.**

_____e. INDEMNITY CLAUSE

_____f. Any other pertinent information required

On behalf of this group, we understand all procedures associated with this request and the legal and financial responsibilities involved in the use of the Edgewater Park facilities.

Signature of Authorized Applicant Representative

Date: _____

Signature of Authorized Sponsoring Organization

Date: _____

KEY: Main Building _____

Coaches Room: _____

****Deposits for private parties will be returned when the key is returned and building is checked for damages and cleanliness.**

FEE: _____
(\$10.00-Application fee)
(\$250.00 Building Use
Fee first 4hrs)

DEPOSIT: _____
(\$200.00 Building Damage Deposit)

**Edgewater Park Township
Facility Use Form / Hold Harmless Agreement**

Name & Location of Facility: _____

Date(s) held: _____

Name of Person(s)/Organization conducting activity: _____

Contact Person for organization: _____ **Phone #:** _____

Edgewater Park Township, hereby, agrees to allow
_____ (Name of Person(s)/Organization) and their attendees,
hereinafter referred to as "**USER**" to use the facility(ies) listed above.

The **USER** agrees to and does hereby indemnify and hold harmless the Edgewater Park Township, its officers, agents, and employees, hereinafter referred to as "**TOWNSHIP**", from every claim or demand made, from every liability, loss, damage, or expense of any nature whatsoever, which may be incurred by reason including, but not limited to:

- A.** Death or bodily injury to persons, loss or injury to property, or any loss, damage or expense which may have been sustained by the **USER** or any persons, firm or corporation employed by the **USER** upon or in connection with the activity called for in this agreement.
- B.** Any injury to or death or persons or damage to property, any loss or theft sustained by persons, firms or corporations arising from any act of neglect, default, omission, negligence, or willful misconduct of the **USER** either directly or indirectly attributable to use of facility(ies) in connection with the activity covered by this agreement, on or off **TOWNSHIP** property.

The **USER**, at its/his/her own expense, cost and risk, shall defend any and all actions, lawsuits, or other proceedings that be brought or instituted against the **TOWNSHIP**, and shall pay or satisfy any such claim, demand, liability, lien, judgement, penalty, fine, cost interest, or expense rendered against or charged to the **TOWNSHIP**, or other proceedings as a result of the activity covered by this agreement.

This form must be submitted with evidence of a minimum of [\$1,000,000] combined single limit for General Liability insurance coverage including the **TOWNSHIP** as an additional insured.

Signature _____
Authorized Agent of USER

Date _____

Signature _____
Authorized Agent of TOWNSHIP

Date _____