

**TOWNSHIP OF EDGEWATER PARK
REORGANIZATION MEETING MINUTES
JANUARY 2, 2025**

Ms. Clayton called the Edgewater Park Township Committee Reorganization Meeting for year 2025 to Order and welcomed all to the 2025 Reorganization Meeting for the Township of Edgewater Park.

Ms. Clayton led the Flag Salute and read the OPMA statement into the record as follows:

OPEN PUBLIC MEETINGS ACT STATEMENT

In compliance with the Open Public Meetings Act, Chapter 231, P.L. 1975 adequate notice of this meeting was provided in the following manner:

- A. On December 11, 2024, advanced written notice of this meeting was posted on the Official Bulletin Board at the Municipal Building, 400 Delanco Road, Edgewater Park, New Jersey.
- B. On December 11, 2024, advance written notice of this meeting was emailed to the Burlington County Time and Courier Post.
- C. On December 11, 2024, advanced written notice of this meeting was filed with the Township Clerk.

INVOCATION: Rev. George Holmes Sr. on behalf of Flagg Memorial Full Gospel Church of God gave the Invocation

OATH OF OFFICE TO NEWLY ELECTED OFFICIALS

Ms. Clayton reported to the Committee and to those present this evening that at the General Election held on November 5, 2024, Mr. Jeffry Daloisio and Mr. Stephen Malecki were elected, each to a three-year terms for Township Committee.

Mr. Jeffry Daloisio was invited to come forward and raise your right hand and **Senator Singleton** administered the Oath of Office.

Congratulations was offered to Mr. Daloisio and a thank you to **Senator Singleton**.

Mr. Stephen Malecki was invited to come forward and raise your right hand and **Senator Singleton** administered the Oath of Office.

Congratulations was offered to Mr. Stephen Malecki and a thank you to **Senator Singleton**.

TOWNSHIP COMMITTEE:

Roll Call:

Committeeman	Mr. William Belgard, III - Present
Committeewoman	Mrs. Cannon-Moye - Present
Committeeman	Mr. Jeffry Daloisio - Present
Committeeman	Mr. Stephen Malecki - Present
Committeewoman	Ms. Juanita Scott - Present

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Also Present: Patricia Clayton, RMC, Municipal Clerk and Tom Pullion, Township Administrator

PROCEDURES

Ms. Clayton explained the procedure that will be followed for Nominations and Appointments.

NOMINATIONS FOR MAYOR

Ms. Clayton asked the Committee for nominations for the Office of Mayor of the Township of Edgewater Park for the year 2025.

Nomination for Committeeman Daloisio

Motion by: Committeeman Belgard

Seconded by: Committeeman Malecki

Ms. Clayton asked for any further nominations. Hearing none, nominations were closed.

Roll Call Vote by name to appoint Jeffry Daloisio as Mayor for the year 2025;

Committeeman Belgard	Yes
Committeewoman Cannon-Moye	Yes
Committeeman Daloisio	Yes
Committeeman Malecki	Yes
Committeewoman Scott	Yes

Committeeman Daloisio was invited come forward and **Senator Singleton** administered the Oath of Office

Congratulations were offered to Mayor Daloisio and a thank you to **Senator Singleton**.

Ms. Clayton turned the meeting over to Mayor Daloisio at this time.

NOMINATIONS FOR DEPUTY MAYOR

Mayor Daloisio asked the Committee for nominations for the Office of Deputy Mayor of the Township of Edgewater Park for the year 2025.

Nomination for Deputy Mayor: Committeewoman Cannon-Moye

Motioned By: Committeewoman Scott

Seconded By: Mayor Daloisio

Mayor Daloisio asked for any further nominations. Hearing none, nominations are closed.

Roll call by name to appoint Mrs. Cannon-Moye as Deputy Mayor for year 2025.

Committeeman Belgard	Yes
Committeewoman Cannon-Moye	Yes
Committeeman Daloisio	Yes

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Committeeman Malecki	Yes
Committeewoman Scott	Yes

Committeewoman Cannon-Moye was invited to come forward and Senator Singleton administered the Oath of Office.

Congratulations were offered to Deputy Mayor Cannon-Moye; and a thank you to **Senator Singleton**.

RECONSTITUTED ROLL CALL FOR NEWLY APPOINTED TITLES:

Roll Call:	Present:	Absent:
Committeeman Belgard	Present	
Committeeman Malecki	Present	
Committeewoman Scott	Present	
Deputy Mayor Cannon-Moye	Present	
Mayor Daloisio	Present	

Resolution No. 2025-23: Authorizing the Appointment of John Harris as Edgewater Park Township Chief of Police and Authorizing An Employment Agreement Between the Township of Edgewater Park and John Harris as Chief of Police

WHEREAS, a vacancy existed in the position of Chief of Police by reason of the retirement of the former Chief; and

WHEREAS, the Township received notification from the New Jersey Civil Service Commission that Lt. Harris passed the Promotional Exam for Chief of Police; and

WHEREAS, the Township recognizes and accepts the results of the New Jersey Civil Service Promotional Exam for Chief of Police.

WHEREAS, the parties, having bargained in good faith, mutually agree to certain terms for the compensation of Chief Harris for his employment as Chief of Police for the Township; and

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Edgewater Park, County of Burlington, State of New Jersey, Lieutenant Harris is appointed to the position of Chief of Police of the Edgewater Park Township Police Department effective January 1, 2025 and the Mayor and Clerk are hereby authorized to sign the Employment Agreement between the Township of Edgewater Park and Chief Harris as set forth in the attached contract which will expire December 31, 2027.

Motion to approve Resolution No. 2025-23: Committeeman Belgard **Second:** Committeewoman Scott

Roll Call:

Committeeman Belgard	Yes
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Committeeman Malecki	Yes
Committeewoman Scott	Yes
Deputy Mayor Cannon-Moye	Yes
Mayor Daloisio	Yes

Motion carried (5,0,0)

The Oath of Office was administered to Chief Harris by Mayor Daloisio.

Chief Harris thanked all those in attendance and his Mom for raising him right. Chief Harris stated that he enjoys coming to work every day and told the police department to keep being great and expressed how much he appreciates each one of them. Chief Harris explained that the bible he held belonged to his uncle that passed away but from the day he became an officer his uncle called him Chief, so it was a way of having him here today.

Senator Singleton wished everyone good health in the New Year and he emphasized the importance of coming out to meetings and holding elected officials accountable to doing the work for the residents. Senator Singleton stated that he has known Chief Harris for a long time and he is a special person. He added that Chief Harris believes in community policing and offering safety to everyone.

PRESENTATIONS:

Volunteer of the Year Award: Noreen Toner Stefano

- Mayor Daloisio stated that Ms. Toner Stefano had done a lot of work for the 100-year celebration event, especially to secure a historical grant, put together the cookbook and assist with putting together the history exhibit. Committeewoman Scott added that while Ms. Toner Stefano no longer resides in Edgewater Park, she remains active in the community and still considers it home.

Business of the Year Award: Hoover Truck Company

- Mr. Pullion stated that he reached out to the Hoovers and they were unable to attend this evening but were very appreciative of the award. He added that he will drop the plaque off to them this week.

Special Recognition Award: Dennis Rogers

- Mayor Daloisio stated that Mr. Rogers is no longer with us, but he was very active with the Historical Society and did a lot of work for the 100th anniversary celebration and history exhibit. Mr. Lowden accepted the plaque on Mr. Rogers' behalf and stated that the plaque would be placed in the Historical Society museum. He added that Mr. Rogers knew more about Edgewater Park than anyone and he would be missed.

ORDINANCES FOR INTRODUCTION:

ORDINANCE 2025-01: AN ORDINANCE OF THE TOWNSHIP OF EDGEWATER PARK PROVIDING FOR AND DETERMINING THE RATES OF COMPENSATION FOR EMPLOYEES FOR THE YEAR 2025

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Notice of First Reading:

The foregoing was introduced by the Edgewater Park Township Committee at its meeting held on January 2, 2025. This ordinance will be considered for adoption of final reading and public hearing to be held on January 21, 2025, at 7:00 PM, or shortly thereafter, and place to which such meeting may be adjourned, virtually. At which time and place all persons interested will be given an opportunity to be heard concerning said Ordinance. During the week prior to and up to and including the date of such meeting, copies of said ordinance will be made available at the Clerk's office to the members of the general public who shall request the same.

Motion to approve Ordinance 2025-01 on First Reading: Committeewoman Scott
Second: Committeeman Malecki

Roll Call:

Committeeman Belgard	Yes
Committeeman Malecki	Yes
Committeewoman Scott	Yes
Deputy Mayor Cannon-Moye	Yes
Mayor Daloisio	Yes

Motion carried (5,0,0)

RESOLUTION(S):

Authorization to Approve Resolutions Nos. 2025-01 through 2025-22 by consent agenda; if any items on the consent agenda require consideration by separate roll call vote, it shall be removed from the consent agenda to the regular agenda.

Resolution No. 2025-1: Resolution Establishing Professional Services

WHEREAS, there exist a need for a Township Solicitor, Bond Attorney, Labor Counsel, Township Auditor, Township Engineer, Licensed Site Remediation Professional, Conflict Labor Attorney, Special Counsel/Conflict Attorney, Township Prosecutor, Township Public Defender, Affordable Housing Planning Consultant, Affordable Housing Attorney, Health Insurance Risk Management Consultant, Financial Consultant, Financial Advisor; and

WHEREAS, funds are available for this purpose; and

WHEREAS, Requests for Qualifications and Proposals were solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.5 *et. seq.*

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Edgewater Park, in the County of Burlington, and State of New Jersey, that the Mayor and/or Clerk are hereby authorized and directed to execute agreements for the following qualified professionals:

SECTION I:

- A. Malamut & Associates, LLC 457 Haddonfield Rd Ste 500, Cherry Hill, NJ 08002, is hereby appointed Township Solicitor;

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- B. Raymond Coleman, Heinold, & Normann LLP, 325 New Albany Road, Moorestown, NJ 08057, is hereby appointed as Special Counsel/Bond Attorney;
- C. Lennox Law Firm, 223 High Street, Suite B, Mt. Holly, NJ 08060 is hereby appointed as Labor Counsel;
- D. Mercadien, P.C., Certified Public Accounts, 3625 Quakerbridge Road, Hamilton, NJ 08619, is hereby appointed Township Auditor;
- E. Environmental Resolutions, Inc, 815 East Gate Drive, Suite 103, Mount Laurel, NJ 08054 is hereby appointed Township Engineer;
- F. Environmental Resolutions, Inc, 815 East Gate Drive, Suite 103, Mount Laurel, NJ 08054 is hereby appointed Licensed Site Remediation Professional;
- G. Eric M. Bernstein & Associates, L.L.C., 34 Mountain Blvd., Building A, P.O. Box 4922, Warren, NJ 07059 is hereby appointed Conflict Labor Attorney;
- H. Eric M. Bernstein & Associates, L.L.C., 34 Mountain Blvd., Building A, P.O. Box 4922, Warren, NJ 07059 is hereby appointed Conflict Township Attorney;
- I. Kimberly Greig, Esq, The Law Office of Greig and Moles, LLP., 1221 N. Church Street, Suite 103-A, Moorestown, NJ 08057 is hereby appointed Prosecutor;
- J. Daniel M. Rosenberg with the firm Daniel M. Rosenberg & Associates, LLC, 9-11 Garden Street, Mt. Holly, NJ 08060, is hereby appointed Township Public Defender;
- K. Clark, Caton Hintz, 100 Barrack Street, Trenton, NJ 08608, is hereby appointed as Affordable Housing Planning Consultant;
- L. Bowman & Company, Certified Public Accounts and Consultants, 601 White Horse Road, Voorhees, NJ 08043, is hereby appointed as Financial Consultant for the Township of Edgewater Park;
- M. Phoenix Advisors, LLC, Financial Advisors, 625 Farnsworth Ave, Bordentown, NJ 08505, is hereby appointed as Financial Advisor for the Township of Edgewater Park;

SECTION II: These contracts are awarded without competitive bidding as "Professional Services", in accordance with N.J.S.A. 40A: 11-5(1)(a) et seq. of the Local Public Contract Law, and /or awarded in accordance with N.J.S.A. 19:44A-20.4 et seq.; the above named Professionals are licensed to practice in the State of New Jersey.

Pursuant to N.J.S.A. 40A:11-5(1)(a) the following information is set forth:

- A. Duration of Contracts: All terms are for one-year or until a successor is appointed.
- B. Amount of Contracts: All specified per contract and budget appropriation.
- C. This resolution and the above-mentioned contracts will be on file and available for public inspection in the Office of the Clerk of the Township of Edgewater Park.

SECTION III. This resolution shall be printed once in the "Burlington County Times" and the "Courier Post" as required by law within ten days of its adoption.

Resolution No. 2025-2: Appointment of Certifying Agent

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WHEREAS, it is necessary to facilitate the administration of the Public Employee's Retirement System (PERS), the Police and Firemen's Retirement Association (PFRS) and Defined Contribution Retirement Program (DCRP); and

WHEREAS, the Township of Edgewater Park is desirous of designating all documents pertaining to the PERS, PFRS and DCRP particularly enrollments, transfer of employees, employee accounts, retirement withdraws and insurance claims.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Edgewater, County of Burlington and State of New Jersey, does hereby designate Patricia Cahall, Payroll Supervisor to be Certifying Agent for the Township of Edgewater Park, 400 Delanco Rd, Edgewater Park, NJ 08010, (609) 877-2050 and Tara Krueger, CFO as Supervisor Certifying Agent.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Division of Pensions, CN 295, Trenton, NJ 08625, immediately following its adoption.

Resolution No. 2025-3: Appointment of Public Agency Compliance Officer

BE IT RESOLVED that the Township Committee of the Township of Edgewater Park, County of Burlington and State of New Jersey, does hereby designate its Clerk, Patricia A. Clayton, to be the Public Agency Compliance Officer for the Township of Edgewater Park, 400 Delanco Rd, Edgewater Park, NJ 08010, (609) 877-2050.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Affirmative Action Office, Department of the Treasury, CN 209, Trenton, NJ 08625.

Resolution No. 2025-4: Resolution Establishing Interest Rates for Delinquent Taxes and Assessments within the Township of Edgewater Park

WHEREAS, N.J.S.A. 54:4-67 authorizes and permits a municipality to set penalties and rates of interest to be charged for non-payment of delinquent taxes and other municipal liens and charges; and

WHEREAS, N.J.S.A. 54:4-67 has been amended to allow for a 6% penalty on all amounts owed in excess of \$10,000.00 at the end of the year; and

WHEREAS, in accordance with N.J.S.A. 54:5-61 when the tax title certificate amount shall exceed the sum of two hundred dollars, the holder of the tax title shall be entitled to collect from the owner or other person having an interest in the lands an additional sum equal to two percent of the amount so paid for the tax title certificate. When the amount shall exceed the sum of \$5,000, such additional sum shall be equal to 4% of such amount paid; and when the tax title certificate exceeds \$10,000, such additional sum shall be equal to 6% of such amount paid. This section shall also apply to all existing certificates held by municipalities on the effective date of this act; and

WHEREAS, in accordance with N.J.S.A. 54:4-66.3d, the third installment of current year taxes shall not be subject to interest until the later of August 1, the additional interest-free period authorized pursuant to R.S. 54:4-67, or the twenty-fifth (25th) calendar day after the date that the tax bill or estimated tax bill for the third quarter installment was mailed or otherwise delivered. Any payment received after the later of August 1st, the additional interest-free period

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authorized pursuant to R.S. 54:4-67, or the twenty fifth (25th) calendar day after the date that the tax bill or estimated tax bill for the third installment was mailed or otherwise delivered may be charged interest back to August 1. The tax bill shall contain a notice specifying the date on which the interest may begin to accrue;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Edgewater Park, County of Burlington, State of N.J., that:

1. The Tax Collector is hereby authorized and directed to charge eight percent (8%) per annum on the first \$1,500.00 of the delinquency and 18% per annum on any sum in excess of \$1,500.00
2. The Tax Collector is hereby authorized and directed to charge the six percent (6%) year end penalty on delinquent taxes greater than \$10,000.00
3. Effective January 1, 2024 there shall be a ten (10) calendar day grace period after the due date of each quarterly tax installment in which payments will not be subject to interest charges.
4. Any tax payment not made in accordance with paragraph 3 of this resolution shall be charged interest from the due date.

NOW, THEREFORE BE IT FURTHER RESOLVED that the charges on account of delinquent properties as set forth herein remain in effect from year to year until such time as the Township Committee adopts a new resolution setting forth new or different rates.

**Resolution No. 2025-5: Resolution Establishing Fees in Connection with the
Tax Collector's Office for the Township of Edgewater
Park**

WHEREAS, in accordance with N.J.S.A. 54:5-54 the tax collector shall provide to any party entitled to redeem at certificate two calculations of the amount required for redemption within a calendar year at no cost. For each subsequent calculation requested from the tax collector there shall be a \$50.00 fee. A request for a redemption calculation shall be in writing to the tax collector; and

WHEREAS, in accordance with N.J.S.A. 54:5-97.1 the tax collector may charge a lien holder of a tax lien \$50.00 for the calculation of the amount due to redeem the tax lien. Any request for a redemption calculation shall specify the date to be used for the calculation, which shall be the date of the notice, and shall be made in writing to the tax collector. Neither the tax collector nor the municipality shall be liable for an incorrect calculation. The fee paid to the municipality shall not become a part of the lien and shall not be passed on to any party entitled to redeem pursuant to N.J.S.A 54:5-54; and

WHEREAS, in accordance with N.J.S.A. 54:5-26 the tax collector may charge for mailing in lieu of advertising for tax liens, with a maximum of \$25.00 per mailing;

WHEREAS, in accordance with N.J.S.A. 40:5-19 the municipality is authorized to impose a service charge to be added on an account where payment by check, electronic mean or other written instrument was returned for insufficient funds for a fee of 20.00; and

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Edgewater Park that the tax collector is authorized to collect the above-mentioned fees.

Resolution No. 2025-6: Resolution Adopting 2025 Temporary Budget

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WEHEREAS, NJSA 40A:4-19 provides that where any contract, commitments or payments are to be made prior to the adoption of the budget of any fiscal year, temporary budget appropriations may be made for the purposes and amounts required in the manner and time provided; and

WHEREAS, the date of this resolution is prior to January 31, 2025; and

WHEREAS, 26.25% of the total appropriations in the 2024 budget, exclusive of any appropriations made for debt service and capital improvement fund in said 2024 budget provides the maximum 2025 temporary budget amounts of \$2,641,447.50 for the Current Fund and \$191,625.00 for the Open Space Fund, exclusive of appropriations for debt service and capital improvement fund.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Edgewater Park, County of Burlington and State of New Jersey that the following temporary appropriations are made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for her records.

GENERAL FUND

General Revenues	Amount
Amount to be Raised by Taxation	\$2,300,100.00
State & Federal Grants	212,200.00
 General Appropriations	
Administrative & Executive	
Salaries & Wages	\$ 40,700.00
Other Expenses	29,800.00
Township Committee	
Salaries & Wages	4,800.00
Other Expenses	2,500.00
Municipal Clerk	
Salaries & Wages	22,200.00
Other Expenses	11,500.00
Financial Administration	
Salaries & Wages	31,800.00
Other Expenses	29,000.00
Audit Services	
Other Expenses	10,000.00
Collection of Taxes	
Salaries & Wages	17,100.00
Other Expenses	3,200.00
Assessment of Taxes	
Salaries & Wages	4,800.00
Other Expenses	4,700.00
Legal Services	
Other Expenses	25,500.00
Engineering Services	
Other Expenses	\$ 19,700.00
Economic Development Committee	
Other Expenses	200.00

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Planning Board	
Salaries & Wages	300.00
Other Expenses	3,300.00
Zoning Board	
Salaries & Wages	800.00
Other Expenses	900.00
Affordable Housing	
Other Expenses	2,700.00
Fire Subcode Official	
Salaries & Wages	2,700.00
Plumbing Subcode Official	
Salaries & Wages	5,600.00
Electrical Subcode Official	
Salaries & Wages	4,600.00
Construction Code Official	
Salaries & Wages	27,100.00
Other Expenses	5,300.00
Code Enforcement	
Salaries & Wages	45,500.00
Other Expenses	1,100.00
Liability Insurance – Other Expenses	46,500.00
Workers Comp. Insurance – Other Expenses	127,500.00
Employee Group Insurance – Other Expenses	203,700.00
Unemployment Insurance - Other Expenses	3,900.00
Police Department	
Salaries & Wages	668,900.00
Other Expenses	51,000.00
Emergency Management	
Salaries & Wages	900.00
Other Expenses	51,000.00
Aid to Endeavor EMS	
Other Expenses	10,000.00
Municipal Prosecutor	
Other Expenses	4,800.00
Road Repairs & Maintenance	
Salaries & Wages	92,400.00
Other Expenses	14,500.00
Garbage & Trash Removal	
Salaries & Wages	1,900.00
Other Expenses	56,500.00
Public Buildings & Grounds	
Other Expenses	7,700.00
Community Services Act	
Other Expenses	102,400.00

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Board of Health	
Salaries & Wages	\$ 200.00
Other Expenses	200.00
Animal Control Services	
Other Expenses	5,000.00
Recreation/Parks & Playgrounds	
Other Expenses	2,700.00
Maintenance of Parks	
Other Expenses	600.00
Stormwater Management	
Other Expenses	1,500.00
Environmental/Shade Tree Commission	
Other Expenses	100.00
Accumulated Absences – Salaries & Wages	100.00
Storm Recovery – Other Expenses	100.00
Sr. Citizen Advisory Committee – Other Expenses	800.00
Celebration of Public Events – Other Expenses	5,000.00
Newsletter – Other Expenses	1,900.00
Aid to Providence House - Other Expenses	600.00
Electricity - Other Expenses	17,100.00
Street Lighting - Other Expenses	25,200.00
Telephone - Other Expenses	10,100.00
Water - Other Expenses	1,500.00
Fuel Oil/Natural Gas - Other Expenses	4,500.00
Telecommunications - Other Expenses	9,000.00
Gasoline/Diesel Fuel - Other Expenses	14,500.00
Solid Waste Disposal - Other Expenses	70,900.00
Recycling Tax - Other Expenses	2,900.00
Public Employee Retirement System - Other Expenses	5,000.00
Police & Fire Retirement System - Other Expenses	15,000.00
Social Security & Med. Taxes - Other Expenses	76,200.00
Defined Contribution Retirement - Other Expenses	200.00
NJ DOT Grant – Washington Ave. Improvements	212,200.00
Municipal Court	
Salaries & Wages	40,700.00
Other Expenses	4,400.00
Public Defender	
Other Expenses	3,100.00
Subtotal – General Appropriations	\$2,332,300.00

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Capital Improvement Fund	\$ 50,000.00
Payment of Bond Principal	0.00
Payment of Bond Interest	130,000.00
TOTAL – CURRENT FUND	\$2,512,300.00

OPEN SPACE FUND

Open Space Revenues	Amount
Amount to be Raised by Taxation	\$ 63,000.00
Open Space Appropriations	
Maintenance of Open Space	
Salaries & Wages	\$ 2,600.00
Other Expenses	21,000.00
Development of Open Space	
Salaries & Wages	300.00
Other Expenses	39,100.00
TOTAL – OPEN SPACE FUND	\$ 63,000.00
GRAND TOTAL	\$2,908,300.00

**Resolution No. 2025-7: Resolution Authorizing Contracts with Certain
Approved State Contract Vendors for Contracting
Units Pursuant to N.J.S.A. 40a:11-12a**

WHEREAS, the Township of Edgewater Park, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Township of Edgewater Park, has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Township of Edgewater Park intends to enter into contracts with the Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts;

NOW, THEREFORE, BE IT RESOLVED, that the Township of Edgewater Park authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list, pursuant to all conditions of the individual State contracts; and

BE IT FURTHER RESOLVED, that the governing body of the Township of

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Edgewater Park pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer; and

BE IT FURTHER RESOLVED, that the duration of the contracts between the Township of Edgewater Park and the Referenced State Contract Vendors shall be from January 1, 2024 through December 31, 2024.

Referenced State Contract Vendors

<u>Commodity/Service</u>	<u>Vendor</u>	<u>State Contract #</u>
General Office Supplies	W B Mason Co., Inc.	A-88839
Fuel Oil & Gasoline	Pedroni Fuel	A-81391 & A-80910
Police & DPW Traffic Supplies	All Traffic Solutions	17-FLEET-00776
Police Equipment & Supplies	Atlantic Tactical	17-FLEET-00787
<u>Commodity/Service</u>	<u>Vendor</u>	<u>State Contract #</u>
Diesel Fuel	Majestic Oil Co. Inc.	19-FLEET-01098
Unleaded Gasoline	Majestic Oil Co. Inc.	19-FLEET-00972
Office Furniture	National Business Systems	GS-28F-0004W
Vehicle Maintenance & Repairs	Hainesport Enterprises Inc.	T2108, 89300, 40856

**Resolution No. 2025-8: Resolution Establishing Risk Management Consultant
Burlington County Municipal Joint Insurance Fund**

WHEREAS, the Township Committee of the Township of Edgewater Park is a member of the Burlington County Municipal Joint Insurance Fund, a self-insurance pooling fund, and;

WHEREAS, the Bylaws of said Fund allow each municipality to appoint a RISK MANAGEMENT CONSULTANT to perform various professional services as detailed in the Bylaws and;

WHEREAS, the Bylaws indicate a fee not to exceed six percent (6%) of the municipal assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the governing body and;

WHEREAS, N.J.S.A. 40A:11-5 (1) (m), specifically exempts the hiring of insurance consultants from competitive bidding as an extraordinary unspecifiable service; and

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WHEREAS, the experience, knowledge of public insurance and risk management issues and judgmental nature required of a Risk Management Consultants are clearly an extraordinary unspecifiable service which therefore render competitive bidding impractical;

NOW THEREFORE, be it resolved that the Township Committee of the Township of Edgewater Park does hereby appoint T.C. Irons Insurance Agency as its Risk Management Consultant in accordance with N.J.S.A. 40A:11-5 and;

BE IT FURTHER RESOLVED that the Township Committee of the Township of Edgewater Park is hereby authorized and directed to execute the Consultant's Agreement annexed hereto and to cause a notice of this decision to be published according to N.J.S.A. 40A:11-5 (1), (a), (i).

Resolution No. 2025-9: Resolution Establishing Open Public Meetings Act

WHEREAS, the "Open Public Meetings Act" requires that advance written notice of all meetings of the Township Committee be posted in one public place designated by the Township Committee and mailed, e-mailed, telephoned, faxed or hand delivered to two newspapers designated by resolution and mailed to all persons requesting a copy of same;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Edgewater Park, County of Burlington and State of New Jersey, that:

SECTION I. All advanced written notices of the Township Committee meetings shall be posted by the Township Clerk on the Official Bulletin Board located in the Municipal Building and on the Township website.

SECTION II. All advanced written notices of the Township Committee meetings shall be given to the following newspapers: "The Burlington County Times" and the "Courier Post".

SECTION III. All advanced written notices of the Township Committee Meetings throughout the year shall be mailed to all persons requesting copy of same after payment by person of a fee of \$5.00. News media shall be exempt from such fee.

SECTION IV. The schedule of regular meetings of the Township Committee for the period from this reorganization meeting until the reorganization meeting for 2026, shall be in accordance with the Open Public Meetings Act.

**Resolution No. 2025-10: Resolution Designating Official Newspaper for Local
Publication for the Township of Edgewater Park**

BE IT RESOLVED by the Township Committee of the Township of Edgewater Park, County of Burlington and State of New Jersey, that;

BE IT RESOLVED by the Township Committee of the Township of Edgewater Park, County of Burlington and State of New Jersey, that;

BE IT HEREBY RESOLVED that the following are the official Newspapers of Edgewater Park Township, County of Burlington, State of New Jersey through December 31, 2024;

PRIMARY: Burlington County Times

SECONDARY: Courier Post

**TOWNSHIP OF EDGEWATER PARK
REORGANIZATION MEETING MINUTES
JANUARY 2, 2025**

**Resolution No. 2025-11: Resolution Establishing the Meeting Dates of the
Township Committee**

BE IT RESOLVED, by the Township Committee of the Township of Edgewater Park, County of Burlington and State of New Jersey, that during the year 2025, the Regular Monthly Meetings of the Township Committee shall be held commencing at 7:00 P.M. for public session with closed session following public session; upon conclusion of closed session official action by Township Committee may be taken upon re-entry to public session. Meetings shall be held at the Municipal Building, 400 Delanco Road, Edgewater Park, NJ.

Committee Work Session	Committee Regular Session
	Tuesday, January 21, 2025
Tuesday, February 4, 2025	Tuesday, February 18, 2025
Tuesday, March 4, 2025	Tuesday, March 18, 2025
Tuesday, April 1, 2025	Tuesday, April 15, 2025
Tuesday, May 6, 2025	Tuesday, May 20, 2025
No June Work session	Tuesday, June 17, 2025
Tuesday, July 1, 2025 (If Needed)	Tuesday, July 15, 2025
Tuesday, August 5, 2025 (If Needed)	Tuesday, August 19, 2025
Tuesday, September 2, 2025	Tuesday, September 16, 2025
Tuesday, October 7, 2025	Tuesday, October 21, 2025
No November work session	Tuesday, November 18, 2025
Tuesday, December 2, 2025	Tuesday, December 16, 2025

BE IT FURTHER RESOLVED that official action may be taken by Township Committee at any and all scheduled meetings. Township Committee reserves the right to enter into closed session and schedule additional meetings on as “as needed” basis pursuant to provisions N.J.S.A. 10:4-18 et seq.

**Resolution No. 2025-12: Appointment to the Edgewater Park Sewerage
Authority**

BE IT RESOLVED by the Township Committee of the Township of Edgewater Park, County of Burlington and State of New Jersey that the following appointments are being made to the Edgewater Park Sewerage Authority:

1. Judith Hall commencing February 1, 2025 for a term of five (5) years.
2. William Allen Sr. commencing January 2, 2025 for an unexpired term expiring January 31, 2026.

BE IT FURTHER RESOLVED, that the Sewer Authority members shall be residents of the township and shall remain residents of the township during their terms. A member, who, subsequent to his appointment, shall maintain an address as his or her principal primary residence that is not an Edgewater Township address, shall immediately vacate and forfeit his membership on the Sewer Authority; and until a subsequent appointment shall be made by the Township Committee the post shall be deemed vacant.

**TOWNSHIP OF EDGEWATER PARK
REORGANIZATION MEETING MINUTES
JANUARY 2, 2025**

**Resolution No. 2025-13: Municipal Joint Insurance Fund Resolution
Establishing Fund Commissioner**

WHEREAS, Edgewater Park Township is a member of the Burlington County Municipal Joint Insurance Fund, hereinafter referred to as the FUND; and

WHEREAS, the Bylaws of the FUND require that each Municipality appoint a member of the governing body or a municipal employee to serve as Fund Commissioner; and

WHEREAS, the Edgewater Park Township recommends the appointment of Joseph T. Pullion, Administrator to serve as Fund Commissioner in accordance with the FUND Bylaws;

WHEREAS, the Edgewater Park Township recommends the appointment Patricia A. Clayton, Township Clerk to serve as Alternate Fund Commissioner in accordance with the FUND Bylaws;

NOW, THEREFORE, BE IT RESOLVED by the Edgewater Park Township Committee that it does hereby appoint, Joseph T. Pullion, Administrator as Fund Commissioner and Patricia Clayton, Township Clerk to serve as Alternate Fund Commissioner to Burlington County Municipal Joint Insurance Fund.

**Resolution No. 2025-14: Resolution Appointing Contact Person(s) for the
Employment Practices Liability Attorney Consultation
Service Burlington County Municipal Joint Insurance
Fund**

WHEREAS, the Township Committee of the Township of Edgewater Park hereinafter referred to as "MUNICIPALITY", is a member of the Burlington County Municipal Joint Insurance Fund, hereinafter referred to as "FUND"; and

WHEREAS, the FUND has purchased Employment Practices Liability coverage from XL Insurance Company; and

WHEREAS, XL Insurance has arranged for the Fund members to have access to an EPL HELPLINE service and;

WHEREAS, the HELPLINE will provide the following services;

- Attorneys will answer specific HR and Employment Law questions
 - Confidential and timely responses
 - Attorney-client privilege
 - Via Website/Email
 - By Telephone with written follow-up response
- Online Training
 - Managers/Supervisors
 - Slides, Audio, File Downloads
 - Small Chapters
 - Certificates of Completion
- Additional Online Resources
 - Question of the Month
 - Case of the Month
 - HR Alerts via e-mail and posted on website
 - Federal/State News Updates
 - HR Posters
 - Model Policies/Handbook

**TOWNSHIP OF EDGEWATER PARK
REORGANIZATION MEETING MINUTES
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WHEREAS, the FUND requires the MUNICIPALITY to designate specific managerial or supervisory individuals who will have access to the HELPLINE;

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Edgewater Park, assembled in public session this 2nd day of January, 2025 does hereby appoint Joseph T. Pullion, Administrator as its Contact Person.

BE IT FURTHER RESOLVED, that the Township Committee does hereby appoint Patricia Cahall, Human Resource Supervisor as an additional Contact Person.

Resolution No. 2025-15: Resolution Establishing Public Officials Bonds for Year 2025

WHEREAS, N.J.S.A. 40A:5-34 requires every officer or employee who by virtue of his office or position is entrusted with the receipt, custody, or expenditure of money of funds of the Local unit be bonded prior to entering upon the duties of the office, and

WHEREAS, the surety bond for the Municipal Court Judge shall be covered under the Municipal Excess Liability Joint Insurance Fund (MEL); and

WHEREAS, on January 6, 2016, Conner Strong & Buckelew Companies, Inc./Public Entity Practice advised the Risk Manager and the Township of Edgewater Park that the Chief Financial Officer's bond (CFO) is covered under the Crime Blanket Certificate and does not need to have a Statutory bond; and

WHEREAS, the governing body shall be given the responsibility of determining such form and such sum and with such surety as the governing body of the local unit shall, by resolution direct.

BE IT RESOLVED, by the Township Committee of the Township of Edgewater Park, County of Burlington and State of New Jersey, that the bonds of the following officials be in effect for the year 2025:

Township Collector of Taxes \$ 125,000.00

Blanket Bond \$ 1,000,000.00

(Covering all Township employees except those specifically named above)

Resolution No. 2025-16: Resolution to Cancel Debits and Credits of \$10.00 or Less

WHEREAS, N.J.S.A. 54:5-20 provides the governing body of a municipality to designate a municipal employee to cancel without further action on the part of the governing body any debits or credits in the amount of \$10.00 or less.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Township Committee of the Township of Edgewater Park, County of Burlington and State of New Jersey, that Mindie Weiner, Tax Collector, for the Township of Edgewater Park be designated as the municipal employee for the cancellation of the debits and credits in the amounts of \$10.00 or less for the tax year of 2025.

Resolution No. 2025-17: Resolution Authorizing the 2025 Tax Sale

WHEREAS, it is the desire of the Tax Collector of the Township of Edgewater Park to conduct the 2025 tax sale of the prior year delinquent taxes, assessments, municipal utility charges and other municipal charges; and

**TOWNSHIP OF EDGEWATER PARK
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WHEREAS, R.S. 54:5-26 states that in lieu of any two publications, notice to the property owner and to any person or entity, entitle to notice of the foreclosure pursuant to section 20 of P.L. 1948.C96 cc. 54:5-104.48 may be given by regular or certified mail, the cost of which shall be added to the cost of sale in addition to those provided in R.S. 54:5-38 not to exceed \$25.00 (twenty-five) dollars for each notice for a particular property. Failure of property owner to receive notice of tax sale property mailed by the Tax Collector shall not constitute grounds to void the subsequent tax sale.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Edgewater Park, assembled in public session this 2nd day of January 2025 that the Tax Collector is hereby authorized to conduct the annual tax sale of prior year delinquencies.

Resolution No. 2025-18: Resolution Authorizing Participation in the Burlington County Shared Services Forum

WHEREAS, the forty municipalities within Burlington County are interested in providing cost effective and efficient delivery of governmental services to their citizens; and

WHEREAS, it is believed that jointly sharing services provided by various municipalities and school districts will be cost effective and efficient; and

WHEREAS, there is a need to facilitate shared services.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Edgewater Park that the Township of Edgewater Park does actively support discussing and researching possible new and enhanced Shared Services between one or more municipalities, Burlington County and/or local school districts; and

BE IT FURTHER RESOLVED that the following two representatives of the Township of Edgewater Park Kevin Johnson, Mayor and Juanita Scott, Deputy Mayor are hereby authorized and encouraged to participate in all meetings of the Burlington County Shared Services Forum and/or its subcommittees for the purpose of reaching a consensus on the best opportunities for Shared Services among these governmental agencies; and

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Burlington County Board of Chosen Freeholders and the Burlington County Bridge Commission.

Resolution No. 2025-19: Cash Management Plan Year 2025

WHEREAS, N.J.S.A. 40A:5-14 requires that each local unit to annually adopt a cash management plan;

WHEREAS, it is desired by the Township Committee to comply with said statute;

NOW THEREFORE, BE IT RESOLVED, by the Governing Body of the Township of Edgewater Park, County of Burlington, that the attached cash management plan for the year ending December 31, 2025 be approved and is hereafter effective until changed by subsequent resolution.

CASH MANAGEMENT PLAN OF THE TOWNSHIP OF EDGEWATER PARK IN THE COUNTY OF BURLINGTON, NEW JERSEY

I. PURPOSE

This Cash Management Plan (the “Plan”) is prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in order to set forth the basis for the deposits (“Deposits”) and investment (“Permitted Investments”) of certain public funds of the Township of

**TOWNSHIP OF EDGEWATER PARK
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Edgewater Park. The Plan is intended to ensure that all public funds identified herein are deposited in interest-bearing investments hereinafter referred to. The intent of the Plan is to ensure that the decisions made with regard to the deposits and the permitted investments will be done to maximize the safety, liquidity (regarding the availability for the intended purposes), and the investment returns within such limits. The Plan is intended to ensure that any deposit or permitted investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such deposits or permitted investments.

II. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN

A. The plan is intended to cover the deposits and/or investments of the following funds and accounts of the Township of Edgewater Park:

1. Current Fund
2. Grant Fund
3. Capital Fund
4. Dog Fund
5. Open Space Fund
6. Trust Other Fund

III. DESIGNATION OF OFFICIALS OF THE TOWNSHIP OF EDGEWATER PARK AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN.

The Chief Financial Officer, and/or designee, of the Township of Edgewater Park is hereby authorized and directed to deposit and/or invest the funds referred to in the Plan. Prior to making any such deposits or any permitted investments, such officials of the Township of Edgewater Park are directed to supply to all depositories or any other parties with whom the deposits or permitted investments are made, a written copy of the Plan which shall be acknowledged in writing by such parties and a copy of such acknowledgment kept on file with such officials.

IV. DESIGNATION OF DEPOSITORIES

Revised Statute N.J.S.A. 40:3-25 provides that moneys held in any separate fund, i.e., General Account, Capital Fund, Trust Account and all Escrow Accounts, shall be treated as moneys held in trust and shall not be diverted to any other purpose;

The following banks and financial institutions are hereby designated as official depositories for the deposit of all public funds referred to in the Plan, including any certificates of deposit which are not otherwise invested in permitted investments as provided for in this plan, and that the custodian shall be Tara Krueger:

TD Bank	Cornerstone Bank
Beneficial Savings Bank	Sovereign Bank
Delanco Federal Savings Bank	NJ ARM

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All disbursements for the general, capital, open space, special law enforcement, trust, flexible spending, developer fee, accumulated leave, donation and storm recovery accounts shall require two signatures and shall be made by checks signed by: Jeffry Daloisio, Mayor, or Sarah Cannon-Moye, Deputy Mayor, or Tara Krueger, Chief Financial Officer, Joseph T. Pullion, Administrator, or Patricia Cahall, Payroll Supervisor, or Patricia Clayton, Municipal Clerk.

All disbursements from the payroll account shall require one signature and shall be made by checks signed by: Tara Krueger, Chief Financial Officer, or Jeffry Daloisio, Mayor, or Sarah Cannon-Moye, Deputy Mayor, Joseph T. Pullion, Administrator, or Patricia Clayton, Municipal Clerk.

All disbursements from the Edgewater Park Court Account and Bail Account shall require one signature and shall be made by checks signed by: Krisden M. McCrink, Municipal Court Judge, or Catherine M. Iezzi, Court Administrator, or Terri Harper, Deputy Court Administrator.

All disbursements from the Tax Collector's Account and the Tax Collector's Lien Redemption Account shall require one signature and shall be made by checks signed by: Mindie Weiner, Tax Collector or Alexa Rancani, Clerk Typist or Tara Krueger, Chief Financial Officer, Joseph T. Pullion, Administrator or Patricia Clayton, Municipal Clerk.

All such depositories shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgments to the designated official(s) referred to in Section III above.

V. AUTHORIZED INVESTMENTS

- A. Except as otherwise specifically provided for herein, the designated official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in deposit, in the following Permitted Investments:
 - 1. Government money market mutual funds; and
 - 2. Obligations of the U.S. Government including Treasury Bills, Notes or Bonds; and
 - 3. Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c. 281 (C52:18A-90); and
 - 4. Certificates of Deposit in GUDPA approved banks; and
 - 5. Interest-bearing Bank Accounts in GUDPA approved banks.
- B. Any investment instruments in which the security is not physically held by the local unit shall be covered by a third party custodial agreement, which shall provide for the designation of such investments in the name of the local unit and prevent unauthorized use of such investments.
- C. Purchase of investment securities shall be executed by the "delivery versus payment" method to ensure that securities are either received by the local unit or a third party custodian prior to or upon the release of the local unit's funds.

**TOWNSHIP OF EDGEWATER PARK
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- D. Any investment not purchased and redeemed directly from the issuer, government money market mutual fund, local government investment pool, or the State of New Jersey Cash management Fund, shall be purchased and redeemed through the use of a national or State Bank located within this State or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of least two years pursuant to section 9 of P.L. 1967, c.93 (C49:3-56) and has at least \$25 million in capital surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Reserve bank of New York its position in and borrowing on such U.S. Government securities.
- E. Investments shall only be made after a cash flow analysis has been conducted, keeping in mind the principles of preservation of capital, liquidity, diversification, and maturity requirements.

**VI. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGMENT OF
RECIEPT OF PLAN**

To the extent that any Deposit or Permitted investment involves a document or security which is not physically held by the Township of Edgewater Park, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such instruments shall be in the name of the Township of Edgewater Park to ensure that there is no unauthorized use of the funds or the permitted investments or deposits. Purchase of any permitted investments that involves securities, shall be executed by a "delivery versus payment" method to ensure that such permitted investments are either received by the Township of Edgewater Park or by a third party custodian prior to or upon the release of the Township of Edgewater Park's funds.

To ensure that all parties with whom the Township of Edgewater Park deals, either by way of deposits or permitted investments, are aware of the authority and the limits set forth in this Plan, all such parties shall be supplied with a copy of this Plan in writing, and all such parties shall acknowledge the receipt of this Plan in writing, a copy of which shall be on file with the Designated Official(s).

VII. ISSUANCE OF PAYMENTS

To the extent that any statutory, utility service, contractual, emergency, note or bond payment falls within a time frame period in which the issuance of the payment would cause the payment to be not filed in a timely manner, payment shall be approved by the Township Administrator and shall further be reported on the bill list at the next scheduled Township Committee meeting.

VIII. REPORTING REQUIREMENTS

During each month in which this Plan is in effect, the Designated Official(s) referred to in Section III hereof shall supply to the governing body of the Township of Edgewater Park a written report of any deposits or permitted investments made pursuant to this Plan, which shall include, at a minimum, the following information:

**TOWNSHIP OF EDGEWATER PARK
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- A. The name of any institution holding funds of the Township of Edgewater Park as a deposit or a permitted investment.
- B. The amount of securities or deposits purchased or deposits made.
- C. The class or type of securities purchased or deposits made.
- D. The book value of such deposits or permitted investments.
- E. The earned income on such deposits or permitted investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.
- F. The fees incurred to undertake such deposits or permitted investments.
- G. The market value of all deposits or permitted investments as of the end of the immediately preceding month.
- H. All other information which may be deemed reasonable from time to time by the governing body of the Township of Edgewater Park.

IX. TIME OF PLAN

This plan shall be in effect from January 1, 2025 to December 31, 2025 and is hereafter effective until changed by subsequent resolution. Attached to the Plan is a resolution of the governing body of the Township of Edgewater Park approving this Plan for such period of time. The plan may be amended from time to time. To the extent that any amendment is adopted by the Governing Body, the Designated Official is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

**Resolution No. 2025-20: Appointment of Municipal Positions/ Boards
/Employees**

BE IT HEREBY RESOLVED that the following individuals and/or firms shall be appointed to and/or are currently holding the various offices listed below.

TOWNSHIP COMMITTEE LIAISONS TO BOARDS AND COMMITTEES:

Sewer Authority – Ms. Juanita Scott

Senior Advisory – Mr. Malecki

School Board Liaison – Mr. Daloisio

EPAA – Mrs. Cannon-Moye

Community Engagement – Mr. Belgard

Economic Development/Redevelopment – Mr. Daloisio

Police & Court Building/Community Center – Mr. Belgard and Mr. Daloisio

ADMINISTRATION:

Recycling Coordinator - James Bernard, Superintendent of Public Works

Search Officer - Patricia A. Clayton, Municipal Clerk

Public Agency Compliance Officer – Patricia A. Clayton, Municipal Clerk

Supervising Certifying Agent pertaining to the PERS, PFRS and DCRP - Tara Krueger, CFO

Certifying Agent pertaining to PERS, PFRS and DCRP - Patricia Cahall, Payroll Supervisor

Tax Search Officer - Mindie Weiner, Tax Collector

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**PUBLIC WORKS DEPARTMENT INTERMITTENT GROUNDS KEEPERS YEAR 2024
(WHEN NEEDED):**

Yakup Koksaldi

Fran Versaci

Cedric Minter

BOARD OF HEALTH:

Members: William A. Belgard, III, Sarah Cannon-Moye, Jeffry Daloisio, Stepen Malecki,
Juanita Scott, Tom Pullion

Secretary: Sherri Howlett

Meeting Dates: March 4th, June 17th, September 2nd, December 2nd, 2025 at 6:45 PM

PLANNING BOARD

Class I Member for a One Year Term: Stephen Malecki (Mayor's Designee)

Class II Member for a One Year Term: Phillip Aaronson

Class III Member for a One Year Term: Sarah Cannon-Moye (Township Official)

Class IV Member - Four Year Term: Gwendolyn Bonner

Class IV Member – Unexpired term expiring December 31, 2027: Brian Nolan

Alternate I – Unexpired term expiring December 31, 2025: Edward Black

Alternate II – Two Year Term: Sharon D'Errico

SENIOR ADVISORY COMMITTEE:

One Year Term:

Theresa Atzert

Judith Hall

Barbara Riceman

Anthony Rizzo

Elaine Smith

Bonnie Tumminia

Louise Comegys

Susan Strauss

Kevin Johnson

PARKS AND COMMUNITY ENGAGEMENT:

Odessa Santiago - Three Year Term

Shauna Brown- Three Year Term

ECONOMIC AND REDEVELOPMENT COMMITTEE:

One Year Term:

Anthony Rizzo

Lester Holley

Brian Nolan

Kimberly Thomas

John Alexander

Gwendolyn Bonner

Sharon D'Errico

TOWNSHIP COMMITTEE DEPARTMENTAL ASSIGNMENTS:

Public Works, Buildings & Grounds – Ms. Scott

Administration – Ms. Scott and Mr. Malecki

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Finance – Mrs. Cannon Moye & Mr. Daloisio

Public Affairs & Public Safety – Mr. Belgard

Resolution No. 2025-21: Authorizing Appointment of Emergency Management Coordinator

WHEREAS, the Township Committee of the Township of Edgewater Park (hereinafter referred to as “Township”) is desirous of appointing an Emergency Management Coordinator; and

WHEREAS, New Jersey State Law requires every municipality to appoint a Municipal Emergency Management Coordinator from among residents of the municipality; and

WHEREAS, Alyssa Meredith, an Edgewater Park resident, possesses extensive experience and education in the Emergency Management field, including a Bachelor of Science Degree in Biology from Rowan University and a Masters in Public Health from George Washington University. Ms. Meredith is currently certified as a New Jersey Emergency Medical Technician, Pro Board Firefighter, Fire Inspector, Incident Command System (ICS) Operations, and Hazardous Materials Awareness and Operations. Ms. Meredith has served the public in association with the Burlington County Health Department, FEMA’s Burlington County COVID-19 Vaccine Mega Site, Haddonfield EMS and Willingboro EMS; and

WHEREAS, the Township has determined Alyssa Meredith to be a qualified appointee for the Emergency Management Coordinator position; and

WHEREAS, as a condition to the appointment of Emergency Management Coordinator, said appointee shall have successfully completed at the time of their appointment, or within one year immediately following same, the current approved Home Study Course and the Basic Emergency Management Workshop; and

WHEREAS, the term for the Emergency Management Coordinator shall be three (3) years, and the governing body has determined it appropriate that the Emergency Management Coordinator receive an annual stipend of three thousand five hundred dollars (\$3,500.00) for each year of service; and

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Edgewater Park, County of Burlington and State of New Jersey that Alyssa Meredith is hereby appointed to the serve as the Municipal Emergency Management Coordinator for the Township of Edgewater Park for a three-year term effective this 1st day of January 1, 2025 and to expire December 31, 2027.

Resolution No. 2025-22: Authorizing Addendum to the Township’s Personnel Policies and Procedures and Related Forms as Provided for in the Updated Employee Handbook/Volunteer’s Handbook

WHEREAS, Edgewater Park Township has an Employee Handbook and Volunteers’ Handbook (which is combined with a Policy and Procedure manual) which sets forth numerous policies, procedures, notices and forms for use by the Employees/Volunteers of the Edgewater Park Township which was adopted by Township Committee by Resolution 2023-131 on October 17, 2023; and

WHEREAS, from time-to-time certain updates are necessary to effectuate updates to the Policies and Procedures and the Employee Handbook and Volunteers’ Handbook for the purpose of including revisions to federal, state and other laws; and

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WHEREAS, Edgewater Park Township is a member of the Municipal Excess Liability Joint Insurance Fund; and

WHEREAS, in order to receive certain rate incentives, Edgewater Park Township must ensure that its Employee Handbook and Volunteers' Handbook (which is combined with a Policy and Procedure manual) is updated and compliant with certain requirements of the Municipal Excess Liability ("MEL") Joint Insurance Fund and changes in the law; and

WHEREAS, Labor Counsel for Edgewater Park has prepared the attached IT Security Policy as an addendum to the adopted Employee Handbook and reviewed the same to ensure the policy is in compliance with all appropriate language, and has done so in conjunction with the Edgewater Park Township's Risk Managers and the MEL; and

NOW THEREFORE, BE IT resolved by the Edgewater Park Township Committee authorizes the IT Security Policy (Exhibit A) as an addendum to the Personnel Policies and Procedures as contained in the Employee Handbook and Volunteers' Handbook.

Motion to approve by consent agenda Re: Committeewoman Scott **Second:** Deputy Mayor Cannon-Moye

Roll Call:

Committeeman Belgard	Yes, except abstain as to 2025-01 (J) and 2025-08
Committeeman Malecki	Yes
Committeewoman Scott	Yes
Deputy Mayor Cannon-Moye	Yes
Mayor Daloisio	Yes

Motion carried.

**RECOGNITION OF APPOINTMENTS FOR PROFESSIONAL SERVICES
(MAYOR:) APPOINTMENTS**

Mayor Daloisio acknowledged the Professional Services Appointments as follows:

Township Attorney
Malamut & Associates

Township Special Counsel/Bond Attorney
Raymond, Coleman & Heinold & Normann, LLP

Township Labor Counsel
The Lenox Law Firm

Township Planning Consultant (Affordable Housing)
Clark, Canton Hintz

Township Financial Consultant

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Bowman & Company

Township Financial Advisor

Phoenix Advisors, LLC

Township Engineer

Environmental Resolutions, Inc.

Township Site Remediation Professional

Environmental Resolutions, Inc.

Township Auditor

Mercadien

Township Risk Management Consultant

T.C. Irons Insurance Agency

Township Prosecutor

Law Offices of Greig & Moles, - Kimberly Greig, Esq.

Township Public Defender

Daniel M. Rosenberg & Associates – Dan Rosenberg

Conflict Labor Counsel/Conflict Township Attorney

Eric M. Bernstein & Associates, L.L.C., Eric M. Bernstein, Esq.

RECOGNITION OF APPOINTMENTS TO BOARDS AND COMMITTEES

Mayor Daloisio announced and recognized the following appointments for Boards and Committees:

SEWERAGE AUTHORITY:

Five Year Term effective February 1, 2025: Judith Hall

Unexpired Term expiring January 31, 2026: William Allen Sr.

PLANNING BOARD:

Class I Member for a One Year Term: Committeeman Malecki (Mayor's Designee)

Class II Member for a One Year Term: Phillip Aaronson

Class III Member for a One Year Term: Deputy Mayor Cannon-Moye

Class IV Member - Four Year Term: Gwendolyn Bonner

Class IV Member – Unexpired Term expiring 12/31/2027: Brian Nolan

Alternate No. I - Unexpired Term expiring 12/31/2025: Edward Black

Alternate No. II – Two Year Term: Sharon D'Errico

REDEVELOPMENT-ECONOMIC COMMITTEE:

One Year Term:

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Anthony Rizzo
Lester Holley
Brian Nolan
Kimberly Thomas
John Alexander
Gwendolyn R. Bonner
Sharon D'Errico

SENIOR ADVISORY COMMITTEE:

One Year Term:

Theresa Atzert
Judith Hall
Barbara Riceman
Anthony Rizzo
Elaine Smith
Bonnie Tumminia
Louise Comegys
Susan Strauss
Kevin Johnson

PARKS AND COMMUNITY ENGAGEMENT COMMITTEE:

Three Year Term:

Odessa Santiago
Shauna Brown

OATH OF OFFICE FOR BOARDS AND COMMITTEES

Mayor Daloisio requested to those who have been appointed to a Board or Committee and that are with us this evening to please stand, raise your right hand, and repeat the "Oath of Office" administered by Ms. Clayton

Congratulations was offered to all appointees.

CLOSING REMARKS

Committeeman Belgard stated that it was an honor to serve as liaison to PCE and 100-year committee. He thanked the committee and all those who volunteered at the 100-year celebration and the hope is to continue to have a community day around the same time each year.

Committeeman Malecki stated that he looks forward to working with the Township Committee, Planning Board and businesses.

Committeewoman Scott stated that the Committee worked very hard in 2024 to make Edgewater Park a better place and she is honored to serve.

Deputy Mayor Cannon-Moye thanked everyone for coming out and the Committee accomplished a lot last year and will continue this year.

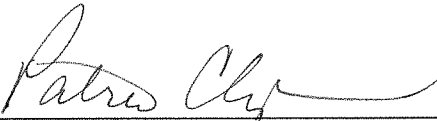
**TOWNSHIP OF EDGEWATER PARK
REORGANIZATION MEETING MINUTES
JANUARY 2, 2025**

Mayor Daloisio thanked Committeewoman Scott for her service as Mayor last year and echoes the sentiment about the work done last year and continuing to work hard this year. Mayor Daloisio thanked Committeeman Belgard and PCE because it is great to see the community engaged.

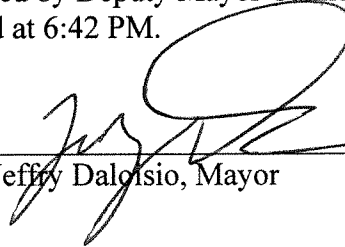
PUBLIC COMMENT:

Mayor Daloisio opened public comment. Hearing no one for comment, Mayor Daloisio closed this portion of the meeting.

Motion made by Committeewoman Scott and seconded by Deputy Mayor Cannon-Moye. All were in favor. Motion carried and meeting adjourned at 6:42 PM.



Patricia Clayton, Township Clerk



Jeffrey Daloisio, Mayor