

**TOWNSHIP OF EDGEWATER PARK
REORGANIZATION MEETING
JANUARY 2, 2016 at 4:30P.M.**

The Edgewater Park Township Committee Reorganization Meeting for year 2016 was held January 2, 2016 at 4:30 p.m. at the Municipal Building; the meeting was called to order by the Municipal Clerk.

WELCOME PUBLIC

The Municipal Clerk/Administrator on behalf of the Township Committee, welcomed those present to the Reorganization Meeting for the Township of Edgewater Park year 2016.

FLAG SALUTE

OPEN PUBLIC MEETINGS ACT STATEMENT

IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT, CHAPTER 231, P.L. 1975
THE CLERK READ THE FOLLOWING STATEMENT:

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given by the Township Committee in the following manner:

- A. By posting written notice on the Official Bulletin Board at the Municipal Building 400 Delanco Road Edgewater Park, New Jersey on December 16, 2015.
- B. By e-mailing written notice to the Burlington County Times and Courier Post on December 16, 2015.
- C. By filing written notice with the Clerk of the Township of Edgewater Park on December 16, 2015.

INVOCATION

The invocation was given by Pastor Mark Perkins.

TOWNSHIP COMMITTEE ROLL CALL:

Committeewoman Barbara Perkins, Committeewoman Lauren Kremper, Committeeman Elect John McElwee, and Committeeman Elect Michael Trainor.

Absent: Committeeman William Belgard (family obligation)

Also Present: Linda Dougherty-Municipal Clerk/Administrator and Gene DiFilippo, Chief of Police.

OATH OF OFFICE TO NEWLY – ELECTED OFFICIALS

Mrs. Dougherty reported to the Committee and to those present that at the General Election held on November 3, 2015, Mr. John McElwee and Mr. Michael Trainor were re-elected to a three-year term for Township Committee.

Assemblyman Herb Conaway administered the Oath of Office to John McElwee and Assemblyman Troy Singleton administered that Oath of Office to Michael Trainor in the presence of their families.

Congratulations were expressed to Committeeman McElwee and Committeeman Trainor.

TOWNSHIP COMMITTEE RECALL ROLL, PRESENT: Ms. Lauren Kremper, Mr. John McElwee, Mrs. Barbara Perkins, Mr. Michael Trainor
Absent: Mr. William Belgard

PROCEDURES

The Clerk/Administrator explained the procedure that will be followed for *Nominations* and *Appointments*. If the situation should occur in which there is more than one person or agency nominated for an appointment, upon roll call vote each nomination shall be voted for as an independent motion in the order announced. If the first motion fails to receive a majority vote then a roll call will continue with the next motion until one receives a vote sufficient for appointment.

NOMINATIONS FOR MAYOR

The Clerk/Administrator opened the floor to Township Committee for nominations of the Office of Mayor of the Township of Edgewater Park for year 2016.

Mr. McElwee nominated Michael Trainor for Mayor; second by Mrs. Perkins

Hearing no further nominations, nominations were closed.

Upon roll call vote the motion to appoint Michael Trainor as Mayor for year 2016 passed with four affirmative votes: Ms. Kremper–yes, Mr. McElwee–yes, Mrs. Perkins–yes, Mr. Trainor–yes

Assemblyman Troy Singleton administered the Oath of Office to Mr. Michael Trainor in the presence of his family.

Congratulations were expressed to Mayor Trainor.

NOMINATIONS FOR DEPUTY MAYOR

Mayor Trainor opened nominations of the Office of Deputy Mayor of the Township of Edgewater Park for year 2015.

Mayor Trainor nominated Lauren Kremper for Deputy Mayor; Second by Mr. McElwee.

Hearing no further nominations, nominations were closed.

Upon roll call vote the motion to appoint Lauren Kremper as Deputy Mayor for year 2016 passed with four affirmative votes: Ms. Kremper–yes, Mr. McElwee–yes, Mrs. Perkins–yes, Mayor Trainor–yes

Assemblyman Troy Singleton administered the Oath of Office to Ms. Lauren Kremper in the presence of her family.

Congratulations were expressed to Deputy Mayor Kremper.

OATH OF OFFICE

Chief Financial Officer: Mayor Trainor administered the Oath of Office to Kimberly Kwasizur as Chief Financial Officer in the presence of her family; effective date of appointment is January 1, 2016.

Patrol Officer: Mayor Trainor administered the Oath of Office to Mathew Pletcher as a Patrol Officer with the Edgewater Park Police Department in the presence of his family; effective date of appointment is January 7, 2016.

PRESENTATIONS

CITIZEN OF THE YEAR 2015 AND RECOGNITION OF SERVICE

Mayor Trainor Presented the 2015 Citizen of the Year Proclamation to Recipient Ms. Paula Teixeira:

WHEREAS, the Township Committee of the Township of Edgewater Park is proud to recognize and honor Ms. Paula Teixeira as recipient of 2015 Citizen of the Year; and

WHEREAS, Ms. Teixeira is most deserving of acknowledgment because of her leadership abilities and her unselfish service and involvement with many township organizations; and

WHEREAS, Ms. Teixeira has devoted countless hours of hard work and dedication serving on the Recreation Committee, Community Day Event Committee, Beverly Emergency Squad, Women's Club of Edgewater Park, Edgewater Park Neighborhood Watch, and other various volunteer organization; and

WHEREAS, Ms. Teixeira is also a dedicated member of the Edgewater Park Elk's Lodge where she assists with the planning of events for the Veterans and Special Children's Subcommittees; and

WHEREAS, one of her most significant and notably loyal contribution has been to our Veterans through the Beverly/Edgewater Park Memorial Day Parade Committee where she has been a member for several years and chaired the committee for the last two years; and

WHEREAS, Ms. Teixeira has earned the admiration and high regard of those with whom she has come into contact and the affection of her fellow citizens and public servants; and

WHEREAS, we gather here to honor Ms. Paula Teixeira for her outstanding dedication to the Township of Edgewater Park, her commitment to serve the residents of our community.

NOW, THEREFORE, by virtue of the authority vested in me as Mayor, and on behalf of the entire Edgewater Park Township Committee, I do hereby commend Ms. Paula Teixeira for her dedicated service, offering this expression of recognition and appreciation for her contributions to the Township of Edgewater Park.

Moved by: Mayor Trainor Second by Ms. Kremper
Ms. Kremper--yes, Mr. McElwee--yes, Mrs. Perkins--yes, Mayor Trainor--yes

TOWNSHIP COMMITTEE RECOGNIZED ASSEMBLYMAN CONAWAY AND ASSEMBLYMAN SINGLETON

Assemblyman Herb Conaway wished everyone a Happy New Year. He expressed that it has been his pleasure to serve and to spend time with the residents of Edgewater Park. He has sworn in many officials of the Township over the last several years and has always enjoyed joining and recognizing the achievements of our community. He wished Township Committee and everyone present good luck and much success in the New Year.

Assemblyman Troy Singleton wished everyone a Happy New Year and deferred to Assemblyman Conway's comments and recognitions.

NOMINATIONS FOR TOWNSHIP SOLICITOR

The Mayor opened nominations for Township Solicitor for the Township of Edgewater Park year 2016.

Mayor Trainor nominated the firm Helmer, Conley & Kasselmann, P.A. as Township Solicitor; Second by Ms. Kremper.

Hearing no further nominations, nominations were closed.

Upon roll call vote the motion to appoint the firm of Helmer, Conley & Kasselmann, P.A. as Township Solicitor passed with four affirmative votes: Ms. Kremper–yes, Mr. McElwee–yes, Mrs. Perkins–yes, Mayor Trainor–yes
Congratulations were expressed to Mr. William J. Kearns, Jr.

NOMINATIONS FOR SPECIAL COUNSEL AND BOND ATTORNEY

The Mayor opened nominations for Special Counsel and Bond Attorney for the Township of Edgewater Park year 2016.

Mrs. Perkins nominated the firm Raymond, Coleman & Heinold, LLP as Special Counsel and Bond Attorney; Second by Mr. McElwee.

Hearing no further nominations, nominations were closed.

Upon roll call vote the motion to appoint the firm of Raymond, Coleman & Heinold, LLP as Special Counsel and Bond Attorney passed with four affirmative votes: Ms. Kremper–yes, Mr. McElwee–yes, Mrs. Perkins–yes, Mayor Trainor–yes.

Congratulations were expressed to Mr. Thomas Coleman.

NOMINATIONS FOR LABOR COUNSEL

The Mayor opened nominations for Labor Counsel for the Township of Edgewater Park year 2016.

Mr. McElwee nominated the firm Genova, Burns, LLC as Labor Counsel; Second by Mayor Trainor.

Hearing no further nominations, nominations were closed.

Upon roll call vote the motion to appoint the firm of Genova, Burns, LLC as Labor Counsel passed with four affirmative votes: Ms. Kremper–yes, Mr. McElwee–yes, Mrs. Perkins–yes, Mayor Trainor–yes

Congratulations were expressed to Mr. Nicholas Repici.

NOMINATIONS FOR AFFORDABLE HOUSING PLANNING CONSULTANT

The Mayor opened the nominations for Affordable Housing Planning Consultant for the Township of Edgewater Park year 2016.

Ms. Kremper nominated the firm Clark, Caton Hintz as Affordable Housing Planning Consultant; Seconded by Mrs. Perkins.

Hearing no further nominations, nominations were closed.

Upon roll call vote the motion to appoint the firm of Clark, Caton Hintz as Affordable Housing Planning Consultant passed with four affirmative votes: Ms. Kremper–yes, Mr. McElwee–yes, Mrs. Perkins–yes, Mayor Trainor–yes

Congratulations were expressed to Ms. Mary Beth Lonergan.

NOMINATIONS FOR AFFORDABLE HOUSING ATTORNEY

The Mayor opened the nominations for Affordable Housing Planning Consultant for the Township of Edgewater Park year 2016.

Mrs. Perkins nominated the firm Mason, Griffin & Pierson, P.C. as Affordable Housing Attorney; Second by Mayor Trainor.

Hearing no further nominations, nominations were closed.

Upon roll call vote the motion to appoint the firm of Mason, Griffin & Pierson, P.C. as Affordable Housing Attorney passed with four affirmative votes: Ms. Kremper–yes, Mr. McElwee–yes, Mrs. Perkins–yes, Mayor Trainor–yes

Congratulations were expressed to Ms. Kris Hadinger.

NOMINATIONS FOR TOWNSHIP ENGINEER

The Mayor opened nominations for Township Engineer for the Township of Edgewater Park year 2016.

Ms. Kremper nominated the firm of Environmental Resolutions, Inc. as Township Engineer; Second by Mr. McElwee.

Hearing no further nominations, nominations were closed.

Roll call vote to appoint the firm of Environmental Resolutions, Inc as Township Engineer passed with four affirmative votes: Ms. Kremper–yes, Mr. McElwee–yes, Mrs. Perkins–yes, Mayor Trainor–yes

Congratulations were expressed to Mr. Chris Noel, Mr. Jeremy Noel and Mr. Rakesh Darji.

NOMINATIONS FOR SPECIAL ENGINEER

The Mayor opened nominations for Special Engineer for the Township of Edgewater Park year 2016.

Mr. McElwee nominated the firm of CME Associates as Special Engineer; Second by Mayor Trainor.

Hearing no further nominations, nominations were closed.

Roll call vote to appoint the firm of CME Associates as Special Engineer passed with four affirmative votes: Ms. Kremper–yes, Mr. McElwee–yes, Mrs. Perkins–yes, Mayor Trainor–yes

Congratulations were expressed to Mr. Greg Valesi.

LICENSED SITE REMEDIATION PROFESSIONAL (LSRP)

The Mayor opened nominations for Licensed Site Remediation Professional (LSRP) for the Township of Edgewater Park year 2016.

Mayor Trainor nominated the firm of Environmental Resolutions, Inc as Township Engineer; Second by Mrs. Perkins.

Hearing no further nominations, nominations were closed.

Roll call vote to appoint the firm of Environmental Resolutions, Inc as Licensed Site Remediation Professional (LSRP) passed with four affirmative votes: Ms. Kremper–yes, Mr. McElwee–yes, Mrs. Perkins–yes, Mayor Trainor–yes

Congratulations were expressed to Mr. Chris Noel, Mr. Jeremy Noel, Mr. Rakesh Darji and Mr. Marc Selover.

NOMINATIONS FOR AUDITOR

The Mayor opened nominations for Auditor for the Township of Edgewater Park year 2016.

Mrs. Perkins nominated the firm of John Malley Jr, CPA as Auditor; Second by Ms. Kremper.

Hearing no further nominations, nominations were closed.

Upon roll call vote the motion to appoint the firm of John Malley, Jr, CPA as Auditor passed with four affirmative votes: Ms. Kremper–yes, Mr. McElwee–yes, Mrs. Perkins–yes, Mayor Trainor–yes

Congratulations were expressed to Mr. Brent Lee.

NOMINATIONS FOR TOWNSHIP PROSECUTOR

The Mayor opened nominations for Township Prosecutor for the Township of Edgewater Park year 2016.

Mayor Trainor nominated Adam Malamut and the firm of Liebling Malamut, LLC as Township Prosecutor; Second by Mr. McElwee.

Hearing no further nominations, nominations were closed.

Upon roll call vote the motion to appoint Adam Malamut and the firm of Liebling Malamut, LLC as Township Prosecutor passed with four affirmative votes: Ms. Kremper–yes, Mr. McElwee–yes, Mrs. Perkins–yes, Mayor Trainor–yes
Congratulations were expressed to Mr. Adam Malamut.

NOMINATIONS FOR ALTERNATE TOWNSHIP PROSECUTOR

The Mayor opened nominations for Alternate Township Prosecutor for the Township of Edgewater Park year 2016.

Ms. Kremper nominated Steven Peterson as Alternate Township Prosecutor; Second by Mrs. Perkins.

Hearing no further nominations, nominations were closed.

Upon roll call vote the motion to appoint Stevenson Peterson as Alternate Township Prosecutor passed with four affirmative votes: Ms. Kremper–yes, Mr. McElwee–yes, Mrs. Perkins–yes, Mayor Trainor–yes

Congratulations were expressed to Mr. Steven Peterson.

NOMINATIONS FOR MUNICIPAL COURT PUBLIC DEFENDER

The Mayor opened nominations for Municipal Court Public Defender for the Township of Edgewater Park year 2016.

Mr. McElwee nominated the firm of Siciliano & Associates as Municipal Court Public Defender; Second by Mrs. Kremper.

Hearing no further nominations, nominations were closed.

Upon roll call vote the motion to appoint the firm of Siciliano & Associates as Municipal Court Public Defender passed with four affirmative votes: Ms. Kremper–yes, Mr. McElwee–yes, Mrs. Perkins–yes, Mayor Trainor–yes.

Congratulations were expressed to Mr. Salvatore Siciliano.

NOMINATIONS FOR INSURANCE RISK MANAGEMENT

The Mayor opened nominations for Insurance Risk Management for the Township of Edgewater Park year 2016.

Ms. Kremper nominated the firm of Insurance Agency Management/T.C. Irons Insurance Agency as Insurance Risk Management; Second by Mrs. Perkins.

Hearing no further nominations, nominations were closed.

Upon roll call vote the motion to appoint the firm of Insurance Agency Management/T.C. Irons Insurance Agency as Insurance Risk Management passed with four affirmative votes: Ms. Kremper–yes, Mr. McElwee–yes, Mrs. Perkins–yes, Mayor Trainor–yes.

Congratulations were expressed to Mr. Tim Irons.

NOMINATIONS FOR FINANCIAL CONSULTANT

The Mayor opened nominations for Financial Consultant for the Township of Edgewater Park year 2016.

Mayor Trainor nominated the firm of Bowman and Company; Second by Mr. McElwee

Hearing no further nominations, nominations were closed.

Upon roll call vote the motion to appoint the firm of Bowman and Company as Financial Consultants passed with four affirmative votes: Ms. Kremper–yes, Mr. McElwee–yes, Mrs. Perkins–yes, Mayor Trainor–yes

Congratulations were expressed to Mr. Dan DiGangi

CONSENT AGENDA

Authorization to approve the following personnel appointments by consent agenda for one year terms commencing January 1, 2016; if any items on the consent agenda require consideration by separate roll call vote, it shall be removed from the consent agenda to the regular agenda.

Moved by: Mr. McElwee Second by: Mayor Trainor

Discussion: None

Roll Call: Ms. Kremper–yes, Mr. McElwee–yes, Mrs. Perkins–yes, Mayor Trainor–yes

ADMINISTRATION

James Bernard as Recycling Coordinator.

Linda Dougherty as Secretary to the Chief Financial Officer

Linda Dougherty as Municipal Improvement Search Officer

Linda Dougherty as Public Agency Compliance Officer

Kimberly Kwasizur, CFO

Kimberly Kwasizur, CFO as Certifying Agent pertaining to the PERS, PFRS and DCRP

Linda Dougherty, RMC/Administrator as Supervisor Certifying Agent pertaining to PERS, PFRS and DCRP

Tanyika Johns, Tax Collector as Tax Search Officer

Linda Dougherty as Fund Commissioner to the Burlington County Joint Insurance Fund

PUBLIC WORKS DEPARTMENT, SEASONAL EMPLOYEES YEAR 2016 (WHEN NEEDED):

James Donoher

James Storz

William Evans

Julian Johnson

Timothy Fitch

Robert Irwin

Anthony Francesco

Fran Varsaci

POLICE DEPARTMENT

Paul Navarra and Christopher Knight as Class II Special Police Officers

Lucia Aquilino as Court Officer

Crossing Guards, Unclassified

Christine Danley

Carol Feist

Raymond Muller

Lou Ann Retzko

Maryann Ruff

Substitute Guards:

Christina Doyle

Mark Thomas

Louise Weaver

NOMINATION OF HEALTH AND REPORTING OFFICER FOR THE BOARD OF HEALTH

The Mayor opened nominations for Reporting Officer for the Board of Health for the Township of Edgewater Park year 2016.

Ms. Kremper nominated Holly Funkhouser Cucuzzella, as Director and Health Officer of the Burlington County Health Department; Second by Mrs. Perkins.

Hearing no further nominations, nominations were closed.

Upon roll call vote the motion to appoint Holly Funkhouser Cucuzzella, as Director and Health Officer of the Burlington County Health Department passed with four affirmative votes:

Ms. Kremper–yes, Mr. McElwee–yes, Mrs. Perkins–yes, Mayor Trainor–yes

Mayor Trainor moved to set the time and place for the Board of Health Meetings as follows: February 16, May 17, July 19, October 18, 2016 at 6:45 PM at the Edgewater Park Municipal Building; additional meetings will be considered on an “as needed” basis.

Second by: Mrs. Perkins

Roll call vote on setting time and place for the Board of Health Meetings for the year 2016:

Ms. Kremper–yes, Mr. McElwee–yes, Mrs. Perkins–yes, Mayor Trainor–yes

NOMINATION OF MEDICAL OFFICER FOR THE TOWNSHIP OF EDGEWATER PARK

The Mayor opened nominations for Medical Officer for the Township of Edgewater Park year 2016.

Mrs. Perkins nominated Work Net Occupational Medicine as Medical Officer for the Township of Edgewater Park; Second by Mr. McElwee

Hearing no further nominations, nominations were closed.

Upon roll call vote the motion to appoint Work Net Occupational Medicine as Medical Officer for the year 2106 passed with four affirmative votes: Ms. Kremper–yes, Mr. McElwee–yes, Mrs. Perkins–yes, Mayor Trainor–yes.

Congratulations were expressed to Ms. Ann Marie McCusker, Business Development Manager.

NOMINATIONS FOR THE PLANNING BOARD CLASS III MEMBER FOR A ONE YEAR TERM:

The Mayor opened nominations for Planning Board Class III Member for a one-year term.

Mayor Trainor nominated William Belgard; Second by Ms. Kremper.

Hearing no further nominations, nominations were closed.

Upon roll call vote the motion to appoint William Belgard to the Planning Board as a Class III Member passed with four affirmative votes: Ms. Kremper–yes, Mr. McElwee–yes, Mrs.

Perkins–yes, Mayor Trainor–yes

Congratulations were expressed to Committeeman Belgard.

NOMINATIONS FOR SEWER AUTHORITY

The Mayor opened nominations for Sewer Authority for a five-year term, effective February 1, 2016.

Ms. Kremper nominated Azunnah (Charles) Amutah; Second by Mayor Trainor.

Hearing no further nominations, nominations were closed.

Upon roll call vote the motion to appoint Azunnah Amutah to the Sewer Authority for a five-year term, effective February 1, 2016 passed with four affirmative votes:

Ms. Kremper–yes, Mr. McElwee–yes, Mrs. Perkins–yes, Mayor Trainor–yes

Congratulations were expressed to Mr. Amutah.

MAYORAL APPOINTMENTS

PLANNING BOARD

Class I Member for a One Year Term:

Mayor Trainor

Class II Member for a One Year Term:

John Alexander

Class IV Member - Four Year Term:

Marian Johnson
Phil Aaronson

Planning Board Alternate:

Class IV - Alternate No. 1: Two Year Term

Stephen Malecki

ENVIRONMENTAL ADVISORY COMMITTEE

Three Year Terms:

Dennis Robbins
Stephen Malecki

One Year Term:

Township Committee Liaison, Voting Member

Barbara Perkins

Alternates:

Alternate No. 1: To fill the Unexpired Term of
Stephen Malecki, term expires 12/31/2016

Karla Hoffman

Alternate No. 2: Two Year Term

Ray Bigge

HERITAGE TRAIL PROJECT: One Year Term

Dennis Robbins

RE-DEVELOPMENT ADVISORY COMMITTEE: *One Year Term*

John Alexander
Azunnah Amutah
Gwendolyn Bonner
James Daly
Roshonda Edwards
Judith Hall
Beatrice Holley
Paula Teixeira

ROUTE 130 CORRIDOR REPRESENTATIVES: *One Year Term*

John Alexander
Beatrice Holley

SENIOR ADVISORY COMMITTEE: *One Year Term*

Theresa Atzert
Veronica Brayboy
Judith Hall
Barbara Riceman
Anthony Rizzo
Lloyd Weaver
Frances Wilkins

RECREATION ADVISORY COMMITTEE: *One Year Term*

Azunnah Amutah
Gwendolyn Bonner
Michelle Clifford
Karen Daly
Roshonda Edwards
Jenn Pinto
Paula Teixeira

EVENTS COMMITTEE: One Year Term

Shall be comprised of a liaison of the following Boards; said meetings to be held at the discretion of the Mayor and/or Township Committee:

Township Committee Liaisons/Co-Chairpersons: Ms. Kremper and Mrs. Perkins

Board of Education
Edgewater Park PTO
Board of Fire Commissioners
Emergency Management
Environmental Advisory Committee
Planning Board
Redevelopment Advisory Committee
Senior Advisory
Sewer Authority
Recreation Advisory Committee
Various Non-Profit Organizations
Various Business Organizations
Former Mayors

MAYORS ADVISORY COMMITTEE: One Year Term

Shall be comprised of the Chairpersons of the following Boards; said meetings to be held at the discretion of the Mayor:

Environmental Advisory Committee
Board of Education
Board of Fire Commissioners
Planning Board
Redevelopment Committee
Senior Advisory
Sewer Authority
Recreation Committee
Emergency Management Coordinator
Former Mayor Tom Pullion

TOWNSHIP COMMITTEE DEPARTMENTAL ASSIGNMENTS

Public Works, Buildings & Grounds – Bill Belgard
Administration and Finance – Barbara Perkins and Mike Trainor
Public Affairs & Public Safety – John McElwee and Mike Trainor

TOWNSHIP COMMITTEE LIAISONS TO BOARDS AND COMMISSIONS

Sewer Authority – John McElwee
Planning Board – Bill Belgard
Environmental Advisory Committee -
Liaison to Environmental Advisory Committee, Barbara Perkins, will be a full member of the Environmental Advisory Committee with voting rights
Redevelopment - Economic Development- Bill Belgard and Mike Trainor
Mayor Advisory Committee – Mike Trainor
Senior Advisory Committee - John McElwee
School Board Liaison – Lauren Kremper
Shared Services – Bill Belgard and Mike Trainor
Recreation Committee – Lauren Kremper and Barbara Perkins
E P A A – Mike Trainor

(CLERK): RESOLUTION(S):

Authorization to Approve Resolution No. 2016-1 through No. 2016-23 by consent agenda; if any items on the consent agenda require consideration by separate roll call vote, it shall be removed from the consent agenda to the regular agenda.

Moved by: Mrs. Perkins Second by: Ms. Kremper

Discussion: None

Roll Call: Ms. Kremper-yes, Mr. McElwee-yes, Mrs. Perkins-yes, Mayor Trainor-yes

RESOLUTION NO. 2016-1
Resolution Establishing Professional Services

WHEREAS, there exist a need for a Solicitor, Special Counsel and Bond Attorney, Labor Counsel, Auditor, Township Engineer, Special Engineer, Licensed Site Remediation Professional, Municipal Court Public Defender, Municipal Court Prosecutor, Municipal Court Alternate Prosecutor, Affordable Housing Planning Consultant, Affordable Housing Attorney, Medical Officer and Financial Consultants; and

WHEREAS, funds are available for this purpose; and

WHEREAS, Requests for Qualifications and Proposals were solicited through a fair and open process in accordance with N.J.S.A.19:44A-20.5 et seq.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Edgewater Park, in the County of Burlington, and State of New Jersey, that the Mayor and/or Clerk are hereby authorized and directed to execute agreements for the following qualified professionals:

SECTION I:

- A. William Kearns, Jr. with the firm of Helmer, Conley & Kasselmann, PA, 600 Beverly-Rancocas Road, Willingboro, NJ 08046, is hereby appointed Township Solicitor;
- B. Thomas Coleman with the firm of Raymond, Coleman and Heinold, LLP, 325 New Albany Road, Moorestown, NJ 08057, is hereby appointed as Special Counsel and Bond Attorney;
- C. Nicholas Repici with the firm of Genova Burns, LLC, 2 Riverside Drive, Suite 502, Camden, NJ 08103-1054 is hereby appointed as Labor Counsel;
- D. Brent Lee with the firm of John J. Maley, Jr, Certified Public Account, 6 E. Park Street, Bordentown, NJ 08505, is hereby appointed Township Auditor;
- E. Rakesh Darji with the firm of Environmental Resolutions, Inc, 525 Fellowship Road, Suite 300, Mount Laurel, NJ 08054 is hereby appointed Township Engineer;

- F. Greg Valesi with the firm of CME Associates, Consulting and Municipal Engineers, 1 Greentree Centre, Suite 201, Marlton, NJ 08053, is hereby appointed Special Engineer;
- G. Marc Selover with the firm of Environmental Resolutions, Inc, 525 Fellowship Road, Suite 300, Mount Laurel, NJ 08054 is hereby appointed Licensed Site Remediation Professional;
- H. Salvatore Siciliano, Siciliano & Associates, 16 South Haddon Avenue, Haddonfield, NJ 08033, is hereby appointed Public Defender;
- I. Adam S. Malamut, Esquire of the firm Liebling Malamut, LLC, 1939 Marlton Pike East, Suite 220 Cherry Hill, NJ 08003, is hereby appointed Municipal Prosecutor;
- J. Steven Peterson, Esquire, 885 Haddon Avenue, Collingswood, NJ 08109 and all other duly authorized prosecutors in Burlington County are hereby appointed Alternate Municipal Prosecutor;
- K. Mary Beth Lonergan with the firm of Clark, Caton Hintz, 100 Barrack Street, Trenton, NJ 08608, is hereby appointed as Affordable Housing Planning Consultant;
- L. Kris Hadinger with the firm of Mason, Griffin & Pierson, Counselors at Law, 101 Poor Farm Road, Princeton, NJ 08540 is hereby appointed Affordable Housing Attorney;
- M. Worknet Occupational Medicine, 9370 N Route 130, Pennsauken, NJ 08110 is hereby appointed for Medical Services for the Township of Edgewater Park;
- N. Dan DiGangi with the firm of Bowman & Company, Certified Public Accounts and Consultants, 601 White Horse Road, Voorhees, NJ 08043, is hereby appointed as Financial Consultants for the Township of Edgewater Park.

SECTION II:

These contracts are awarded without competitive bidding as “Professional Services”, in accordance with *NJSA 40A: 11-5(1)(a) et seq.* of the Local Public Contract Law, and /or awarded in accordance with *N.J.S.A. 19:44A-20.4 et seq.*; the above named Professionals are licensed to practice in the State of New Jersey.

Pursuant to *NJSA 40A:11-5(1)(a)* the following information is set forth:

- A. Duration of Contracts: All terms are for one-year.
- B. Amount of Contracts: All specified per contract and budget appropriation.
- C. This resolution and the above-mentioned contracts will be on file and available for public inspection in the Office of the Clerk of the Township of Edgewater Park.

SECTION III: This resolution shall be printed once in the “Burlington County Times” and the “Courier Post” as required by law within ten days of its adoption.

RESOLUTION NO. 2016-2
Appointment of Certifying Agent

WHEREAS, it is necessary to facilitate the administration of the Public Employee’s Retirement System (PERS), the Police and Firemen’s Retirement Association (PFRS) and Defined Contribution Retirement Program (DCRP); and

WHEREAS, the Township of Edgewater Park is desirous of designating all documents pertaining to the PERS, PFRS and DCRP particularly enrollments, transfer of employees, employee accounts, retirement withdraws and insurance claims.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Edgewater, County of Burlington and State of New Jersey, does hereby designate Kimberly A. Kwasizur, CMFO to be Certifying Agent for the Township of Edgewater Park, 400 Delanco Rd, Edgewater Park, NJ 08010, (609) 877-2050 and Linda Dougherty, RMC/Administrator as Supervisor Certifying Agent.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Division of Pensions, CN 295, Trenton, NJ 08625, immediately following its adoption.

RESOLUTION NO. 2016-3
Appointment of Public Agency Compliance Officer

BE IT RESOLVED that the Township Committee of the Township of Edgewater Park, County of Burlington and State of New Jersey, does hereby designate its Clerk, Linda M. Dougherty, to be the Public Agency Compliance Officer for the Township of Edgewater Park, 400 Delanco Rd, Edgewater Park, NJ 08010, (609) 877-2050.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Affirmative Action Office, Department of the Treasury, CN 209, Trenton, NJ 08625.

RESOLUTION NO. 2016-4
*Resolution Establishing Interest Rates for Delinquent Taxes
and Assessments within the Township of Edgewater Park*

WHEREAS, N.J.S.A. 54:4-67 authorizes and permits a municipality to set penalties and rates of interest to be charged for non-payment of delinquent taxes and other municipal liens and charges; and

WHEREAS, N.J.S.A. 54:4-67 has been amended to allow for a 6% penalty on all amounts owed in excess of \$10,000.00 at the end of the year; and

WHEREAS, in accordance with N.J.S.A. 54:5-61 when the tax title certificate amount shall exceed the sum of two hundred dollars, the holder of the tax title shall be entitled to collect from the owner or other person having an interest in the lands an additional sum equal to two percent of the amount so paid for the tax title certificate. When the amount shall exceed

the sum of \$5,000, such additional sum shall be equal to 4% of such amount paid; and when the tax title certificate exceeds \$10,000, such additional sum shall be equal to 6% of such amount paid. This section shall also apply to all existing certificates held by municipalities on the effective date of this act; and

WHEREAS, in accordance with N.J.S.A 54:4-66.3d, the third installment of current year taxes shall not be subject to interest until the later of August 1, the additional interest-free period authorized pursuant to R.S. 54:4-67, or the twenty-fifth calendar day after the date that the tax bill or estimated tax bill for the third quarter installment was mailed or otherwise delivered. Any payment received after the later of August 1st, the additional interest-free period authorized pursuant to R.S. 54:4-67, or the twenty-fifth calendar day after the date that the tax bill or estimated tax bill for the third installment was mailed or otherwise delivered may be charged interest back to August 1. The tax bill shall contain a notice specifying the date on which the interest may begin to accrue;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Edgewater Park, County of Burlington, State of N.J., that:

1. The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any sum in excess of \$1,500.00
2. The Tax Collector is hereby authorized and directed to charge the 6% year end penalty on delinquent taxes greater than \$10,000.00
3. Effective January 1, 2016 there shall be a ten (10) calendar day grace period after the due date of each quarterly tax installment in which payments will not be subject to interest charges.
4. Any tax payment not made in accordance with paragraph 3 of this resolution shall be charged interest from the due date.

NOW, THEREFORE BE IT FURTHER RESOLVED that the charges on account of delinquent properties as set forth herein remain in effect from year to year until such time as the Township Committee adopts a new resolution setting forth new or different rates.

RESOLUTION NO. 2016-5
*Resolution Establishing Fees In Connection With the
Tax Collector's Office for the Township of Edgewater Park*

WHEREAS, in accordance with N.J.S.A 54:5-54 the tax collector shall provide to any party entitled to redeem at certificate two calculations of the amount required for redemption within a calendar year at no cost. For each subsequent calculation requested from the tax collector there shall be a \$50.00 fee. A request for a redemption calculation shall be in writing to the tax collector; and

WHEREAS, in accordance with N.J.S.A 54:5-97.1 the tax collector may charge a lien holder of a tax lien \$50.00 for the calculation of the amount due to redeem the tax lien. Any

request for a redemption calculation shall specify the date to be used for the calculation, which shall be the date of the notice, and shall be made in writing to the tax collector. Neither the tax collector nor the municipality shall be liable for an incorrect calculation. The fee paid to the municipality shall not become a part of the lien and shall not be passed on to any party entitled to redeem pursuant to N.J.S.A 54:5-54; and

WHEREAS, in accordance with N.J.S.A 54:5-26 the tax collector may charge for mailing in lieu of advertising for tax liens, with a maximum of \$25.00 per mailing;

WHEREAS, in accordance with N.J.S.A. 40:5-19 the municipality is authorized to impose a service charge to be added on an account where payment by check, electronic mean or other written instrument was returned for insufficient funds for a fee of 20.00; and

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Cranbury that the tax collector is authorized to collect the above-mentioned fees.

RESOLUTION NO. 2016-6
Resolution Adopting 2016 Temporary Budget

WHEREAS, N.J.S. 40A:4-19 provides that where any contract, commitments or payments are to be made prior to the adoption of the budget of any fiscal year, temporary budget appropriations may be made for the purposes and amounts required in the manner and time provided; and

WHEREAS, the date of this resolution is prior to January 31, 2016, and

WHEREAS, 26.25 % of the total appropriations in the 2015 budget, exclusive of any appropriations made for debt service and capital improvement fund in said 2015 budget is the maximum sum of \$ 1,515,884.56.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Edgewater Park, County of Burlington and State of New Jersey that the following temporary appropriations are made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for her records.

GENERAL GOVERNMENT		2016	
Administrative and Executive:			
	Salaries and Wages	18,000.00	
	Other Expenses	21,000.00	
Township Committee			
	Salaries and Wages	4,400.00	
	Other Expenses	1,500.00	
Municipal Clerk			
	Salaries and Wages	29,000.00	
	Other Expenses	6,300.00	
Financial Administration:			
	Salaries and Wages	13,300.00	

	Other Expenses	22,000.00
Audit Services:		1,000.00
Assessment of Taxes:		
	Salaries and Wages	3,000.00
	Other Expenses	2,600.00
Collection of Taxes:		
	Salaries and Wages	13,100.00
	Other Expenses	4,500.00
Legal Services and Costs:		
	Other Expenses	21,000.00
Engineering Services and Costs:		
	Other Expenses	15,000.00
Public Buildings and Grounds:		
	Other Expenses	10,000.00
Economic Development Committee		
	Other Expenses	2,700.00
Municipal Land Use Law (NJSA 40:55D-1) Planning Board:		
	Salaries and Wages	600.00
	Other Expenses	1,400.00
Affordable Housing		
	Other Expenses	13,200.00
Environmental/Shade Tree Commission:		
	Other Expenses	300.00
Insurance:		
Liability Insurance		40,000.00
Workers Compensation Insurance		84,000.00
Unemployment Insurance		2,500.00
Employee Group Insurance		125,000.00
Accumulated Absences		8,000.00
Police:		
	Salaries and Wages	361,000.00
	Other Expenses	33,000.00
Contribution to First Aid Organization:		7,000.00
Aid to Library		700.00
Emergency Management Services:		
Other Expenses		700.00
Municipal Prosecutor:		
Other Expenses		4,000.00
Streets and Roads:		
Road Repairs and Maintenance:		

	Salaries and Wages	84,000.00
	Other Expenses	22,000.00
Field maintenance and Repair:		
	Other Expenses	1,200.00
Garbage and Trash Removal:		
	Salaries and Wages	1,400.00
	Contractual	33,400.00
Storm Water Sewer:		
	Other Expenses	9,200.00
Board of Health:		
	Salaries and Wages	1,100.00
	Other Expenses	300.00
Animal Control Services		2,300.00
Recreation Parks /Playgrounds		
	Other Expenses	2,200.00
Utilities:		
	Electricity	15,000.00
	Street Lighting	26,000.00
	Telephone	6,600.00
	Water	1,000.00
	Fuel Oil/Natural Gas	4,000.00
	Telecommunications	6,000.00
	Gasoline/Diesel	18,500.00
Recycling Tax		1,900.00
Trash Disposal		56,000.00
Contingent		2,700.00
Public Events: NEWSLETTER:		1,400.00
Community Service Act		67,000.00
Senior Citizen Advisory Comm		200.00
Celebration of Public Events		1,600.00
SFSP Dist Payment		800.00
Aid to Providence House		400.00
Storm Recovery		1,400.00
Uniform Construction Code- Appropriations Offset by Dedicated Revenues (NJAC 5:23-4.17)		
Inspection of Buildings:		
	Salaries and Wages	28,000.00
	Other Expenses	10,000.00
Plumbing Inspector:		

	Salaries and Wages	2,000.00	
Electrical Inspector:			
	Salaries and Wages	2,300.00	
Fire Protection Official:			
	Salaries and Wages	1,800.00	
Municipal Court:			
	Salaries and Wages	34,000.00	
	Other Expenses	4,000.00	
Public Defender		100.00	
Deferred Charges and Statutory Expenditures-Municipal Within CAPS			
Deferred Charges:			
Statutory Expenditures:			
Contribution to:			
Police & Firemen's Retirement System		108,000.00	
Public Employees' Retirement System		43,100.00	
Contribution to Social Security System		44,000.00	
DCRP		1,100.00	
Total General Appropriations			1,515,800.00
Debt Service:			
Bond Principal		335,000.00	
Bond Interest		202,600.00	
Note Interest		600.00	
Total Debt Service			538,200.00
Total Appropriations			1,515,800.00

RESOLUTION NO. 2016-7
Resolution Establishing Depositories

WHEREAS, Revised Statute NJSA 40:3-25 provides that moneys held in any separate fund, i.e., General Account, Capital Fund, Trust Account and all Escrow Accounts, shall be treated as moneys held in trust and shall not be diverted to any other purpose;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Edgewater Park, County of Burlington and State of New Jersey that the TD Bank, Beneficial Bank, Delanco Federal Savings Bank, Corner Stone Bank, Roebing Bank, Roma Bank, Citi Fund Services and Sovereign Bank, and that the custodian shall be Kimberly Kwasizur, Chief Municipal Financial Officer. All disbursements for the general, capitol, open space, special law enforcement, trust/escrow, flexible spending account, developer fee, accumulated leave and storm recovery accounts shall require two signatures and shall be made by checks signed by:

Michael Trainor, Mayor or
Lauren Kremper, Deputy Mayor, or
Kimberly Kwasizur, Chief Financial Officer, or
Linda M. Dougherty, Municipal Clerk/Administrator, Secretary to the CFO, or
Colleen Treusch, Deputy Clerk

In the event that the Municipal Clerk signs said checks in the capacity of Secretary to the Chief Financial Officer, then the Deputy Clerk shall be required to sign on behalf of the Clerk.

BE IT RESOLVED that all disbursements from the payroll account shall require one signature and shall be made by checks signed by:

Linda Dougherty, Municipal Clerk/Administrator or
Kathleen Evans, Clerk Typist or
Kimberly Craig, Clerk Typist or
Kimberly Kwasizur, Chief Financial Officer

BE IT FURTHER RESOLVED that all disbursements from the Edgewater Park Court Account and Bail Account shall require one signature and shall be made by checks signed by:

Ann DiMarco, Court Administrator or
Terri Harper, Deputy Court Administrator

BE IT FURTHER RESOLVED that all disbursements from the Tax Collector's Account and the Tax Collector's Lien Redemption Account shall require one signature and shall be made by checks signed by:

Tanyika Johns, Tax Collector or
Alexa Rancani, Clerk Typist or
Colleen Treusch, Deputy Clerk or
Linda M. Dougherty, Municipal Clerk/Administrator or
Kimberly Kwasizur, Chief Financial Officer

RESOLUTION NO. 2016-8

Resolution to Appoint Planning Board Class III Member

BE IT RESOLVED by the Township Committee of the Township of Edgewater Park, County of Burlington and State of New Jersey that William Belgard, III be appointed to the Edgewater Park Planning Board as a Class III Member; for a one year term.

RESOLUTION NO. 2016-9

Risk Management Consultant Burlington County Municipal Joint Insurance Fund

WHEREAS, the Township Committee of the Township of Edgewater Park is a member of the **Burlington County Municipal Joint Insurance Fund**, a self-insurance pooling fund, and;

WHEREAS, the Bylaws of said Fund allow each municipality to appoint a RISK MANAGEMENT CONSULTANT to perform various professional services as detailed in the Bylaws and;

WHEREAS, the Bylaws indicate a fee not to exceed six percent (6%) of the municipal assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the governing body and;

WHEREAS, NJSA 40A:11-5 (1) (m), specifically exempts the hiring of insurance consultants from competitive bidding as an extraordinary unspecifiable service; and

WHEREAS, the experience, knowledge of public insurance and risk management issues and judgmental nature required of a Risk Management Consultants are clearly an extraordinary unspecifiable service which therefore render competitive bidding impractical;

NOW THEREFORE, be it resolved that the Township Committee of the Township of Edgewater Park does hereby appoint Insurance Agency Management DBA T.C. Irons as its Risk Management Consultant in accordance with 40A:11-5 and;

BE IT FURTHER RESOLVED that the Township Committee of the Township of Edgewater Park is hereby authorized and directed to execute the Consultant's Agreement annexed hereto and to cause a notice of this decision to be published according to NJSA 40A:11-5 (1), (a), (i).

**RISK MANAGEMENT CONSULTANT AGREEMENT
BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND**

This Agreement, entered into this 2nd day of January, 2016, between the Township of Edgewater Park (hereinafter referred to as the "Municipality") and Insurance Agency Management, a Corporation of the State of New Jersey, and Timothy Irons of T.C. Irons, the responsible agent, having their principal office located at 230 High Street, P.O. Box 158, Burlington, NJ 08016 (hereinafter referred to as the "Consultant").

WHEREAS, the Consultant has offered the services to the Municipality as the Professional Risk Management Consultant as required in the Bylaws of the Burlington County Municipal Joint Insurance Fund; and

WHEREAS, the Municipality desires to contract for these professional services pursuant to the resolution adopted by the Mayor and Council of the Municipality at a meeting held on 1/2/2016;

NOW THEREFORE, the parties in consideration of the mutual promises and covenants set forth in this Agreement, agree as follows:

1. For and in consideration of the compensation set forth in Paragraph 3 of this Agreement, the Consultant hereby agrees to provide Professional Risk Management services to the Municipality as follows:
 - A) The Consultant shall assist the Municipality in identifying its insurable exposures and shall recommend professional methods to reduce, assume or transfer the risk of loss.
 - B) The Consultant shall assist the Municipality in understanding and selecting the various types of coverage available from the Burlington County Municipal Joint Insurance Fund.
 - C) The Consultant shall review with the Municipality any additional types of coverage that the Consultant believes the Municipality should purchase that are not available from the Fund. The Consultant shall purchase and bind any additional types of coverage authorized by the Municipality.

- D) The Consultant shall assist the Municipality in the preparation of applications, statements of values and other documents requested by the Fund. However, this Agreement does not include any appraisal work by the Consultant.
- E) The Consultant shall review the Municipality's annual assessment as prepared by the Fund, and shall assist the Municipality in the preparation of its annual insurance budget.
- F) The Consultant shall review the loss and engineering reports for the Municipality, and shall assist the Safety Committee in its loss containment objectives within the Municipality.

- G) The Consultant shall attend and actively participate in the Municipality's Safety Committee activities and meetings, and shall present information to the Safety Committee on Safety related topics.
- H) The Consultant shall attend the Municipality's Member Accident Review Panel meetings and assist the Municipality in determining the cause of accidents. The Consultant shall suggest any remedial actions necessary to avoid future accidents.
- I) The Consultant shall assist the Municipality in determining the necessary training for each employee in each Municipal Department based upon the employee's job description and in accordance with OSHA and other governmental regulations.
- J) The Consultant shall assist the Municipality in scheduling employee training, both internal and external, including the tracking of course attendance and completion of course requirements.
- K) The Consultant shall assist the Municipality with the timely and accurate reporting of all claims, which shall include the establishment and implementation of claims reporting procedures.
- L) The Consultant shall assist, when requested by the Municipality and/or the Claims TPA, with the investigation of claims filed against the Municipality.
- M) The Consultant shall review the Municipality's loss data on a regular basis and prepare reports to the Municipality on recent losses, open claims, and loss trends.
- N) The Consultant shall review the performance of the Municipality's Claims TPA on a quarterly basis including reserving practices, adjuster claim counts, and supervisor file review.
- O) The Consultant shall assist the Municipality by reporting to the Fund changes in exposures including the deletion and addition of vehicles, equipment, and properties and the contracting of Municipal services to third parties.
- P) The Consultant shall assist the Municipality and Fund professionals in the annual renewal process including the gathering and verification of exposure data.
- Q) The Consultant shall order Certificates of Insurance from the Fund.

- R) The Consultant shall review Certificates of Insurance received by the Municipality.
 - S) The Consultant shall review proposed contracts between the Municipality and organizations and contractor's to verify that the appropriate indemnification and hold harmless language is contained in the Contract and that the Certificate of Insurance Guidelines are being followed.
 - T) The Consultant shall evaluate and advise the Municipality on the risk management aspects of public events being staged or sponsored by the Municipality.
 - U) The Consultant shall review the annual coverage documents to verify the accuracy of the policies.
 - V) The Consultant shall respond to questions regarding coverage from the Municipality's officials.
 - W) The Consultant shall actively attend and participate on the Fund Subcommittees as authorized by the Fund Bylaws.
 - X) The Consultant shall at least twice annually, prepare and present a written report to the Governing Body of the Municipality outlining the Municipality's Insurance and Safety Program.
 - Y) The Consultant shall assist the Municipality with the settlement of claims, with the understanding that the scope of the Consultant's involvement does not include the work normally performed by a public adjuster.
 - Z) The Consultant shall perform any other services required by the Fund's Bylaws.
2. The term of this Agreement shall be for a period of one (1) year commencing the first day of January, 2016, or from the effective date of coverage, unless this Agreement is terminated as set forth in Paragraph 5 of this Agreement.
 3. The Fund Bylaws allow the Municipality to pay its Consultant for services rendered no more than 6% of the Municipalities gross assessment; therefore, the Municipality authorizes the Fund to pay its Consultant, as compensation for services rendered, a flat fee dollar amount of _____ (\$_____) OR the set percentage fee of four (4 %) of the Municipality's gross assessment. Said fee shall be paid to the Consultant within thirty (30) days of the payment of the Municipality's assessment to the Fund. The Consultant shall receive no other compensation or commission for the placement or servicing of any municipal coverage with the Fund.
 4. For any type of coverage that is authorized by the Municipality, to be purchased outside of the coverage offered by the Fund, the Consultant shall receive as his full compensation, the normal brokerage commissions paid by the insurance company. The premiums for said policies shall not be added to the Fund's assessment in computing the fee outlined in Paragraph 3 of this Agreement.
 5. Either party may cancel this Agreement at any time by notifying the other party, in writing, of their intention to terminate this Agreement. The termination shall be effective on the ninetieth day after service of the notice. The compensation provided for in Paragraph 3 shall be pro-rated to the date of termination.

RESOLUTION NO. 2016-10
Resolution Establishing Open Public Meetings Act

WHEREAS, the “Open Public Meetings Act” requires that advance written notice of all meetings of the Township Committee be posted in one public place designated by the Township Committee and mailed, e-mailed, telephoned, faxed or hand delivered to two newspapers designated by resolution and mailed to all persons requesting a copy of same;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Edgewater Park, County of Burlington and State of New Jersey, that:

SECTION I. All advanced written notices of the Township Committee meetings shall be posted by the Township Clerk on the Official Bulletin Board located in the Municipal Building.

SECTION II. All advanced written notices of the Township Committee meetings shall be given to the following newspapers: “The Burlington County Times” and the “Courier Post”.

SECTION III. All advanced written notices of the Township Committee Meetings throughout the year shall be mailed to all persons requesting copy of same after payment by person of a fee of \$5.00. News media shall be exempt from such fee.

SECTION IV. The schedule of regular meetings of the Township Committee for the period from this reorganization meeting until the reorganization meeting for 2017, shall be in accordance with the Open Public Meetings Act.

RESOLUTION NO. 2016-11
***Resolution Designating Official Newspaper for Local Publication
for the Township of Edgewater Park***

BE IT RESOLVED by the Township Committee of the Township of Edgewater Park, County of Burlington and State of New Jersey, that;

SECTION I. “The Burlington County Times” a legal Newspaper published in the Township of Levittown, PA and distributed in Burlington County, New Jersey and “The Courier Post” a legal newspaper published in the Township of Cherry Hill, County of Camden and State of New Jersey, and circulating in the Township of Edgewater Park, be and is hereby designated as the official newspapers for publication and/or notification of legal notices, ordinances, resolutions, audits, or notices of any kind.

RESOLUTION NO. 2016-12
Resolution Establishing the Meeting Dates of the Township Committee

BE IT RESOLVED, by the Township Committee of the Township of Edgewater Park, County of Burlington and State of New Jersey, that during the year 2016, the Regular Monthly Meetings of the Township Committee shall be held commencing at 7:00 PM for public session with closed session following public session; upon conclusion of closed session official action by Township Committee may be taken upon re-entry to public session. Meetings shall be held at the Municipal Building, 400 Delanco Road, Edgewater Park, NJ.

Township Committee Regular Sessions:

Tuesday, February 2, 2016	Tuesday, January 19, 2016
	Tuesday, February 16, 2016
	Tuesday, March 15, 2016
Tuesday, April 5, 2016	Tuesday, April 19, 2016
Tuesday, May 3, 2016	Tuesday, May 17, 2016
Tuesday, June 7, 2016	Tuesday, June 21, 2016
	Tuesday, July 19, 2016
	Tuesday, August 16, 2016
Tuesday, September 6, 2016	Tuesday, September 20, 2016
Tuesday, October 4, 2016	Tuesday, October 18, 2016
Tuesday, November 8, 2016	
Tuesday, December 6, 2016	

BE IT FURTHER RESOLVED that official action may be taken by Township Committee at any and all scheduled meetings. Township Committee reserves the right to enter into closed session and schedule additional meetings on as “as needed” basis pursuant to provisions N.J.S.A. 10:4-18 et seq.

RESOLUTION NO. 2016-13

Appointment to the Edgewater Park Sewerage Authority

BE IT RESOLVED by the Township Committee of the Township of Edgewater Park, County of Burlington and State of New Jersey that Azunnah Amutah be appointed to the Edgewater Park Sewerage Authority for a term of five (5) years commencing February 1, 2016.

BE IT FURTHER RESOLVED, that the Sewer Authority members shall be residents of the township and shall remain residents of the township during their terms. A member, who, subsequent to his appointment, shall maintain an address as his or her principal primary residence that is not an Edgewater Township address, shall immediately vacate and forfeit his membership on the Sewer Authority; and until a subsequent appointment shall be made by the Township Committee the post shall be deemed vacant.

RESOLUTION NO. 2016-14

Municipal Joint Insurance Fund Resolution Establishing Fund Commissioner

WHEREAS, Edgewater Park Township is a member of the Burlington County Municipal Joint Insurance Fund, hereinafter referred to as the FUND; and

WHEREAS, the Bylaws of the FUND require that each Municipality appoint a member of the governing body or a municipal employee to serve as Fund Commissioner; and

WHEREAS, the Edgewater Park Township recommends the appointment of Linda M. Dougherty, Municipal Clerk/Administrator, to serve as Fund Commissioner in accordance with the FUND Bylaws;

WHEREAS, the Edgewater Park Township recommends the appointment of Gene DiFilippo, Chief of Police to serve as Alternate Fund Commissioner in accordance with the FUND Bylaws;

NOW, THEREFORE, BE IT RESOLVED by the Edgewater Park Township Committee that it does hereby appoint, Linda M. Dougherty, Municipal Clerk/Administrator as Fund Commissioner and Gene DiFilippo, Chief of Police to serve as Alternate Fund Commissioner to Burlington County Municipal Joint Insurance Fund.

RESOLUTION NO. 2016-15

Resolution Appointing Contact Person(s) for the Employment Practices Liability Attorney Consultation Service Burlington County Municipal Joint Insurance Fund

WHEREAS, the Township Committee of the Township of Edgewater Park hereinafter referred to as "MUNICIPALITY", is a member of the Burlington County Municipal Joint Insurance Fund, hereinafter referred to as "FUND"; and

WHEREAS, the FUND has purchased Employment Practices Liability coverage from XL Insurance Company; and

WHEREAS, XL Insurance has arranged for the Fund members to have access to an EPL HELPLINE service and;

WHEREAS, the HELPLINE will provide the following services;

- Attorneys will answer *specific* HR and Employment Law questions
 - Confidential and timely responses
 - Attorney client privilege
 - Via Website/E-mail
 - By Telephone with written follow up response
- On Line Training
 - Managers/Supervisors
 - Slides, Audio, File Downloads
 - Small Chapters
 - Certificates of Completion
- Additional On Line Resources
 - Question of The Month
 - Case of The Month
 - HR Alerts via e-mail and posted on website
 - Federal/State News Updates
 - HR Posters
 - Model Policies/Handbook

WHEREAS, the FUND requires the MUNICIPALITY to designate specific managerial or supervisory individuals who will have access to the HELPLINE.

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Edgewater Park, assembled in public session this 2nd day of January 2016 does hereby appoint Linda Dougherty, RMC, Municipal Clerk/Administrator as its Contact Person.

BE IT FURTHER RESOLVED, that the Township Committee does hereby appoint Gene DiFilippo, Chief of Police as additional Contact Persons.

RESOLUTION NO. 2016-16
Resolution Establishing Public Officials Bonds for Year 2016

WHEREAS, N.J.S.A. 40A:5-34 requires every officer or employee who by virtue of his office or position is entrusted with the receipt, custody, or expenditure of money of funds of the Local unit be bonded prior to entering upon the duties of the office, and

WHEREAS, the surety bond for the Municipal Court Judge shall be covered under the Municipal Excess Liability Joint Insurance Fund (MEL); and

WHEREAS, the governing body shall be given the responsibility of determining such form and such sum and with such surety as the governing body of the local unit shall, by resolution direct.

BE IT RESOLVED, by the Township Committee of the Township of Edgewater Park, County of Burlington and State of New Jersey, that the bonds of the following officials be in effect for the year 2016:

Township Collector of Taxes	\$ 125,000.00
Chief Financial Officer	\$ 200,000.00
Blanket Bond	\$ 1,000,000.00

(covering all Township employees except those specifically named above)

RESOLUTION NO. 2016-17
Establishing Recreation Advisory Committee

WHEREAS, the Township Committee of the TOWNSHIP OF EDGEWATER PARK wishes to broaden participation by the public in local government;

WHEREAS, the Township Committee wishes to create an Edgewater Park Recreation Advisory Committee to guide the mayor and committee in connection with governing the affairs of the TOWNSHIP OF EDGEWATER PARK;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Township Committee of the TOWNSHIP OF EDGEWATER PARK do hereby create a Recreation Advisory Committee to assist the Mayor and Township Committee with its governing of municipal affairs.

BE IT FURTHER RESOLVED that said advisory committee shall be known as the "Edgewater Park Recreation Advisory Committee" and shall consist of a maximum ten (10) members to be selected by the Mayor of the Township Committee of the Township of Edgewater Park.

BE IT FURTHER RESOLVED, that the members are appointed for a one-year term, expiring December 31, 2016.

BE IT FURTHER RESOLVED, that the Committee shall exist at the will of the Township Committee, which shall reserve and retain the right to terminate individual membership at any time, and shall retain and reserve the right to abolish the Recreation Advisory Committee, itself, at any time. The committee members shall be residents of the

township and shall remain residents of the township during their terms. A member, who, subsequent to his appointment, shall maintain an address as his or her principal primary residence that is not an Edgewater Township address, shall immediately vacate and forfeit his membership on the Committee; and until a subsequent appointment shall be made by the Township Committee the post shall be deemed vacant. The committee is advisory only, and shall have no right or ability to spend money or incur any debt without prior Township Committee approval.

RESOLUTION NO. 2016-18
Establishing Senior Advisory Committee

WHEREAS, the governing Body of the TOWNSHIP OF EDGEWATER PARK wishes to encourage the participation of seniors in local government; and to enhance the quality of life for seniors residing in Edgewater Park;

WHEREAS, the Township Committee wishes to create a senior citizen advisory committee to guide the Township Committee in advancing the interest of Seniors in connection with governing the affairs of the TOWNSHIP OF EDGEWATER PARK;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Township Committee of the TOWNSHIP OF EDGEWATER PARK do hereby create a Senior Advisory Committee to assist the Mayor and Township Committee in advancing the interest of seniors in municipal affairs;

BE IT FURTHER RESOLVED, that said advisory committee shall be known as the “Senior Advisory Committee“ and shall consist of a maximum of ten (10) members to be selected by the Mayor of the Township Committee of the Township of Edgewater Park.

BE IT FURTHER RESOLVED, that the members are appointed for a one-year term, expiring December 31, 2016.

BE IT FURTHER RESOLVED, that the Committee shall exist at the will of the Township Committee, which shall reserve and retain the right to terminate individual membership at any time, and shall retain and reserve the right to abolish the Senior Advisory Committee, itself, at any time. The committee members shall be residents of the township and shall remain residents of the township during their terms. A member, who, subsequent to his appointment, shall maintain an address as his or her principal primary residence that is not an Edgewater Township address, shall immediately vacate and forfeit his membership on the Committee; and until a subsequent appointment shall be made by the Township Committee the post shall be deemed vacant. The committee is advisory only, and shall have no right or ability to spend money or incur any debt without prior Township Committee approval.

RESOLUTION NO. 2016-19
Establishing Redevelopment Advisory Committee

WHEREAS, the Governing Body of the TOWNSHIP OF EDGEWATER PARK wishes to broaden participation by the public in local government;

WHEREAS, the Township Committee wishes to create an Edgewater Park Redevelopment Advisory Committee to guide the mayor and committee in connection with governing the affairs of the TOWNSHIP OF EDGEWATER PARK;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Township Committee of the TOWNSHIP OF EDGEWATER PARK do hereby create a redevelopment advisory committee to assist the Mayor and Township Committee with its governing of municipal affairs.

BE IT FURTHER RESOLVED that said advisory committee shall be known as the “Edgewater Park Redevelopment Advisory Committee” and shall consist of a maximum of ten (10) members to be selected by the Mayor of the Township Committee of the Township of Edgewater Park.

BE IT FURTHER RESOLVED, that the members are appointed for a one-year term, expiring December 31, 2016.

BE IT FURTHER RESOLVED, that the Committee shall exist at the will of the Township Committee, which shall reserve and retain the right to terminate individual membership at any time, and shall retain and reserve the right to abolish the Committee, itself, at any time. The committee members shall be residents of the township and shall remain residents of the township during their terms. A member, who, subsequent to his appointment, shall maintain an address as his or her principal primary residence that is not an Edgewater Township address, shall immediately vacate and forfeit his membership on the Committee; and until a subsequent appointment shall be made by the Township Committee the post shall be deemed vacant. Or the committee members shall be a business owner or hold title to property within the township and shall remain as such during their terms. A member, who, subsequent to his appointment, shall maintain a business address or property title that is not located within the Township of Edgewater Park, shall immediately vacate and forfeit his membership on the Committee; and until a subsequent appointment shall be made by the Township Committee the post shall be deemed vacant. The committee is advisory only, and shall have no right or ability to spend money or incur any debt without prior Township Committee approval.

RESOLUTION NO. 2016-20

Establishment of Environmental Advisory Committee

WHEREAS, the Township Committee of the TOWNSHIP OF EDGEWATER PARK wishes to broaden participation by the public in local government; and

WHEREAS, the Township Committee wishes to create an Edgewater Park Environmental Advisory Committee to guide the Township Committee in connection with governing the affairs of the TOWNSHIP OF EDGEWATER PARK; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Township Committee of the TOWNSHIP OF EDGEWATER PARK do hereby create an Environmental Advisory Committee to assist the Township Committee with its governing of municipal affairs.

BE IT FURTHER RESOLVED, that said advisory committee shall be known as the “Environmental Advisory Committee” and shall have the following intent and purpose:

1. Membership, appointment, terms and vacancies.
 - a. The Environmental Advisory Committee shall consist of a maximum of five members and two alternate members to be selected by the Mayor of the Township Committee of the Township of Edgewater Park. The Mayor shall select a Township Committee member as liaison; liaison shall be a full member with the right to vote.
 - b. Appointments shall be made to staggered three (3) year terms. The term of Township Committee liaison shall be for one year. Any vacancy occurring during the term of the appointment shall be filled for the unexpired term only. The Mayor shall designate one member of the environmental committee as chairman and presiding officer of the committee. Alternate appointments shall be made to staggered two year terms. Any vacancy occurring during the term of the appointment shall be filled for the unexpired term only.
 - c. The Committee shall exist at the will of the Township Committee, which shall reserve and retain the right to terminate individual membership at any time, and shall retain and reserve the right to abolish the Committee, itself, at any time. The committee members shall be residents of the township and shall remain residents of the township during their terms. A member, who, subsequent to his appointment, shall maintain an address as his or her principal primary residence that is not an Edgewater Township address, shall immediately vacate and forfeit his membership on the Committee; and until a subsequent appointment shall be made the post shall be deemed vacant. The committee is advisory only, and shall have no right or ability to spend money or incur any debt without prior Township Committee approval.
2. The Environmental Advisory Committee is created for the protection, development and use of the natural land, air and water resources located within the township and shall have the following duties:
 - a. To conduct research into the use and possible use of the open land areas of the township;
 - b. To coordinate the activities of the unofficial bodies organized for similar purposes;
 - c. Upon approval from the Township Committee to advertise, prepare, print and distribute books, maps, charts, plans and pamphlets which in its judgment it deems necessary for its purposes;
 - d. To keep an index of all open areas, publicly and privately owned, including open marshlands, swamps and other wetlands, and to obtain information on the proper use of such areas;

- e. To recommend, from time to time, to the planning board, plans and programs for inclusion in the master plan of the township, for development and use of the township's natural resources;
- f. To study and make recommendations concerning open space preservation, water resources management, air pollution control, solid waste management, noise control, soil and landscape protection, environmental appearance, marine resources and protection of flora and fauna;
- g. To review and submit recommendations concerning those actions and policies of the municipal planning board, recreation advisory committee, sewage authority and board of health as they affect the quality of life and natural resources of the township;
- h. To perform such other acts as are reasonably related to and designed to carry out the purposes and objectives of the committee;
- i. To keep records of the meetings and activities of the committee and to make an annual report to the township committee of the township of Edgewater Park.
- j. To make recommendations for the regulation, planting, care and control of shade and ornamental trees and shrubbery upon and along the streets, highways, public places, parks and parkways of the township, except county parks or parkways, recommendations shall be made upon consultation with the Superintendent of Public Works.
- k. The Environmental Advisory Committee shall not have the voting authority to expend funds any recommendations must be submitted to Township Committee.

Resolution No. 2016-21
Establishing Events Committee

WHEREAS, the Governing Body of the TOWNSHIP OF EDGEWATER PARK wishes to broaden participation by the public in local government;

WHEREAS, the Township Committee wishes to create an Events Committee to guide the mayor and committee in connection with governing the affairs of the TOWNSHIP OF EDGEWATER PARK;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Township Committee of the TOWNSHIP OF EDGEWATER PARK do hereby create an Events Committee to assist the Mayor and Township Committee with the planning, implementation and operations for the Annual Community Day event and any other events as specified by Mayor and Township Committee which assists the governing of municipal affairs.

BE IT FURTHER RESOLVED that said Events Committee shall be known as the “Events Committee” and shall consist of selected residents and organizations by the Mayor of

the Township Committee of the Township of Edgewater Park and shall consist of but not limited to the following:

- Mayor and Township Committee Liaison
- Board of Education
- Edgewater Park PTO
- Board of Fire Commissioners
- Emergency Management
- Environmental Advisory Committee
- Planning Board
- Redevelopment Advisory Committee
- Senior Advisory
- Sewer Authority
- Recreation Advisory Committee
- Various Non-Profit Organizations
- Various Business Organizations
- Former Mayors

BE IT FURTHER RESOLVED, that the members are appointed for a term, expiring December 31, 2016.

BE IT FURTHER RESOLVED, that the Committee shall exist at the will of the Township Committee, which shall reserve and retain the right to terminate individual membership at any time, and shall retain and reserve the right to abolish the Committee, itself, at any time. The committee members shall be residents of the township and/or business entities. The committee is advisory only, and shall have no right or ability to spend money or incur any debt without prior Township Committee approval.

RESOLUTION NO. 2016-22
Establishing Mayor's Advisory Committee

WHEREAS, the Township Committee of the TOWNSHIP OF EDGEWATER PARK wishes to broaden participation by the public in local government;

WHEREAS, the Township Committee wishes to create an advisory committee to guide the mayor and committee in connection with governing the affairs of the TOWNSHIP OF EDGEWATER PARK;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Township Committee of the TOWNSHIP OF EDGEWATER PARK do hereby create an advisory committee to assist the Mayor and township Committee with its the governing of municipal affairs.

BE IT FURTHER RESOLVED that said advisory committee shall be known as the "Mayor's Advisory Committee" and shall consist of eleven (11) members to be selected by the Mayor of the Township Committee of the Township of Edgewater Park and shall consist of a representative of the following:

- Mayor, Township Committee
- Board of Education - President
- Board of Fire Commissioners – Chairperson

Emergency Management Coordinator
Environmental Advisory Committee - Chairperson
Planning Board - Chairperson
Redevelopment Advisory Committee – Chairperson
Senior Advisory Committee – Chairperson
Sewer Authority – President
Recreation Advisory Committee - Representative
Former Mayor

BE IT FURTHER RESOLVED, that the members are appointed for a one-year term, expiring December 31, 2016.

BE IT FURTHER RESOLVED, that the Committee shall exist at the will of the Township Committee, which shall reserve and retain the right to terminate individual membership at any time, and shall retain and reserve the right to abolish the Committee, itself, at any time. The committee members shall be residents of the township and shall remain residents of the township during their terms. A member, who, subsequent to his appointment, shall maintain an address as his or her principal primary residence that is not an Edgewater Township address, shall immediately vacate and forfeit his membership on the Committee; and until a subsequent appointment shall be made by the Township Committee the post shall be deemed vacant. The committee is advisory only, and shall have no right or ability to spend money or incur any debt without prior Township Committee approval.

RESOLUTION NO. 2016-23

Resolution Authorizing Participation in the Burlington County Shared Services Forum

WHEREAS, the forty municipalities within Burlington County are interested in providing cost effective and efficient delivery of governmental services to their citizens; and

WHEREAS, it is believed that jointly sharing services provided by various municipalities and school districts will be cost effective and efficient; and

WHEREAS, there is a need to facilitate shared services.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Edgewater Park that the Township of Edgewater Park does actively support discussing and researching possible new and enhanced Shared Services between one or more municipalities, Burlington County and/or local school districts; and

BE IT FURTHER RESOLVED that the following two representatives of the Township of Edgewater Park, **Michael Trainor, Mayor and William Belgard, III** are hereby authorized and encouraged to participate in all meetings of the Burlington County Shared Services Forum and/or its subcommittees for the purpose of reaching a consensus on the best opportunities for Shared Services among these governmental agencies; and

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Burlington County Board of Chosen Freeholders and the Burlington County Bridge Commission.

OATH OF OFFICE

The Clerk/Administrator administered the oath of office to those who were appointed and present to the various committees.

OPEN MEETING TO THE PUBLIC

Hearing no one wishing to speak the Mayor closed this portion of the meeting to public comment.

CLOSING REMARKS

Committeewoman Lauren Kremper – Ms. Kremper thanked her family, friends, residents of Edgewater Park and fellow Township Committee members for the support that they have provided to her. She further expressed that her first year in office was exciting and is looking forward to 2016.

Committeewoman Barbara Perkins – Mrs. Perkins gave thanks to God, her husband, Township Committee and the residents that provided guidance and support over the past year. She learned a lot her first year as a Committeewoman and is grateful for the help and the opportunity to serve the community.

Committeeman John McElwee – Mr. McElwee thanked everyone for coming out to the re-organization meeting. He further thanked his family for their support over the past several years and for their support in serving for the next three years. He further thank the residents of Edgewater Park for their support and for re-electing him to another three year term. He also acknowledged Assemblyman Conaway, Assemblyman Singleton and fellow Township Committee members and is looking forward to serving in the coming years.

Mayor Michael Trainor – Mayor Trainor recognized former mayors, dignitaries and other notable people in the audience. Mayor Trainor thanked everyone for attending the meeting. He further acknowledged and thanked his wife and family for all of their patience, support and giving of family time. Mayor Trainor expressed that his journey into public office started about ten to twelve years ago; he offered gratitude to residents, fellow committee members, professionals and dignitaries that over the years became his friends. Most importantly he thanked the residents of Edgewater Park and wished everyone a Happy New Year.

ADJOURN:

Moved by: Mr. McElwee Second: Mayor Trainor Time: 5:25 PM
Roll Call: Ms. Kremper–yes, Mr. McElwee–yes, Mrs. Perkins–yes, Mayor Trainor–yes

Michael Trainor, Mayor

Linda M. Dougherty, RMC/Administrator