

**TOWNSHIP OF EDGEWATER PARK
MINUTES
MARCH 15, 2011**

Mayor Booker called the meeting to order at 7:00 PM

FLAG SALUTE

Open Public Meetings Act Statement

IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT, CHAPTER 231,
P.L. 1975 THE CLERK READ THE STATEMENT:

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given by the Township Committee in the following manner:

- A. By posting written notice on the Official Bulletin Board at the Municipal Building 400 Delanco Road Edgewater Park, New Jersey on January 11, 2011.
- B. By e-mailing written notice to the Burlington County Times and Courier Post on January 11 2011.
- C. By filing written notice with the Clerk of the Township of Edgewater Park on January 11, 2011.

Present: Mrs. Aimee Belgard, Mr. Kercher, Mr. John McElwee, Mr. Joseph Pullion, Mayor Darrell Booker (Committee Members)

Also present: Mr. Robert Brian, Chief of Police (Closed and Public), Mr. Aubrey Painter, Superintendent of Public Works (Public and Closed), Mrs. Linda Dougherty, Municipal Clerk/Administrator (Public and Closed) and Tanyika Johns, Deputy Clerk (Public)

DISCUSSION(S)/PRESENTATION(S): NONE

APPOINTMENTS/RESIGNATIONS:

Appointment of James Duda ,Tax Assessor , effective March 15, 2011, rate of \$9,500.0 annually; replacing retired tax assessor. Employment contingent upon successful completion of a drug prescreening test.

Moved by: Mayor Booker Second: Mr. Kercher

Hearing no discussion:

Roll Call: Mrs. Belgard-yes, Mr. Kercher-yes, Mr. McElwee-yes, Mr. Pullion-yes,
Mayor Booker-yes

The Oath of Office was administered by Mayor Booker to James Duda as Tax Assessor.

Seasonal Part-Time Public Works Employees: Re-Appointment of Anthony Francesco, Fran Varsaci, Robert Irwin, Jason Carr, Alex D'Autrechy, Brandon Johnston, and Walt Pozniewski in the Public Works Department effective January 1, 2011, rate of \$10.00 per hour.

Moved by: Mr. McElwee Second: Mayor Booker

Discussion: Mrs. Dougherty stated these were reappointments of our part-time seasonal employees.

Roll Call: Mrs. Belgard-yes, Mr. Kercher-yes, Mr. McElwee-yes, Mr. Pullion-yes,
Mayor Booker-yes

REPORTS

Report from Municipal Clerk/Administrator is appended hereto.

CAP Ordinance 2011-2 and Resolution 2011-43

Upon request of Mrs. Dougherty, Township Committee agreed to hold the public hearing for Ordinance 2011-2 but table consideration of adoption to the April 5, 2011 meeting and further table Resolution 2011-43, introduction of the budget, to the April 5, 2011 meeting.

County Park Improvement Grant: Conceptual Lighting Plan Weimann Field Sports Complex

Mrs. Dougherty discussed the conceptual plan and advised that the project costs exceed the grant amount of \$250,000. She further advised that the grant can be submitted with alternates and/or phase the project over several years; she will continue to review with CME Engineering.

Smoking Ordinance

Mrs. Dougherty presented a smoking prohibition ordinance. Committee discussed whether there would be a designated smoking area possibly within the parking lots of the parks or whether language could be added permitting smoking in personal vehicles.

Bus Shelter Cooper and Route 130

Upon discussion Township Committee agreed that due to maintenance and liability matters they would not enter into a contract with NJ Transit for the bus shelter replacement; the present contract with NJ Transit is with the property owner.

Report from the Public Works Superintendent

Mr. Painter reported the state will require the Township to retrofit diesel equipment for cleaner emissions. Mr. Painter discussed that he would be looking into the cost associated.

Edgewater Park Sewerage Authority

Mr. Painter reported the Sewer Authority will be completing sewer repairs and Mr. Painter will be attending a pre construction meeting with the contractor and the sewer authority on March 16 at 10AM at the Sewer Authority office.

There were no other reports.

REPORT ACCEPTANCE

Moved by: Mrs. Belgard

Second: Mayor Booker

Hearing no discussion:

Roll Call: Mrs. Belgard-yes, Mr. Kercher-yes, Mr. McElwee-yes, Mr. Pullion-yes,
Mayor Booker-yes

AUTHORIZATIONS/CONSIDERATIONS: NONE

RAFFLE/FUNCTION APPLICATIONS:

All matters listed under items # 8 Raffle/Function Applications are considered to be routine and will be enacted with a single motion on a consent agenda. Any item requiring discussion will be removed from the Consent Agenda; all Consent Agenda items will be reflected in full in the minutes.

Moved by: Mayor Booker

Second: Mr. McElwee

Hearing no discussion:

Roll Call: Mrs. Belgard-yes, Mr. Kercher-yes, Mr. McElwee-yes, Mr. Pullion-yes,
Mayor Booker-yes

Raffle Applications: none

Public Functions:

Burlington County Special Olympics, Use of Kite Field Bocce Courts, Tues and Thurs,
April 1, 2011 – April 30, 2011 5:30 PM – 7:30 PM (Certificate of Insurance on File)

Solicitor's Permit:

Kenneth Winder for Mr. Softee for Icecream Sales, March 11– November 11, 2011;
Required fees have been paid A letter is on file from the Chief of Police advising that there
is nothing in the background check that would preclude Committee from considering the
permit application.

ORDINANCES:

**Motion to table Ordinance 2011-2 to the April 5, 2011 meeting but to hold the public
hearing tonight, March 15, 2011.**

Moved by: Mrs. Belgard

Second: Mr. Kercher

Hearing no discussion:

**ORDINANCE NO. 2011-2
CALENDAR YEAR 2011**

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS
AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S.A_40A: 4-45.1 et seq., provides that in the
preparation of its annual budget, a municipality shall limit any increase in said budget to 2.0%
unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations,
subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by
ordinance, appropriate the difference between the amount of its actual final appropriation and the
3.5% percentage rate as an exception to its final appropriations in either of the next two
succeeding years; and,

WHEREAS, the Township Committee of the Township of Edgewater Park in the County of
Burlington finds it advisable and necessary to increase its CY 2011 budget by up to 3.5% over the
previous year's final appropriations, in the interest of promoting the health, safety and welfare of
the citizens; and,

WHEREAS, the Township Committee hereby determines that a 3.5 % increase in the budget for
said year, amounting to \$158,623.18 in excess of the increase in final appropriations otherwise
permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the Township Committee hereby determines that any amount authorized hereinabove
that is not appropriated as part of the final budget shall be retained as an exception to final
appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Township Committee of the Township of
Edgewater Park, in the County of Burlington, a majority of the full authorized membership of this

governing body affirmatively concurring, that, in the CY 2011 budget year, the final appropriations of the Township of Edgewater Park shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$158,623.18, and that the CY 2011 municipal budget for the Township of Edgewater Park be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Open to the Public for Ordinance 2011-2 Only: The Mayor opened this portion of the meeting to public comment for Ordinance 2011-2 Only

Mr. Noel Rainey, 7 Spring Lane, questioned whether this ordinance gave permission for the Township to raise the levy.

Mrs. Dougherty discussed that the ordinance permits the Township to increase the municipal budget from 2% to 3.5% over 2010 appropriations and permits the township to establish a bank CAP for monies not utilized this year and the banking maybe utilized within the next two years budget.

Closed: Hearing no one else the Mayor closed this section of the meeting to Ordinance 2011-2 Only.

Roll Call: Mrs. Belgard-yes, Mr. Kercher-yes, Mr. McElwee-yes, Mr. Pullion-yes, Mayor Booker-yes

RESOLUTIONS

Motion to table Resolution No. 2011-43 until the April 5, 2011 meeting.

Moved by: Mayor Booker Second: Mr. Kercher

Hearing no discussion:

Roll Call: Mrs. Belgard-yes, Mr. Kercher-yes, Mr. McElwee-yes, Mr. Pullion-yes, Mayor Booker-yes

Motion to Approve Resolution No. 2011-38 through 2011-42 and Resolution 2011-44 by consent agenda; if any items on the consent agenda require discussion or separate roll call vote, it shall be removed from the consent agenda to the regular agenda.

Moved by: Mr. McElwee Second: Mr. Kercher

Discussion: Township Committee reviewed and discussed Resolution No. 2011-39 regarding the temporary budget appropriation. Upon further discussion Committee requested a summary report on the status of appropriations for the 2011 budget. Committee moved forward by consent agenda.

Roll Call: Mrs. Belgard-yes, Mr. Kercher-yes, Mr. McElwee-yes, Mr. Pullion-yes, Mayor Booker-yes

RESOLUTION 2011-38

Resolution Authorizing a Grant Application to the Board of Chosen Freeholders under the Municipal Park Development Program

WHEREAS, the Burlington County Board of Chosen Freeholders has approved the Open Space, Recreation, Farmland and Historic Preservation Trust Fund ("Trust Fund") and established a Municipal Park Development Program ("Program") to provide grant funds in connection with municipal acquisition of lands for County park, recreation, conservation and farmland preservation purposes, as well as for municipal public park and recreation development purposes; and

WHEREAS, the Township Committee of the Township of Edgewater Park desires to obtain County Municipal Park Development Program funds in the amount of Two Hundred Fifty Thousand Dollars (\$ 250,000.00) plus 10% bonus to fund the Weimann Park Sports Complex Improvement Project, Delanco Road, Edgewater Park, NJ, Block 502, Lots 10 and 8.01; and

WHEREAS, the total cost of the project including all matching funds is estimated to be \$350,000; and

WHEREAS, the Weimann Park Sports Complex is an active recreation complex with various sport fields activities including soccer and baseball; and

WHEREAS, the Township of Edgewater Park maybe eligible to receive a bonus of 10% of the maximum award amount since the Weimann Park Sports Complex will serve the community of Edgewater Park, the Edgewater Park School District, the Burlington City School District and various neighboring communities athletic programs that travel to Edgewater Park; and

WHEREAS, the Township of Edgewater Park is the owner of Block 502, Lot 8.01 and the Edgewater Park Board of Education is the owner of Block: 502, Lot 10 who which control the project site.

NOW, THEREFORE, BE IT RESOLVED BY TOWNSHIP COMMITTEE OF THE TOWNSHIP OF EDGEWATER PARK THAT:

1. Linda M. Dougherty, Municipal Clerk/Administrator is authorized to (a) make an application to the County of Burlington for Municipal Park Development Program Funds, (b) provide additional application information and furnish such documents as may be required for the Municipal Park Development Program and (c) act as the municipal contact person and correspondent of the above named municipality;
2. The Township of Edgewater Park is committed to this project and will provide the balance of funding necessary to complete the In the form of non-county matching funds as required in the Policy and Procedures Manual for the Program; and
3. If awarded a grant by the County of Burlington under the Municipal Park Development Program, the municipality will use the approved funds in accordance with the Municipal Park Development Program Policy and Procedure Manual, and applicable federal, state, and local government rules, regulations and statutes thereto; and
4. Mrs. Linda M. Dougherty, Municipal Clerk/Administrator is hereby authorized to sign and execute any required documents, agreements, and amendments thereto with the County of Burlington for the approved Funds; and
5. This Resolution shall take effect immediately.

RESOLUTION NO. 2011-39

RESOLUTION TO CREATE TEMPORARY EMERGENCY APPROPRIATIONS

WHEREAS, NJSA 40A:4-20 provides for Emergency Temporary Appropriations during the period January 1, 2011 to the date of adoption of the 2011 Budget,

WHEREAS, the Township Committee of the Township of Edgewater Park, County of Burlington, State of New Jersey, is desirous of making such Emergency Temporary Appropriations, and

WHEREAS, said Temporary Appropriations shall be included in the 2011 Budget as finally adopted under the correct appropriation titles in said 2011 Budget.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Edgewater Park hereby authorizes the Temporary Appropriations as follows:

OPERATIONS INSIDE CAP

2011

GENERAL GOVERNMENT

Administrative and Executive:

Salaries and Wages \$ 15,000.00

Other Expenses \$ 13,950.00

Township Committee

Salaries and Wages \$ 4,200.00

Other Expenses \$ 1,500.00

Municipal Clerk

Salaries and Wages \$ 16,545.00

Other Expenses \$ 6,282.00

Financial Administration:

Salaries and Wages \$ 10,000.00

Other Expenses \$ 2,600.00

Audit Services: \$ 10,000.00

Assessment of Taxes:

Salaries and Wages \$ 5,013.00

Other Expenses \$ 2,490.00

Collection of Taxes:

Salaries and Wages \$ 13,500.00

Other Expenses \$ 5,640.00

Legal Services and Costs:

Other Expenses \$ 12,000.00

Engineering Services and Costs:

Other Expenses \$ 5,000.00

Public Buildings and Grounds:

Other Expenses \$ 10,500.00

Municipal Land Use Law (NJSA 40:55D-1)

Planning Board:

Salaries and Wages \$ 500.00

Other Expenses \$ 5,910.00

Environmental/Shade Tree Commission:

| | | |
|--|----|------------|
| Other Expenses | \$ | 500.00 |
| Insurance: | | |
| UCC Insurance | \$ | 2,400.00 |
| Employee Group Insurance | \$ | 175,000.00 |
| Police: | | |
| Salaries and Wages | \$ | 356,340.00 |
| Other Expenses | \$ | 35,700.00 |
| Contribution to First Aid Organization: | \$ | 8,000.00 |
| Municipal Prosecutor: | | |
| Other Expenses | \$ | 3,300.00 |
| STREETS AND ROADS | | |
| Road Repairs and Maintenance: | | |
| Salaries and Wages | \$ | 102,850.00 |
| Other Expenses | \$ | 19,500.00 |
| Field maintenance and Repair: | | |
| Other Expenses | \$ | 5,800.00 |
| Garbage and Trash Removal: | | |
| Salaries and Wages | \$ | 1,350.00 |
| Contractual | \$ | 115,000.00 |
| Storm Water Sewer: | | |
| Other Expenses | \$ | 2,000.00 |
| Board of Health: | | |
| Salaries and Wages | \$ | 1,000.00 |
| Other Expenses | \$ | 500.00 |
| Recreation Parks and Playgrounds | | |
| Other Expenses | \$ | 7,500.00 |
| UTILITIES: | | |
| Electricity | \$ | 10,500.00 |
| Street Lighting | \$ | 21,000.00 |
| Telephone | \$ | 5,850.00 |
| Water | \$ | 600.00 |
| Fuel Oil/Natural Gas | \$ | 5,000.00 |
| Telecommunications | \$ | 5,550.00 |
| Gasoline/Diesel | \$ | 15,000.00 |
| Uniform Construction Code- Appropriations Offset by Dedicated Revenues (NJAC 5:23-4.17) | | |
| Inspection of Buildings: | | |
| Salaries and Wages | \$ | 26,000.00 |
| Other Expenses | \$ | 4,920.00 |
| Plumbing Inspector: | | |
| Salaries and Wages | \$ | 1,750.00 |
| Electrical Inspector: | | |
| Salaries and Wages | \$ | 1,750.00 |
| Fire Protection Official: | | |
| Salaries and Wages | \$ | 1,750.00 |

| | |
|--------------------|--------------|
| Municipal Court: | |
| Salaries and Wages | \$ 27,500.00 |
| Other Expenses | \$ 6,000.00 |

| | |
|------------------------------|-----------------|
| Total Operations within CAPS | \$ 1,110,540.00 |
|------------------------------|-----------------|

Deferred Charges and Statutory Expenditures-Municipal Within CAPS
Deferred Charges:

Statutory Expenditures:
Contribution to:

| | |
|--|--------------|
| Public Employees Retirement System | \$ 97,514.00 |
| Police & Firemen's Retirement System | 234,266.00 |
| Contribution to Social Security System | \$ 47,100.00 |

| | |
|--|---------------|
| Total Deferred Charges and Statutory Expenditures – Municipal within CAPS | \$ 378,880.00 |
|--|---------------|

| | |
|--|-----------------|
| Total General Appropriations for Municipal Purposes Within CAPS | \$ 1,489,420.00 |
|--|-----------------|

OPERATIONS excluded from CAP

| | |
|------------------------------------|--------------|
| Condominium Reimbursements: | \$ 52,000.00 |
| Affordable Housing | |
| Other Expenses | \$ 7,500.00 |
| Total Operations Excluded from CAP | \$ 59,000.00 |

Public and Private Programs Offset by Revenues

| | |
|---|---------|
| Drainage Improvements: | \$ 0.00 |
| Total Capital Improvements Excluded from CAPS | \$ 0.00 |

Municipal Debt Service – Excluded from CAPS

| | |
|------------------------|------------|
| Payment Note Principal | 122,000.00 |
| Payment Bond Principal | 138,000.00 |
| Payment Bond Interest | 115,500.00 |
| Payment Note Interest | 46,146.00 |

| | |
|---|---------------|
| Total Municipal Debt Service-Excluded from CAPS | \$ 421,646.00 |
|---|---------------|

Deferred Charges

Deferred Charges to Future Taxation –

| | | |
|---|----|---------------------|
| Funded: | | |
| Special Emergency Authorizations | | 0.00 |
| | | ----- |
| Total Deferred Charges – Municipal –Excluded from CAPS | | 0.00 |
| | | ----- |
| Total General Appropriations for Municipal Purposes Excluded from CAPS | \$ | 421,646.00 |
| | | ----- |
| Subtotal General Appropriations Reserve for Uncollected Taxes | \$ | 0.00 |
| | | ----- |
| Total General Appropriations: | \$ | <u>1,911,066.00</u> |

RESOLUTION NO. 2011-40

***Resolution Regulating Standard Operating Procedures for the Edgewater Park Police
Use of Personal Websites – Web Pages – Social Networking Sites***

Subject: Use of Personal Websites – Web Pages – Social Networking Sites.
3.40 (5 pgs)

I. Purpose

The purpose of this policy is to outline expectations of officers with respect to their use of social media and social networking and the direct effect such use has upon the reputation and perception of this department.

II. Policy

Officers shall not use any form of social media or social networking, including Facebook, Twitter, MySpace, LinkedIn, Foursquare, Gowalla Police Pulse, The Squad Room, Usenet groups, online forums, message boards or bulletin boards, blogs and other similarly developed formats, in any way so as to tarnish the department's reputation. As officers of this department, you are embodiments of our mission. It is vital that each officer accept their role as ambassadors of the department, striving to maintain public trust and confidence, not only in their professional actions, but also in their personal and online actions. Any online activity that has the effect of diminishing the public's trust and/or confidence in this department will hinder the efforts of the department to fulfill our mission. By virtue of your position of peace officer, you are held to a higher standard than general members of the public, and your online activities should reflect such professional expectations and standards. Any online actions taken that detract from the mission of the department, or reflect negatively on your position as peace officer, will be viewed as a direct violation of this policy.

III. Definitions

For purposes of this policy, the following definitions apply:

A. Social Media: a variety of online sources that allow people to communicate, share information, share photos, share videos, share audio and exchange text and other multimedia files with others via some form of online or cellular network platform.

B. Social Networking: using such Internet or mobile formats as Facebook, Twitter, MySpace, LinkedIn, Foursquare, Gowalla Police Pulse, The Squad Room, Usenet groups, online forums, message boards or bulletin boards, blogs, and other similarly developed formats, to communicate with others using the same groups while also networking with other users based upon similar interests, geographical location, skills, occupation, ideology, beliefs, etc.

C. Mobile Social Networking: social networking using a mobile phone or other cellular based device.

D. Internet: a computer network consisting of a worldwide network of computer networks that use the TCP/IP network protocols to facilitate data transmission and exchange. (Princeton University).

E. World Wide Web: computer network consisting of a collection of Internet sites that offer text and graphics and sound and animation resources through the hypertext transfer protocol. (Princeton University).

F. Blog: a series of entries, written by either one person or a group of people, in an online journal, usually posted in chronological order, like a diary. Blogs can allow comments on entries or not.

G. Blogging: to read, write or edit a shared online journal. (Princeton University). Blogging can also encompass the act of commenting—and engaging with other commenter's—on any blog, including one operated by a third party.

H. Post: an item inserted to a blog or an entry to any type of computerized bulletin board or forum.

I. Posting: the act of creating, uploading, editing or adding to any social media outlet. This includes text, photographs, audio, video or any other multimedia file.

J. Forum: an online discussion site.

K. Comments: responses to a blog post, news article, social media entry or other social networking post.

L. Commenting: the act of creating and posting a response to a blog post, news article, social media entry or other social networking post. Commenting can also entail the act of posting an original composition to an unrelated post or article.

M. Avatar: a computer user's representation of himself/herself, or an alter ego.

N. Identity: an online identity, Internet identity or Internet persona that a social networking user establishes. This can be a real name, an alias, a pseudonym or a creative description.

O. Handle: the name of one's online identity that is used most frequently. It can also be the name of one's Twitter identity.

P. User Name: the name provided by the participant during the registration process associated with a Web site that will be displayed publicly on the site.

IV. Rules and Regulations

A. Officers are prohibited from using department computers or cell phones/devices for any unauthorized purpose, including participation in social media or social networking.

B. Officers are prohibited from using any social media or social networking platform while on duty, unless permission is granted for investigative or public information purposes.

C. Unless granted explicit permission, officers of this department are prohibited from posting any of the following on any social networking platform, either on their own sites, the sites of others known to them, the sites of others unknown to them, news media pages, or other information exchange forums:

1. Any text, photograph, audio, video, or any other multimedia file related to any investigation, both current and past, of this department.
2. Any text, photograph, audio, video, or any other multimedia file related to any past or current action of this department, either in homage or critique.
3. Logos, badges, seals, uniforms, vehicles, equipment or any item or symbol that is affiliated with this department.
4. Any item, symbol, wording, number, likeness or material that is identifiable to this department.
5. Any text, photograph, audio, video, or any other multimedia file that is related to any occurrence within the department.

D. Officers who choose to maintain or participate in social media or social networking platforms while off duty shall conduct themselves with professionalism and in such a manner that will not reflect negatively upon the department or its mission. In the course of operating or participating in such venues, the following rules shall apply:

1. Unless explicitly granted permission by the department, officers shall not identify themselves, in any way, as an employee of this department.
2. Officers shall not use any reference to infer they are employees of this department during social media or social networking participation or maintenance.
3. Officers will be held responsible for the content that appears on their maintained social media or social networking sites and will be obligated to remove any posting or material contributed by others that identifies the officer as an employee of

the department.

4. Officers will be held responsible for the content that appears on their maintained social media or social networking sites and will be obligated to remove any posting or material contributed by others that reflects negatively upon the department.

5. Sexually graphic or explicit material of any kind shall not be posted by the officer on any form of social media or social networking site.

6. Sexually graphic or explicit material posted by others to the officer's social media or social networking sites shall be immediately removed by the officer.

7. Weaponry, owned by this department and/or owned personally or privately, shall not be displayed or referenced to, in any multimedia format, on social media or social networking sites if such displays or depictions promote or glorify violence.

8. Any text, photograph, audio, video or any other multimedia file included on a social media or social networking site that infers, implies, states, opines or otherwise expresses the officer's views on the public shall not be detrimental to the department's mission, nor shall it in any way undermine the public's trust or confidence in this department.

9. Any text, photograph, audio, video, or any other multimedia file included on a social media or social networking site that infers, implies, states, opines or otherwise expresses the officer's views on the legal, judicial or criminal systems shall not, in any way, undermine the public's trust and confidence in this department.

10. Any posting that detracts from the department's mission will be considered a direct violation of this policy.

E. Unless serving as an explicitly permitted tool of public information or community outreach, no officer shall use their rank and/or title in any social media or social networking activity, including inclusion of said rank and/or title into the officer's online identity or avatar.

F. Officers who are brought under administrative or internal investigation related to their performance, functionality or duties as a peace officer may be ordered to provide the department, or its designated investigator, with access to the social media and social networking platforms in which they participate or maintain.

G. Officers who are brought under administrative or internal investigation related to the department's operation, productivity, efficiency, morale or reputation, may be ordered to provide the department, or its designated investigator, with access to the social media and social networking platforms in which they participate or maintain.

H. If requested, any officer shall complete an affidavit attesting to all the social media and social networking platforms in which they participate or maintain.

I. Any candidate seeking employment with this department shall complete an affidavit attesting to all the social media and social networking platforms in which they participate or maintain. The candidate shall be required to provide the designated

background investigator with access to the social networking platforms in which they participate or maintain

Resolution No. 2011-41

*Resolution Approving a Performance Guarantee Estimate -
Site Clearing and Stabilization Estimate-Phase I for
Edgewater Park Crossings LLC in the Amount of \$78,072.00*

WHEREAS, the Edgewater Park Planning Board memorialized, by Resolution No. P-10-2008A, the site plan for Cardinale Enterprises LLC, Block 404, Lot 2.02, on April 3, 2008; and

WHEREAS, the Planning Board Engineer, Environmental Resolutions Inc. has established the performance bond requirements for Phase I- Site Clearing in the amount of \$78,072.00 (see Performance Guarantee Estimate-Site Clearing and Stabilization Estimate Phase I, dated May 3, 2010, attached) which includes a twenty percent (20%) contingency in accordance with the New Jersey Municipal Land Use Law; and

WHEREAS, Edgewater Park Crossings LLC has posted a Performance Surety Bond in that amount with RLI Insurance Company; and

WHEREAS, the Township Solicitor has reviewed said performance guarantee and finds it to be acceptable.

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Edgewater Park, County of Burlington, State of New Jersey that the Performance Guarantee be posted by RLI Insurance Company, with its principal Bond Office located at 1429 Route 22 East, Mountainside, NJ 07092.

Resolution 2011-42

Resolution Establishing Salaries for Year 2011

BE IT RESOLVED that the following shall constitute the annual rate of compensation, unless otherwise noted; to be paid to the Township employees hereinafter designated for the year 2011. Compensation shall be paid bi-weekly unless otherwise noted. This includes employees in collective bargaining units with negotiated contracts and employees with contract agreements. Due to the current economic conditions and unprecedented reduction in Township revenues for CY 2011 certain administrative positions have been reduce to a four day work week until June 30, 2011; the stated salaries reflect annual salaries for said period.

SECTION 1: Establishment of Positions and Salaries

| <u>POSITION</u> | <u>SALARY</u> 1/1-6/30/11 | <u>SALARY</u> 7/1-12/31/11 |
|--------------------|------------------------------|-------------------------------|
| TOWNSHIP COMMITTEE | | |
| Mayor* | \$ 3,934.00 | 3,934.00 |
| Deputy Mayor* | 3,147.00 | 3,147.00 |
| Committee* | 3,147.00 | 3,147.00 |
| ADMINISTRATION | | |
| Administrator | 25,000.00 | 25,000.00 |

| | | |
|--|-------------|-------------|
| Township Clerk | 57,843.62 | 57,843.62 |
| Deputy Township Clerk | 15,000.00 | 15,000.00 |
| Senior Clerk Typist | | |
| Step 1 | 30,114.53 | 37,643.16 |
| Step 2 | 31,127.64 | 38,909.55 |
| Registrar, Vital Statistics | 1,100.00 | 1,100.00 |
| Deputy Registrar, Vital Statistics | 600.00 | 600.00 |
| Secretary, Board of Health | 800.00 | 800.00 |
| Clerk-Typist | | |
| Step 1 | 20,996.53 | 26,245.67 |
| Step 2 | 22,516.20 | 28,145.25 |
| Step 3 | 25,048.97 | 31,311.22 |
| Step 4 | 27,581.76 | 34,477.19 |
| Step 5 | 29,101.42 | 36,376.77 |
| Senior Clerk Typist | | |
| Step 1 | 30,114.53 | 37,643.16 |
| Step 2 | 31,127.64 | 41,442.33 |
| Principal Clerk Typist | | |
| Step 1 | 32,140.75 | 40,175.94 |
| Step 2 | 33,153.87 | 41,442.33 |
| Recreation Coordinator | | |
| Part-time Clerk Typist | | |
| Secretary, Planning Board | 100.00 | 150.00 |
| | Per meeting | Per meeting |
| FINANCIAL ADMINISTRATION AND COLLECTION OF TAXES | | |
| Tax Collector | 48,861.48 | 48,861.48 |
| Chief Financial Officer | 46,945.00 | 46,945.00 |
| Consultant, Chief Financial Officer | 10,000.00 | 10,000.00 |
| Tax Assessor | 18,351.15 | 18,351.15 |
| January through February 2011 | | |
| Tax Assessor | 9,500.00 | 9,500.00 |
| March through December 2011 | | |
| MUNICIPAL COURT | | |
| Court Administrator | | |
| Step 1 | 32,647.30 | 40,809.13 |
| Step 2 | 34,166.98 | 42,708.71 |
| Step 3 | 35,686.64 | 44,608.30 |
| Step 4 | 37,206.31 | 46,507.88 |
| Step 5 | 40,157.11 | 50,196.39 |
| Deputy Court Administrator | | |
| Step 1 | 20,996.54 | 26,245.67 |
| Step 2 | 22,516.20 | 28,145.25 |
| Step 3 | 25,048.98 | 31,311.22 |
| Step 4 | 27,581.76 | 34,477.19 |
| Step 5 | 29,101.42 | 36,376.77 |
| Callout & Pager Stipend* | 7,000.00 | 7,000.00 |
| Municipal Court Judge | 7,786.00 | 7,786.00 |
| Court Attendant (per session) | 100.00 | 100.00 |

| | | |
|---------------------------------|--------|--------|
| Court Recorder(per session) | 56.00 | 56.00 |
| **Public Defender (per session) | 375.00 | 375.00 |

STREETS DEPARTMENT

| | | | |
|--|--------------|-------------|---------------------|
| Streets Repairer/Laborer | Salary Steps | | |
| Start | | 41,063.11 | 41,063.11 |
| 6 months | | 42,877.60 | 42,877.60 |
| 1 year | | 45,913.25 | 45,913.25 |
| 1 ½ years | | 48,204.71 | 48,204.71 |
| 2 years | | 51,199.46 | 51,199.46 2 ½ years |
| | | 51,912.99 | 51,912.99 |
| *Stipend Maint/Mech Duties | | 1,500.00 | 1,500.00 |
| Recycling Coordinator | | 5,000.00 | 5,000.00 |
| Part-time Public Works/Seasonal (per hour) | | 10.00-15.00 | 10.00-15.00 |

INSPECTIONS OFFICE

| | | |
|---|----------------|----------------|
| Part-Time Property Maintenance Inspector (per hour) | 15.00 to 20.00 | 15.00 to 20.00 |
| Construction Official | 11,000.00 | 11,000.00 |
| Building Inspector/Sub-Code Official | 11,000.00 | 11,000.00 |
| Building Inspector/Part Time (per hour) | 29.00 | 29.00 |
| Plumbing Inspector (per hour) | 29.00 | 29.00 |
| Electrical Inspector (per hour) | 29.00 | 29.00 |
| Fire Sub-Code Official (per hour) | 29.00 | 29.00 |
| Zoning Officer | 3,500.00 | 3,500.00 |

POLICE DEPARTMENT

| | | |
|---|------------|------------|
| Police Records Clerk | | |
| Step 1 | 20,996.54 | 26,245.67 |
| Step 2 | 22,516.20 | 28,145.25 |
| Step 3 | 25,048.98 | 31,311.22 |
| Step 4 | 27,581.75 | 34,477.19 |
| Step 5 | 29,101.42 | 36,376.77 |
| Senior Police Records Clerk | | |
| Step 1 | 30,114.53 | 37,643.16 |
| Step 2 | 31,127.64 | 38,909.55 |
| Police Matron (Stipend) | 50.00 | 50.00 |
| | (Per call) | (Per Call) |
| Principal Police Records Clerk | | |
| Step 1 | 32,140.75 | 40,175.94 |
| Step 2 | 33,153.87 | 41,442.33 |
| Chief of Police / Chief Law Enforcement Officer | 97,300.74 | 97,300.74 |
| Lieutenant | 80,455.18 | 80,455.18 |
| Sergeant | 76,765.03 | 76,765.03 |
| Patrol Officer: | | |
| Step 1 | 45,402.75 | 45,402.75 |
| Step 2 | 50,584.18 | 50,584.18 |
| Step 3 | 55,765.60 | 55,765.60 |
| Step 4 | 60,947.00 | 60,947.00 |
| Step 5 | 66,128.43 | 66,128.43 |
| Step 6 | 71,310.71 | 71,310.71 |
| Special Police Officer per hour | 15.00 | 15.00 |

CROSSING GUARDS

| | | |
|---|-------|-------|
| Crossing Guards (Per Post) | 28.94 | 28.94 |
| New Crossing Guards and Substitute Crossing Guards (Per Post) | 17.71 | 17.71 |

***SECTION 2:** The annual rate of compensation of officers and employees whose compensation shall be paid quarterly.

****SECTION 3:** The annual rate of compensation of officers and employees whose compensation shall be paid monthly.

RESOLUTION 2011-43-Tabled to April 5, 2011
***Resolution Authorizing the Introduction/Approval
of the Municipal Budget for Year 2011***

WHEREAS, the Township Committee of the Township of Edgewater Park is desirous of introducing the Municipal Budget for CY 2011; and

WHEREAS, the advertisement of said budget must be published in the official newspapers of the Township at least ten days before the public hearing; and

WHEREAS, the public hearing shall be held not less than twenty-eight days after the introduction (approval) of the budget; and

WHEREAS, the public hearing may be adjourned from time to time until the hearing is closed; and

WHEREAS, the public hearing and consideration adoption of the municipal budget will be held on April 19, 2011; and

WHEREAS, at least one week prior to the date of the public hearing, a copy of the introduced budget shall be made available to the public.

RESOLUTION 2011-44

***Resolution Authorizing Submission a Grant Application to NJ American Water Company
2011 Environmental Grant Program***

WHEREAS, New Jersey American Water announced that submissions are now being accepted for New Jersey American Water's 2011 Environmental Grant Program.

WHEREAS, the program will award up to \$10,000 to innovative programs that address water source or watershed protection needs.

WHEREAS, Organizations engaging in activities that improve a community's water supply or improve, restore or protect watersheds will be considered for funding. Such projects may include wildlife habitat improvement, storm water management, wellhead protection initiatives, watershed cleanups, or reforestation efforts.

WHEREAS, to be eligible, organizations must be located within New Jersey American

Water's service area, complete the project between January and December 2011, must establish a new or innovative program or a significant expansion to an existing program, may be a partnership between two or more organizations, must provide evidence of sustainability and salaries and compensation requests are ineligible

WHEREAS, applications must be received by March 22, 2011 and eligible candidates will be notified by April 15. Grant recipients will be announced later this year after eligible applicants have submitted a written review on the results and impact of their project.

WHEREAS, the Township Committee of the Township of Edgewater Park desires to obtain said funds for improvements at the retention basin on Peach Road in the amount of Ten Thousand Dollars (\$ 10,000.00) to fund the storm water improvement project, Block 404.01, Lot 4; and

NOW, THEREFORE, BE IT RESOLVED BY TOWNSHIP COMMITTEE OF THE TOWNSHIP OF EDGEWATER PARK THAT:

3. Linda M. Dougherty, Municipal Clerk/Administrator is authorized to (a) make an application to the New Jersey American Water Company 2011 Environmental Grant Program, (b) provide additional application information and furnish such documents as may be required for the Program and (c) act as the municipal contact person and correspondent of the above named municipality;
2. Linda M. Dougherty, Municipal Clerk/Administrator is hereby authorized to sign and execute any required documents, agreements, and amendments thereto with the County of Burlington for the approved Funds; and

REPORT OF OFFICIALS

Committeewoman Belgard:

Liaison to Senior Advisory:

Mrs. Belgard reported Senior Advisory in conjunction with the PTO will hold a meet and greet with the School Board Members and Candidates on April 6, 2011 at Ridgway.

Liaison to Planning Board:

Mrs. Belgard reported Planning Board will meet this Thursday.

Committeeman Kercher:

Liaison to the Environmental:

Mr. Kercher reported he could not meet with Environmental this week.

Liaison to the School Board:

Mr. Kercher reported the school board had a budget presentation tonight at Jacques and a public meeting at Ridgway on the 28th of March.

Committeeman Pullion:

Liaison to the Redevelopment

Mr. Pullion stated he heard positively back from Robert Wood Hospital and he is also in contact with the Rothman group in Philadelphia for the Edgewater Park Crossings.

Committeeman McElwee:

Liaison to EPAA:

Mr. McElwee stated the Beef and Beer had a great turnout.

Liaison to Neighborhood Watch:

Mr. McElwee reported about the Wing Fling is from 4 pm -8 pm on March 19 tickets are \$15.00 with music by Big Soul Chicken.

Mr. McElwee thanked the Elks and committee for all their help with the Beef and Beer.

Mr. Pullion asked that the people spread the word on the great work the Elks does at hosting parties.

Mayor Booker:

Mayor Booker reported the Neighborhood Watch and Senior Advisory will be holding a Meet and Greet with Candidates on April 6, 2011.

Mr. Booker stated the Breakfast with the Bunny will be on April 9, 2011 from 9 am -12 pm.

APPROVAL OF BILLS

Approval of Bills from March 2, 2011 through March 11, 2011

Moved by: Mayor Booker Second: Mr. McElwee

Discussion: Mrs. Belgard questioned the due from other trust for escrow accounts.

Roll Call: Mrs. Belgard-yes, Mr. Kercher-yes, Mr. McElwee-yes, Mr. Pullion-yes, Mayor Booker-yes

APPROVAL OF MINUTES:

Public Session: December 7, 2010 and December 28, 2010

Moved by: Mr. McElwee Second: Mr. Belgard

Hearing no discussion:

Roll Call: Mrs. Belgard-yes, Mr. Kercher-abstain Mr. McElwee-yes, Mr. Pullion-yes, Mayor Booker-yes

OPEN TO THE PUBLIC: The Mayor opened this portion of the meeting to public comment.

Mrs. Fran Wilkins, N Garden Blvd., questioned the seasonal appointment of Fran Varsaci and Robert Irwin since they are fulltime employees of the School District.

Mrs. Dougherty discussed that these employees are used for the snow season assistance and we work around the school hours.

Mr. Noel Rainey, 7 Spring Lane, questioned whether the police could patrol more on Route 130 because of all the recent accidents.

Mr. Rainey further questioned whether the Township could require the owner and NJ Transit to regulate the installation of the Bus Stop that was destroyed due to the accident on Cooper and 130.

Mr. Rainey further questioned what the state will do with the money from the federal government to offset rising healthcare cost in New Jersey.

CLOSE: Hearing no one else wishing to speak the Mayor closed this portion of the meeting to public comment.

OTHER BUSINESS

Mr. Pullion, liaison to Redevelopment Committee discussed the importance of residents patronizing local businesses and requested the residents spread the word to use businesses in town.

Resolution No. 2011-45
Closed Session

Where it is necessary to discuss matters concerning personnel and contractual obligations. Where it is necessary to discuss sale of public property. Where it is necessary to discuss items falling under litigation and or attorney client privilege. Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentially, then the matter will be made public.

WHEREAS, it is necessary to discuss personnel possible litigation involving the Township of Edgewater Park which is a proper subject of exemption under the Open Public Meetings Act; and

WHEREAS, questions dealing with personnel matters is a proper subject of exemption under the Open Public Meetings Act; and

WHEREAS, questions dealing with the purchase lease or acquisition of real property with public funds is a proper subject of exemption under the Open Public Meetings Act; and

WHEREAS, questions dealing with any collective bargaining agreement or the terms or conditions of that agreement is a proper subject of exemption under the Open Public Meetings Act; and

WHEREAS, the disclosure of any material which constitutes an unwarranted invasion of individual privacy is a proper subject of exemption under the Open Public Meetings Act; and

WHEREAS, the release of any information would impair a right to receive funds from the Government of the United States; is a proper subject of exemption under the Open Public Meetings Act; and

WHEREAS, any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act or omission for which the responding party bears responsibility is a proper subject of exemption under the Open Public Meetings Act;

WHEREAS, the Township Committee desires to close this portion of the meeting to consider the aforementioned titled matters.

NOW THEREFORE, BE IT RESOLVED that the portion of the meeting dealing with the aforementioned matters shall be closed to the public and the results of the discussions held under the closed sessions shall be made available to the public at such early a time as possible.

Moved by: Mr. McElwee

Second: Mr. Kercher

Time: 8:20PM

Hearing no discussion:

Roll Call: Mrs. Belgard-yes, Mr. Kercher-yes, Mr. McElwee-yes, Mr. Pullion-yes,
Mayor Booker-yes

Re-Enter Public Session

Moved by: Mr. Kercher

Second: Mr. McElwee

Time: 9:30PM

Roll Call: Mrs. Belgard-yes, Mr. Kercher-yes, Mr. McElwee-yes, Mr. Pullion-yes,
Mayor Booker-yes

THERE WAS NO OTHER BUSINESS.

ADJOURN

Moved by: Mr. Booker

Second: Mr. Pullion

Time: 9:30PM

Hearing no discussion:

Roll Call: Mrs. Belgard-yes, Mr. Kercher-yes, Mr. McElwee-yes, Mr. Pullion-yes,
Mayor Booker-yes

Darrell Booker

Darrell Booker, Mayor

Linda M. Dougherty

Linda M. Dougherty, RMC/Administrator