

**TOWNSHIP OF EDGEWATER PARK  
MINUTES - MAY 5, 2015**

Mayor Trainor called the meeting to order at 7:00 pm.

**FLAG SALUTE**

**OPEN PUBLIC MEETINGS ACT STATEMENT**

IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT, CHAPTER 231,  
P.L. 1975 THE CLERK READ THE STATEMENT:

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given by the Township Committee in the following manner:

- A. By posting written notice on the Official Bulletin Board at the Municipal Building 400 Delanco Road Edgewater Park, New Jersey on January 8, 2015.
- B. By e-mailing written notice to the Burlington County Times and Courier Post on January 8, 2015.
- C. By filing written notice with the Clerk of the Township of Edgewater Park on January 8, 2015.

Present: Mr. William Belgard, Ms. Lauren Kremper, Mr. McElwee, Mrs. Barbara Perkins, Mayor Michael Trainor (Committee Members)

Also Present: Mr. Gene DiFilippo, Chief of Police (public session); Mr. Aubrey Painter, Superintendent of Public Works (public and closed session); Mr. James Bernard, Assistance Superintendent of Public Works (public and closed session); Mrs. Linda Dougherty, Municipal Clerk/Administrator (public & closed sessions); Mr. William Kearns, Township Solicitor (public & closed sessions); Mr. Rakesh Darji, Township Engineer (public session); Mrs. Colleen Treusch, Deputy Clerk (public session).

**DISCUSSION(S)/PRESENTATION(S)/AUTHORIZATION(S)/CONSIDERATION:**

***Student Government Program: Ridgway Middle School***

The Mayor announced the recognition of Student Government, Ridgway Middle School  
Representatives: Mr. Ron Trampe, Acting Principal, student advisors Mr. David Solarczyk and Ms. Candi Schwartz, and student representatives. Students that were present acknowledged their representation and role for student government. Students will be present at the May 19<sup>th</sup> meeting to conduct the business of the Township in conjunction with Township Committee, professionals and staff.

**PROCLAMATION(S):**

**Monument Cemetery: Founded in Year 1865**

**WHEREAS**, the Township Committee of the Township of Edgewater Park is proud to recognize Monument Cemetery, as they celebrate their 150<sup>th</sup> Anniversary; and

**WHEREAS**, in 1865, twenty-one men met in Beverly to form an association for the purpose of procuring and holding lands for a cemetery known as the Beverly Township Cemetery Association; and

**WHEREAS**, the Beverly Township Cemetery Association entered into an agreement with Joseph Weyman in April 1865 to purchase the original 10 acres of land located in Edgewater Park on Bridgeboro Road; and

**WHEREAS**, in October 1865 the Beverly Township Cemetery was formally opened; and

**WHEREAS**, the corporate name of the association was officially changed to Monument Cemetery Association which is still its name today.

**NOW, THEREFORE**, by virtue of the authority vested in me as Mayor, and on behalf of the entire Edgewater Park Township Committee, I do hereby commend the Monument Cemetery Association, on their Sesquicentennial Anniversary by offering this expression of recognition for their contributions to the Township of Edgewater Park.

Moved by: Mayor Trainor Second: Mr. Belgard

Discussion: None

Roll Call: Mr. Belgard –yes, Ms. Kremper – yes, Mr. McElwee – yes, Mrs. Perkins – yes, Mayor Trainor – yes

***Authorizations/Considerations***

Mrs. Geraldine Wing submitted a letter of resignation from the Edgewater Park Sewerage Authority effective 4/22/2015; her term of office expires 1/31/2017. Requests for applications/letters of interest was advertised in the BCT on April 26<sup>th</sup> with submissions due by May 5, 2015.

Township Committee discussed and reviewed the one application submitted by Joseph T. Pullion, Jr. Upon further discussed Mrs. Perkins moved to appoint Mr. Pullion to the Sewerage Authority to fill the unexpired term of Mrs. Wing. Second: Mr. Belgard

Discussion: None

Roll Call: Mr. Belgard –yes, Ms. Kremper – yes, Mr. McElwee – yes, Mrs. Perkins – yes, Mayor Trainor – yes

**FUNCTION APPLICATION:**

Authorization to Approve Function Applications/Permits/Licenses/Raffles by consent agenda; if any items on the consent agenda require consideration by separate roll call vote, it shall be removed from the consent agenda to the regular agenda.

Moved by: Mr. McElwee Second: Ms. Kremper

Discussion: None

Roll Call: Mr. Belgard –yes, Ms. Kremper – yes, Mr. McElwee – yes, Mrs. Perkins – yes, Mayor Trainor – yes

***Raffles:***

Raffle License No.: RA2015-8; Edgewater Park Elks #2550, 315 Green Street, Edgewater Park, Pull Tab Raffle at 315 Green Street, Edgewater Park, NJ from May 16, 2015 to May 15, 2016 from 11:00am - 2:00am. Non-profit organization filed; a letter is on file from the Chief of Police advising that there is nothing in the background check that would preclude Committee from considering the permit application. A waiver of fees is requested.

***Bingos:*** None

***Public Functions:***

Public Function No. 2015-6: Beverly - Edgewater Park Memorial Day Parade Committee; Memorial Day Parade, Green St., Cooper St. and Bridgeboro Rd. on Monday, May 25, 2015 from 12:00pm – 3:00pm. The Parade Committee is requesting a waiver of all fees. (Certificate of Insurance is on file and approved by the Township's Risk Manager.)

***Charitable Clothing Bins Permit:*** None

***Solicitors Permit:*** None

**REPORTS (Appended to the Minutes)**

### **Township Engineer, Mr. Darji**

*School Pathway Proposal:* Arbor Green/Manor Apts to Ridgway Middle School:

Mr. Darji discussed that more review is required.

*Weimann Sports Complex/Recycling Area Plans/Municipal Building Parking Lot –*

Mr. Darji discussed that further review is needed and will update after presentation to the EPAA on May 12<sup>th</sup> and the Board of Education.

*Various Roads Project*

Mr. Darji discussed the services for videoing storm drain lines. ERI solicited quotes as directed by Committee and Video Pipe Services was the lowest responsible bidder. The most pressing streets are Arthur Drive and North Garden Blvd.

*Fox Run Development*

NJAWC installed the service line which connects to South Garden Blvd. Costs and the amount of repair work required due to the installation of the line is being addressed.

### **Report from Municipal Clerk/Administrator**

*Various Roads Project*

Mrs. Dougherty further discussed that Video Pipe Services was the lowest responsible bidder at an estimated cost of \$7,038.00 for the videoing services. The discussion pursued that there may be additional costs once the conditions of the lines and the amount of debris in the lines is determined. Upon consultation with Mr. Darji, Township Engineer, we recommend awarding the contract to Video Pipe Services. Upon further discussion Mayor Trainor moved to award the contract as recommended to Video Pipe Services; action to be memorialized by resolution at the next meeting on May 19<sup>th</sup>.

Second: Mr. Belgard

Roll Call: Mr. Belgard –yes, Ms. Kremper – yes, Mr. McElwee – yes, Mrs. Perkins – yes, Mayor Trainor – yes

*Finance Records*

Mrs. Dougherty reported that the finance records access has been set up on the Edmunds Software System for members of Committee. Access to the system will be during business hours.

*Noise Control Ordinance*

Mrs. Dougherty discussed that the NJ DEP sent notice establishing ordinance changes and penalty limits to control noise. She recommended reviewing the draft ordinance and to let her know any comments and questions.

*Various Roads Project*

Mrs. Dougherty discussed Resolution 2015-58 which is a shared services agreement with Burlington County for emergency pavement repairs; the County awarded the contract with R.D. Zeuli Inc. The discussion continued that upon adoption she would like to have Mr. Darji review pricing on our On-Call Road Repair contract established with Pioneer General Contracting Company against the costs and procedures against the County Shared Services Agreement. Mr. Darji advised that some unit costs are better under the townships contract and others more beneficial under the County contract; further analysis is needed to compare the County's bid specifications against the Township's specifications. He recommended moving forward with the shared service agreement that is on the agenda for this evening.

*Bogg's Run*

Mrs. Dougherty reported that with the assistance of Assemblyman Conaway's and Assemblyman Singleton's office, meeting notices have been sent to Delanco Township regarding Bogg's Run – Perkins Lane. Purpose of the meeting is to request assistance for the County to clean out the storm water easement.

*Fire District – Feasibility Study*

Mrs. Dougherty discussed that the Fire Districts submitted a Strategic Plan for Committee's review; a present will be made to Township Committee at a future date.

**Report from Chief of Police -**

Chief DiFilippo discussed that he does not have a report due to the calendar timing of the meeting and will have a formal report at the next meeting.

**Report from the Superintendent of Public Works**

**Report from the Tax Collector – Annual Report of Uncollectible Taxes**

Report Acceptance

Moved by: Mrs. Perkins Second: Ms. Kremper

Further Discussion: None

Roll Call: Mr. Belgard –yes, Ms. Kremper – yes, Mr. McElwee – yes, Mrs. Perkins – yes, Mayor Trainor – yes

**RESOLUTION(S)**

Motion to Approve Resolution No. 2015-57 through 2015-58 by consent agenda; if any items on the consent agenda require consideration by separate roll call vote, it shall be removed from the consent agenda to the regular agenda

Moved by: Mayor Trainor Second: Ms. Kremper

Discussion: None

Roll Call: Mr. Belgard –yes, Ms. Kremper – yes, Mr. McElwee – yes, Mrs. Perkins – yes, Mayor Trainor – yes

**RESOLUTION NO. 2015-57**

***A Resolution Authorizing A Release and Indemnification Agreement Between the Township of Edgewater Park, the Beverly-Edgewater Park Memorial Day Parade Committee and the Burlington County Board of Chosen Freeholders for the May 25, 2015 Memorial Day Parade***

**WHEREAS**, the Beverly-Edgewater Park Memorial Day Parade Committee and the Township of Edgewater Park wish to honor our fallen heroes and to honor the men and women serving in today's armed forces by continuing the tradition of the 96<sup>th</sup> Memorial Day Parade on May 25, 2015; and

**WHEREAS**, the parade route encompasses Municipal and County Roads; and

**WHEREAS**, the Township Committee of the Township of Edgewater Park wishes to close Green Street to vehicle traffic on May 25, 2015 from approximately 12:00PM to 3:00 PM; the actual time of the closing shall be determined by the Chief of Police and/or his assignee; and

**WHEREAS**, the Parade route also traverses on County Roads which requires that the Township of Edgewater Park and the Beverly-Edgewater Park Memorial Day Parade Committee execute a "Release and Indemnification Agreement" with the Burlington County Board of Chosen Freeholders; and

**WHEREAS**, the Beverly-Edgewater Park Memorial Day Parade Committee submitted certificates of liability insurance naming the Township of Edgewater Park and the Burlington County Board of Chosen Freeholders as additionally insured.

**NOW, THEREFORE, IT IS RESOLVED**, by the Township Committee of the Township of Edgewater Park that the Mayor and/or Clerk/Administrator are hereby authorized to execute the "Release and Indemnification Agreement" with the Burlington County Board of Chosen Freeholders.

**NOW, THEREFORE, IT BE FURTHER RESOLVED**, by the Township Committee of the Township of Edgewater Park that Green Street shall be closed to vehicle traffic, except those participating in the Memorial Day Parade activities, from approximately Noon to 3:00PM or as determined by the Chief of Police.

**RESOLUTION NO. 2015-58**

***A Resolution Authorizing a Shared Services Agreement Between the Burlington County Board of Chosen Freeholders and the Township of Edgewater Park for Emergency Pavement Repairs***

**WHEREAS**, the Township Committee of the Township of Edgewater Park wishes to enter into a Shared Services Agreement with the Burlington County Board of Chosen Freeholders for emergency pavement repairs; and

**WHEREAS**, the Burlington County Board of Chosen Freeholders authorized by Resolution No. 2014-00025 an emergency pavement repair contract with R.D. Zeuli Inc. that included a mechanism in which other entities (i.e. Township's or other quasi-government entities) would be able to utilize the successful bidder's services; and

**WHEREAS**, any work authorized by the Township of Edgewater Park shall be based on a per unit price; see tabulation sheet received by the County of Burlington, Division of Purchase, dated February 18, 2015.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Edgewater Park that the Mayor and/or Clerk/Administrator are hereby authorized to execute the Shared Services Agreement with the Burlington County Board of Chosen Freeholders for emergency pavement repairs.

**ORDINANCES:**

**Ordinance No. 2015-3: (Second Reading and Public Hearing)**  
***AN ORDINANCE OF THE TOWNSHIP OF EDGEWATER PARK PROVIDING  
FOR AND DETERMINING THE RATES OF COMPENSATION FOR  
EMPLOYEES FOR THE YEAR 2015***

BE IT ORDAINED AND ENACTED by the Township Committee of the Township of Edgewater Park, County of Burlington, State of New Jersey, as follows:

Section 2.20.010 the annual rates of compensation of officers and employees whose compensation shall be payable bi-weekly shall be as follows:

POSITION

SALARY RANGE

Administrator	\$25,000 - \$30,000
Municipal Clerk	\$56,000 - \$70,000
Deputy Township Clerk	\$35,000 - \$45,000
Recycling Coordinator	\$4,200 - \$5,500
*Principal Clerk Typist	\$32,000 - \$43,000
*Senior Clerk Typist	\$30,000 - \$41,000
*Clerk Typist	\$21,000 - \$27,500
Part-time Clerk Typist	\$10.00 - \$15.00 per hour
Registrar-Vital Statistics	\$1,300
Deputy Registrar-Vital Statistics	\$800
*Police Records Clerk	\$21,000 - \$27,500
*Senior Police Records Clerk	\$30,000 - \$42,000
*Principal Police Records Clerk	\$32,000 - \$44,000
Secretary, Board of Health	\$1,100
Chief Financial Officer	\$5,000 - \$60,000
Tax Collector	\$5,000 - \$60,000
Tax Assessor	\$5,000 - \$22,000
Municipal Court Judge	\$15,000 - \$25,000
*Court Administrator	\$37,300 - \$55,000
*Deputy Court Administrator	\$21,000 - \$40,000
Court Recorder	\$50 - \$200 per session
Court Attendant	\$75 - \$200 per session
Construction Official (Over Base Hours)	\$10,000 - \$15,000 \$25 - \$30 per hour
Building Inspector & Sub Code Official (Over Base Hours)	\$10,000 - \$24,000 \$25 - \$70 per hour
Property Maintenance/Rental Licensing Insp.	\$10,000 - \$35,000
Property Maintenance/Rental Lic. Insp. (Hourly)	\$10 - \$25 per hour

Zoning Officer	\$3,000 - \$10,000
Plumbing Inspector	\$23 - \$40 per hour
Electrical Inspector	\$23 - \$40 per hour
Fire Sub Code Official	\$23 - \$40 per hour
Streets Superintendent	\$50,000 - \$85,000
Streets Repairer/Laborer	\$28,000 - \$60,000
Streets Repairer/Laborer (Hourly)	\$10 - \$17 per hour
Maintenance Worker Grounds/ Maintenance Repairer	\$28,000 - \$60,000
Part-time Public Works Grounds Keeper/Driver/Snow Plow Operator	\$10 - \$17 per hour
Streets Repairer/Laborer-Additional Duties	\$1,000 - \$2,500
Chief of Police	\$90,000 - \$112,000
Lieutenant	\$82,500 - \$90,000
Sergeant	\$77,000 - \$87,000
Patrolman	\$36,000 - \$81,000
Special Police Officer	\$15 - \$25 per hour
Police Matron: Per Call Out	\$3,000.00 - \$10,000 annual \$25 - \$75 per hour
Dare Representative(s)	\$1,000.00 annual
Crossing Guards Substitute	\$17.00 - \$20.00 per post
Unclassified	\$17.00 - \$34.00 per post

SECTION 2:2-2. The annual rates of compensation of officers and employees whose compensation shall be paid quarterly shall be as follows:

Township Mayor	\$1 - \$3,934
Township Committee	\$0 - \$3,147
Court Administrator/Deputy Court Administrator (includes all call-outs)	\$3,000 - \$10,000

SECTION 2:2-3. The annual rates of compensation of officers and employees whose compensation shall be payable annually shall be as follows:

Member, Board of Health	\$50
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SECTION 2:2-4. The compensation of officers and employees whose compensation shall be payable upon completion of said duty and approval by respective Chairperson:

Secretary, Planning Board	\$150 (per meeting)
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For each special meeting called by the Chairman for a developer, said developer is responsible for the reimbursement of the meeting fee.

SECTION 2:2-5. The rates of compensation of employees whose compensation falls within a variable range shall be fixed by resolution from time to time.

\*Due to the current economic conditions and unprecedented reduction in actual Township projected revenues for FY 2013 administrative positions delineated with an asterisk have been reduce to a four day work week; employment hours, annual compensation and other benefits have been prorated with terms subject to contractual agreements.

SECTION 2:2-6. Longevity payments shall be in accordance with respective contracts.

SECTION 2:2-7. The rates of compensation for professionals appointed by Township Committee at its reorganization meeting are as follows:

Solicitor - \$38,000 per year (Base Amount); (support services based on fee schedule)

Special Counsel/Bond Counsel - (Principal \$140 per hour); support services based on fee schedule

Labor Counsel - (Principal \$165 per hour); support services based on fee schedule COAH

Planner - (Principal \$185 per hour); support services based on fee schedule

COAH Counsel - (Partner \$145-\$175 per hour); support services based on fee schedule

Planning Board Attorney - (Principal \$140 per hour); support services based on fee schedule

Engineer - (Principal \$125 - \$145 per hour); support services based on fee schedule

Site Remediation Specialist - (Principal \$125- \$145 per hour); support services based on fee schedule

Planner - (Principal \$125 - \$145 per hour); support services based on fee schedule

Special Engineer - (Principal \$145 per hour); support services based on fee schedule

Planning Board Engineer - (Principal \$125-\$145 per hour); support services based on fee schedule

Auditor - \$31,000 (Base Amount); support services based on fee schedule)

Prosecutor - \$375.00 (per session); support services based on fee schedule)

Public Defender - \$375.00 (per session); support services based on fee schedule)

Risk Manager - (4% of annual assessment); support services based on fee schedule

Financial Consultant - not to exceed \$52,500.00 annually

SECTION 2:2-8. Compensatory Time - Over Time, Exempt Employees.

1. Exempt employees not eligible for overtime may be eligible for compensatory time. Compensatory time is earned when an employee works in excess of their

normal workday or workweek. Earning compensatory time is subject to prior approval of the Township Administrator or designee. Compensatory time for the Township Administrator is subject to approval by the Mayor. Utilizing compensatory time is subject to prior approval of the employee's direct supervisor or per employee contract.

2. Exempt employees may be eligible for overtime when an employee works in excessive excess of their normal workday or workweek. Earning over time is subject to prior approval of the Township Administrator or designee. Overtime is subject to prior approval of the employee's direct supervisor and/or Township Administrator and/or Mayor or per employee contract.

SECTION 2:2-9. This ordinance shall take effect immediately upon its final passage and publication according to law, but the terms of compensation provided herein shall be effective as of January 1, 2015 through December 31, 2015 for employees and shall apply only to those persons in employment or professional services rendered at the date of adoption of this ordinance. This ordinance is intended to repeal all prior ordinances other than stipulated above and will stay in effect until amended or repealed.

Moved by: Ms. Kremper Second: Mr. McElwee

**The Mayor opened this portion of the meeting to the public for comment on Ordinance No. 2015-3 only:**

Hearing no one wishing to speak the Mayor closed this portion of the meeting to public comment.

Discussion: None

Mr. Belgard – Abstain for items relating to the position of the Clerk and/or Administrator, Mrs. Dougherty, but yes to the remaining, Ms. Kremper - yes, Mr. McElwee - yes, Mrs. Perkins - yes, Mayor Trainor – yes

## **REPORTS FROM OFFICIALS**

**Mr. Belgard – Liaison to Planning Board & Redevelopment Advisory Committee**

*Planning Board*

Mr. Belgard, Class III, reported there was nothing new to report since the last meeting.

*Redevelopment Advisory Committee:*

Mr. Belgard stated that he would defer to Mayor Trainor on this topic for tonight.

**Ms. Kremper – Liaison to Recreation, Board of Education**

*Recreation Committee*

Nothing to report at this time.

*Board of Education*

Ms. Kremper discussed that the Board of Education presented the school budget on April 28<sup>th</sup>. Ms. Kremper further discussed that the school honored many students at Magowan School and Ridgway School for various activities and program involvement.

**Mrs. Perkins – Liaison to Recreation, Environmental Advisory**

*Environmental Advisory Committee*

Mrs. Perkins discussed that the Environmental Committee is reviewing their 3<sup>rd</sup> 5-Year Plan and also preparing their 2014 summary report. She reviewed that the Environmental Committee is the expecting delivery of an Ash Bore trap; once received it will be placed in a location in town.

*Events Committee*

Mrs. Perkins further discussed that the next meeting for the Events Committee will be on May 18<sup>th</sup>.

**Mr. McElwee – Liaison to Senior Advisory and Sewerage Authority**

*Senior Advisory*

Mr. McElwee reported that the next meeting will be held on May 13<sup>th</sup> at the municipal building at 3PM.

*Sewerage Authority*

Mr. McElwee discussed that the next meeting of the Authority will be held on May 13<sup>th</sup> at the Authority's office on Cooper Street; meeting starts at 7PM.

Mr. McElwee also discussed that the School Board finished their last Strategic Planning meeting and Are preparing their final report.

**Mayor Trainor, Liaison to EPAA**

*EPPA*

Mayor Trainor discussed that EPAA next meeting will be May 12<sup>th</sup>. He said that all of the spring and summer sport programs have kicked off. He further acknowledged that work performed by the Public Works Department and that the fields look great.

*Redevelopment Committee*

Mayor Trainor discussed that along the Rt. 130 corridor the old Wetherill's Building is moving forward with redevelopment and the Bottom Dollar should be reoccupied this fall. It is also anticipated that we will be seeing improvements at the McDonald's Restaurant site. He advised that the next meeting will be on May 27<sup>th</sup> at 7pm.

**APPROVAL OF BILLS**

Approval of Bills from April 17, 2015 to April 29, 2015

Moved by: Mrs. Perkins Second: Mayor Trainor

Discussion: Township Committee discussed various items on the bill list; upon conclusion of the discussion:

Roll Call: Mr. Belgard –yes, Ms. Kremper – yes, Mr. McElwee – yes, Mrs. Perkins – yes, Mayor Trainor – yes

**OPEN TO THE PUBLIC**

*Ms. Michelle Clifford, 302 Monroe Ave.* – Asked if there was anything in place to license cats. The cat problem in town is getting worse.

Mrs. Dougherty reviewed that the Township does not have an annual licensing requirement for cats. There are traps available at the Municipal Building for resident use; residents are required to provide a \$50.00 deposit for the traps; anyone taking a trap are also supplied with instructions for animal care and procedures.

*Mr. Noel Rainey, 7 Spring Lane* –

Mr. Rainey discussed that the townships cages are availability and the program works in Silver Park West.

*Mr. Dennis Robbins, 9 Crystal Drive* –

Mr. Robbins discussed that there are trees in Woodlake Park that appear to be failing.

Mr. Darji explained that the contractor was notified about outstanding issues and they are under maintenance bond until November 2015.

**THERE WAS NO OTHER BUSINESS**



Mayor Trainor moved to appoint Jason Carr, Public Works Department, Maintenance Worker1, Grounds/Maintenance, full time, hourly rate of \$13.78 effective May 11, 2015 and to increase the payment of the Court Sound Recorder to \$65.00 per court session effective January 1, 2015.

Second by: Mr. Belgard

Roll Call: Mr. Belgard –yes, Ms. Kremper – yes, Mr. McElwee – yes, Mrs. Perkins – yes, Mayor Trainor – yes

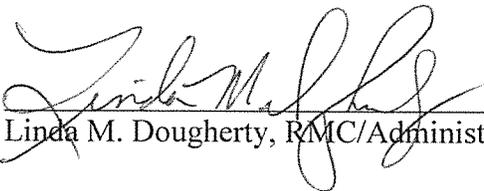
**ADJOURN**

Moved by: Mrs. Perkins

Second: Mr. McElwee

Time: 8:55PM

Roll Call: Mr. Belgard –yes, Ms. Kremper – yes, Mr. McElwee – yes, Mrs. Perkins – yes, Mayor Trainor – yes

  
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Linda M. Dougherty, RMC/Administrator

  
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William Belgard, Deputy Mayor